

**DISTRIBUTION LIST**

**Richard Donovan, Mayor  
William Brazill, Trustee  
Ronald Cronk, Trustee  
John Champagne, Trustee  
Eric Christensen, Trustee  
Thomas Petterelli, DPW Superintendent  
Janet Stanley, Justice  
Richard J. Greene, Codes Enforcement Officer  
Chief Pat Flannery  
Koagel & Vincentini  
Minoa Library**

**EMAIL DISTRIBUTION LIST**

**Steven Primo, Attorney  
Keith Brandis, Paramedic Supervisor  
Town of Manlius  
Village of Fayetteville  
Donna DeSiato, Superintendent ESM School District  
Manlius Historical Society  
John Regan**

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
FEBRUARY 22, 2011**

The re-scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on February 22, 2011.

**PRESENT:** Mayor Donovan  
Trustee Champagne  
Trustee Christensen  
Trustee Cronk  
Clerk/Treasurer Snider  
Attendant Michael Macko

**ABSENT:** Trustee Brazill  
Attorney Steven Primo

**ALSO** Dan DeLucia and Chris Beers

**PRESENT:**

Mayor Donovan opened the meeting at 7:02 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MINUTES OF VILLAGE BOARD MEETING –  
FEBRUARY 7, 2011** Tabled

**2010 QUALIFIED MEMBERS OF MINOA FIRE DEPARTMENT FOR FFSAP** A motion was made by Trustee Champagne and seconded by Trustee Christensen authorizing Clerk/Treasurer Snider to process the paperwork for the Firefighters Service Awards Program to Solvay Bank and PKY Associates, Inc. The posting requirements for the 2010 FFSAP listing have been met and payment will be sent to Solvay Bank in the name of the Village of Minoa FFSAP at \$700.00 for twenty-two (22) qualified members for a total of \$15,400.00.

All in favor. Motion carried.

**PERMISSION TO USE  
REES FIELD / ESM JV  
BASEBALL**

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to the East Syracuse-Minoa Central School District to use Rees Field for their interscholastic JV baseball practices from approximately March 21 – June 3, 2011 with the conditions that they coordinate the use of the field with ESM Youth Sports based on the Priority Use Agreement. All in favor. Motion carried.

**AMBULANCE**

***PERMISSION FOR STANDBY AMBULANCE / ESM HIGH SCHOOL***

A motion was made by Trustee Christensen and seconded by Trustee Cronk giving permission to have a standby ambulance utilizing volunteers located at the ESM High School athletic field on February 26, 2011, from 1:00 p.m. to 9:00 p.m. for the ESM High School Spartan Spectacular Winter Guard competition with the understanding that they are available for other calls. All in favor. Motion carried.

***ESM CENTRAL HIGH SCHOOL'S CAREER ODYSSEY 2011***

A motion was made by Trustee Christensen and seconded by Trustee Champagne giving permission for Paramedic Supervisor Keith Brandis and Ryan Ammann to attend the ESM Central High School's Career Odyssey 2011 program on April 14, 2011, at no cost. All in favor. Motion carried.

***PERMISSION FOR KEITH BRANDIS TO ATTEND THE CROUSE/EMS PARTNERS DINNER***

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission for Paramedic Supervisor Keith Brandis to attend the Crouse/EMS Partners Dinner, March 16, 2011, Syracuse, NY at no cost. All in favor. Motion carried.

**FIRE DEPARTMENT**

***PERMISSION TO USE FIRE STATION II FOR A BABY SHOWER***

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission for Chief Patrick Flannery and Megan River to host a baby shower at Station II on May 1, 2011 from 8:00 a.m. to 6:00 p.m. All in favor. Motion carried.

***PERMISSION TO USE FIRE STATION II FOR A BABY SHOWER***

A motion was made by Trustee Christensen and seconded by Trustee Cronk giving permission for Richard Wright III and Krista Hayduke to host a baby shower at Station II on May 7, 2011 from 2:00 p.m. to 5:00 p.m. All in favor. Motion carried.

**DPW**

Nothing to report.

**CERF**

Nothing to report.

**WWTF**

***PERMISSION FOR STEVEN GIARRUSSO TO ATTEND NYRWA 32<sup>ND</sup> ANNUAL TECHNICAL CONFERENCE AS A TRAINER***

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission to Steven Giarrusso to attend the NYRWA 32<sup>nd</sup> Annual Technical Conference as a trainer on May 10, 2011, Saratoga, NY, at no cost. All in favor. Motion carried.

***PERMISSION TO ATTEND THE NYWEA NITROGEN REMOVAL WORKSHOP***

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to Steven Giarrusso and John Patrick Meehan to attend the NYWEA Nitrogen Removal Workshop, March 2, 2011, Oneida Shores Park, NY, at a cost of \$65.00 per person. All in favor. Motion carried.

