



Outdoor Prepared Food Service Application

VILLAGE OF MINOA
240 N. Main Street
Minoa, New York 13116
Office 315-656-3100
Fax 315-656-0825
www.villageofminoa.com

Applicant Name: _____

Establishment Name: _____

Address: _____

Telephone: _____ Email: _____

ITEMS REQUIRED WITH COMPLETED APPLICATION

- Statement (s) or other satisfactory proof (certificate, permit or license) from all governmental agency(ies) having jurisdiction over such operations, indicating that the applicant meets the requirements of all county or state codes, rules, regulation or laws relative to food preparation and service, sanitary practices and collection of New York State sales tax.

- Will alcoholic beverages be served? Yes _____ No _____

- If yes, please provide a valid New York State liquor license.

- A survey of the subject property, also indicating any property which is Village owned.

- A plan detailing the complete sidewalk area, with the location of all furniture and fixtures to be used, including a fully dimensioned seating plan and the location of entrances and exits.

- Descriptive material showing all furniture and fixtures to be used and how they will be stored or secured during non-operational hours.

- Will there be music? Yes _____ No _____

- If so, describe the site location, equipment and/or other devices needed for sound amplification.

- Proof of insurance in the form of a binder, endorsement or unconditional certificate of insurance naming the Village of Minoa as additional insured, for combined single limits of no less than \$1,000,000 per occurrence and \$1,000,000 general aggregate. The same shall provide that no cancellation or material modifications shall occur except upon 30 days' prior written notice to the Village of Minoa.



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The person or persons to whom a permit has been issued shall be liable and shall indemnify the Village of Minoa for any loss, damage, or injury or expense sustained by the Village of Minoa arising out of any claim or cause of action whatsoever instituted or commenced by any person or persons arising out of the issuance of such permit or as a direct or indirect result of the operation under such permit. Person(s) to whom this permit has been issued further acknowledges receipt of a copy of Village of Minoa Code Chapter 104 Outdoor Prepared Food Services in its entirety.

Applicant's Signature: _____ Date: _____

Print Name: _____

*******OFFICE USE ONLY*******

Received by: _____ Date: _____

Fee: _____ Receipt # _____ Paid: _____

Approved by: _____ Date: _____

Denied by: _____ Date: _____