

DISTRIBUTION LIST

Richard Donovan, Mayor
William Brazill, Trustee
Ronald Cronk, Trustee
John Champagne, Trustee
Eric Christensen, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library

EMAIL DISTRIBUTION LIST

Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
JANUARY 3, 2011

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on January 3, 2011.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Clerk/Treasurer Snider
Attorney Steve Primo
Attendant Michael Macko

ABSENT: None

ALSO PRESENT: Tyler Felding, Amber Pare, Angela Barone, Dan DeLucia, Josh Temple, Wendy Czajak,, Scot Garland, Sean Burgess, Erich Schepp, David Hess, Judy Hess, Todd Durantini, William Foster, Trevor VanAuken, Keith Romer, Mark Miller, Heather Rogers, Amber Corey, Taylor Furuer, and John Sears

Mayor Donovan opened the meeting at 7:06 p.m. with the Pledge of Allegiance led by Clerk/Treasurer Snider.

MINOA FIRE
DEPARTMENT
SWEARING IN
CEREMONY

Trustee Brazill swore in the following Minoa Fire Department members for the Annual Swearing in Ceremony:

EXECUTIVE BOARD	
TITLE	NAME

President	Dennis Erard
Vice President	John Jarmacz
Secretary	Wendy Czajak
Treasurer	Pete Cipriano
Board of Directors Member	Alan Archer
Board of Directors Member	Jeremy Erard
Board of Directors Member	Ernie Green
Board of Directors Member	Dave Matthes Jr.
Board of Directors Member	Matthew McGarrity
Board of Directors Member	Walt McGarrity
Board of Directors Member	David VanMarter

CHIEFS AND LINE OFFICERS	
TITLE	NAME
Chief	Patrick Flannery (absent)
1 st Assistant Chief	Matthew McGarrity
2 nd Assistant Chief	Vacant
EMS Chief	Richard Sabin (absent)
Capt Station I	Erich Schepp
Captain Station II	James Taft
Lieutenant Station I	David Hess
Lieutenant Station I	Jeremy Erard
Lieutenant Station II	Dave Giocondo
Lieutenant Station II	Charles Spratt

Numerous members of the audience and firefighters excused themselves from the meeting after the ceremony was completed.

MINUTES OF VILLAGE BOARD MEETING – DECEMBER 20, 2010 A motion was made by Trustee Christensen and seconded by Trustee Champagne to accept the minutes of the December 20, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

2011 FIRE PROTECTION AND EMERGENCY AMBULANCE SERVICE CONTRACT A motion was made by Trustee Cronk and seconded by Trustee Brazill authorizing Mayor Richard Donovan, Clerk/Treasurer Snider and Fire Chief Patrick Flannery to execute the 2011 Fire Protection and Ambulance Service Contract with the Town of Manlius in the amount of \$772,483.00 as follows: the Town shall pay to the Village the sum of \$729,093.00 and to the Minoa Fire Department the sum of \$43,390.00. All in favor. Motion carried.

2011 NYCOM WINTER LEGISLATIVE MEETING / FEBRUARY 27-28, 2011 A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to all Village Board members to attend the 2011 NYCOM Winter Legislative Meeting to be held in Albany, NY from February 27-28, 2011, at a cost of \$220.00 registration fee and \$174.00 per evening per room and board charge. All in favor. Motion carried.

2011 INTERMUNICIPAL AGREEMENT / CODES ENFORCEMENT / VILLAGE OF A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing Mayor Donovan to enter into the 2011 Intermunicipal Agreement for Codes Enforcement Services with the Village of Fayetteville in the amount of \$43,763.32 annually and paid at the end of each quarter in the amount of \$10,940.83 directly to the Village of Minoa. All in favor. Motion carried.

FAYETTEVILLE Mayor Donovan said the amount was increased based upon a 62/38 split with the Village of Fayetteville consuming 62% of Richard Greene's weekly schedule.

LJR ENGINEERING / 2011 RATE SCHEDULE A motion was made by Trustee Christensen and seconded by Trustee Champagne agreeing to accept the hourly rate schedule for LJR Engineering effective January 1, 2011 as per their written request dated December 22, 2010 and attached 2011 Rate Schedule as follows: Owner - \$120.00/hr., Senior Project Manager - \$115.00/hr, Project Manager - \$95.00/hr, Engineer - \$85.00/hr, Designer - \$80.00/hr, and Inspector \$75.00/hr. All in favor. Motion carried.

AMBULANCE ***CERTIFIED AMBULANCE GROUP / 2011 AMBULANCE RATE INCREASE***
A motion was made by Trustee Champagne and seconded by Trustee Christensen authorizing Mayor Donovan to sign the 2011 Ambulance Rate Increase request and recommendation from Certified Ambulance Group in the amount of 3%. All in favor. Motion carried.

FIRE DEPARTMENT ***PERMISSION TO ATTEND 2011 ICE RESCUE INTERATIONAL TRAIN THE TRAINER ACADEMY***
A motion was made by Trustee Cronk and seconded by Trustee Brazill giving permission for Brad Cretaro to attend the 2011 Ice Rescue International Train the Trainer Academy, Keene, NH, February 17-20, 2011, at a cost of \$1,365.00 per person for room and board. All in favor. Motion carried.

DPW Nothing to report.

CERF Nothing to report.

TRUSTEES' REPORT Trustee Champagne, Trustee Christensen and Trustee Cronk had nothing to report.

Trustee Brazill said the Critical Response Drill scheduled for January 6, 2011 has been temporarily postponed and will update the Board with the corrected date.

MAYOR'S REPORT Mayor Donovan said that he appreciates the hard work the Board and employees have done throughout the year and the budget sessions will begin shortly. Mayor Donovan said he would like to meet individually with the Trustees and their respective Department Heads to discuss the budget process, the need to find ways to cut costs, and create innovative ideas to save money.

ATTORNEY'S REPORT Nothing to report.

AUDIT CLAIMS A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract # 15 in the amounts of General Fund - \$24,173.37 (Vouchers 627-666); and Sewer Fund – \$20,855.25 (Vouchers 216-234) for a total of \$45,028.62 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS Let the record show that there were no comments from the public.

Mayor Donovan said the Executive Session originally scheduled on the agenda was no longer required.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 7:20 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

Suzanne M. Snider
Village Clerk/Treasurer