***PERMISSION FOR STEVEN GIARRUSSO TO ATTEND NEIWPC TRAIN THE TRAINER COURSE***

A motion was made by Trustee Champagne and seconded by Trustee Christensen giving permission for Steven Giarrusso to attend the NEIWPC Train the Trainer Course, March 22-23, 2011, Sherill, NY, at a cost of \$200.00 per person. All in favor. Motion carried.

**TRUSTEES' REPORT**

Trustee Champagne said he is in the process of organizing the Easter Egg Hunt.

Trustee Champagne said that due to a thaw in the weather, the WWTF brought in over 1.1 million gallons and typically only 500,000 gallons flow through the plant on a daily basis. He said the gallons should return to normal now that the weather is colder.

Trustee Christensen had nothing to report.

Trustee Cronk reported that he had attended a Town of Manlius Police Committee meeting and the annual banquet is scheduled for April 29, 2011 at the Links in East Syracuse. Trustee Cronk said he has a meeting scheduled with Mayor Donovan and Clerk/Treasurer Snider to review the DPW budget.

**MAYOR'S REPORT**

Mayor Donovan met with Steven Giarrusso, Dr. Johnson and Brenda Almoti, ESM High School, to discuss the possibility of an ESM High School student to work on the CERF website. Mayor Donovan said he was impressed with the student's ideas for the website.

Mayor Donovan said he attended the Onondaga County Fire and Emergency Services Legislative Breakfast on February 12, 2011 and had the opportunity to listen to a speaker who had submitted a response to the Emergency and Fire Services RFP that was done for the Town of Manlius. He said the breakfast gave him the opportunity to meet with their peers and local officials.

Mayor Donovan said he attended a meeting offered by the DEC regarding stormwater management and said there were new rules going into effect. Mayor Donovan said that Richard Greene, Codes Enforcement Officer, was aware of the changes. He said the meeting was organized by developer, Thomas Oot, which gave municipalities and developers the chance to hear the new requirements.

Mayor Donovan said he met with Onondaga County Legislator Thomas Buckle and gave him a tour of the Wastewater Treatment Facility and the CERF projects. He said the Legislator is a proponent of shared services and consolidation, so he was pleased to have the chance to show him the services that are offered by the Village of Minoa.

Mayor Donovan said he received a call from a representative from Rochester Institute of Technology to discuss CERF projects and they asked for an opportunity to tour CERF. Mayor Donovan said the project is all about collaboration and looks forward to meeting with them. Mayor Donovan said he was invited by RIT to attend a presentation in Whitesboro, NY and the presentation was a great opportunity to meet U.S. Senator Joseph Griffo and other representatives from DEC and RIT.

Mayor Donovan said he met with the Fayetteville and Manlius mayors, Town Supervisor Ed Theobald and committee chairmen John Loeffler and Nick Marzola, to review the fire and emergency services study. He said they have a few weeks to review and submit any changes for the study and then the final report will be completed within the next month. Mayor Donovan said the Ambulance RFP was completed and scheduled to be mailed.

Mayor Donovan said he attended the Phantom of the Opera at ESM High School and said the show was incredible. He said he was impressed with the performances and the show's production. Trustee Cronk said he was pleased with their performance and enjoyed the show, but had hoped that there would have been more news on the program. Discussion ensued regarding the performance and press coverage.

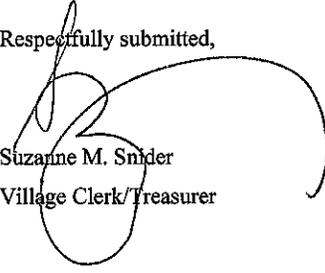
**ATTORNEY'S REPORT** Absent

**AUDIT CLAIMS** A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract # 18 in the amounts of General Fund - \$48,292.73 (Vouchers 770-818); Sewer Fund - \$4,696.90 (Vouchers 271-286); and Capital Fund (HQ) - \$28,915.85 (Voucher 003) for a total of \$81,905.48 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS** Mike Macko asked if the WWTF could handle the increased flow and Trustee Champagne said the plant can run up to 3.3 million gallons per day. He said there have been many upgrades to the plant and they are pleased with how it processed the increase of water. Discussion ensued regarding stormwater runoff.

**ADJOURNMENT** A motion was made by Trustee Champagne and seconded by Trustee Christensen that the Village Board Meeting be adjourned at 7:28 p.m. All in favor. Motion carried.

Respectfully submitted,

  
Suzanne M. Snider  
Village Clerk/Treasurer