

**VILLAGE OF MINOA
BOARD OF TRUSTEES
December 17, 2012**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill (**Absent**)
Trustee Champagne (**Absent**)
Trustee Christensen
Clerk-Treasurer DeVona

ALSO PRESENT: John Sears, Chief Matthew McGarrity, Al Kalfass, Mike Macko, Wayne G. Konseck

Mayor Richard Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Clerk-Treasurer DeVona.

**MOMENT OF
SILENCE**

Mayor Donovan asked for a moment of silence for the families and victims of the Newtown Connecticut tragedy.

**HEARING –
UNSAFE BUILDING
237 ELM STREET**

Tabled until January 7, 2013 at 7:00pm.

**MEETING
MINUTES –
DECEMBER 3, 2012**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of December 3, 2012. All in favor, 3-0. Motion carried.

DPW

***PERMISSION TO ACCEPT 2 YEAR PLANNED MAINTENANCE
AGREEMENT – PENN POWER SYSTEMS***

A motion was made by Trustee Christensen and seconded by Trustee Abbott accept the 2-year planned maintenance agreement with Penn Power Systems for January 1, 2013 through December 31, 2014 in the amount of \$3,100. All in favor. Motion carried.

CLERK

VILLAGE INFRASTRUCTURE IMPROVEMENT PROGRAM – 2012 ANNUAL REPORT & 2013 APPLICATION

Clerk-Treasurer DeVona reported that pursuant to Onondaga County resolution #084-2010 the 2012 Annual Report for funding received during the fiscal year ending May 31, 2012 has been submitted to Onondaga County along with the 2013 Application for Financial Assistance.

2013 NYCOM CONFERENCES

Trustee Abbott made a motion, seconded by Trustee Christensen to grant permission to the Mayor, Board and Department Heads to attend the NYCOM Winter Legislative meeting, February 10 – 12, 2013, NYCOM Annual Meeting, May 5-7, 2013, NYCOM Fall Training School, September 9-12, 2013 and NYCOM Public Works School, October 21-23, 2013. All in favor, 3-0. Motion carried.

2013 VILLAGE HOLIDAY SCHEDULE

A motion was made by Trustee Abbott, and seconded by Trustee Christensen declaring Friday, July 5, 2013 as the village floating holiday and acknowledging the following holidays observed by the village in 2013: January 1, February 18, March 29 (½ day), May 27, July 4, September 2, November 11, November 27, 28, December 24, 25. All in favor, 3-0. Motion carried.

RESCHEDULE VILLAGE BOARD MEETINGS

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to reschedule the Monday, February 18, 2013 meeting to Wednesday, February 20, 2013 due to the holiday schedule. All in favor; 3-0. Motion carried.

SCHEDULE BUDGET WORKSHOP MEETINGS

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to schedule the budget workshop meetings on, February 27, March 6, and March 13, 2013. All in favor; 3-0. Motion carried.

SCHEDULE PUBLIC HEARING – REAL PROPERTY TAX LEVY LIMITS (TAX CAP)

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to schedule the public hearing for real property tax levy limits on April 8, 2013 beginning at 7:01pm. All in favor; 3-0. Motion carried.

SCHEDULE PUBLIC HEARING – TENTATIVE BUDGET FOR FISCAL YEAR ENDING May 31, 2014

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to schedule the public hearing for Tentative Budget for Fiscal Year Ending May 31, 2014 on April 8, 2013 beginning at 7:02pm. All in favor; 3-0. Motion carried.

TREASURER’S REPORT

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to accept the Treasurer’s Reports for August, September, October and November as recorded. All in favor; 3-0. Motion carried.

**FIRE
DEPARTMENT**

CHANGE IN MEMBERSHIP STATUS – PETER FERSTLER

A motion was made by Trustee Abbott, and seconded by Trustee Christensen to approve the change in membership status from Active to Medical Life for Peter Ferslter. All in favor. Motion carried.

TRAINING REQUEST – TREVOR VAN AUKIN, ERIC CUSHING

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to approve the training request to send Trevor VanAuken and Eric Cushing to NY State Academy on January 26-27, 2013 for Ice & Cold Water Rescue at a cost of \$96.00 per person. All in favor. Motion carried.

AMBULANCE

Nothing new to report.

**CODE
ENFORCEMENT**

Nothing new to report.

**TRUSTEES’
REPORT**

Trustee Champagne (absent)

Trustee Christensen – nothing new to report.

Trustee Abbott – nothing new to report.

Trustee Brazill (absent)

**MAYOR'S
REPORT**

Mayor Donovan stated he participated in the coalition-wide conference call with fellow members of Mayor's Against Illegal Guns in the wake of the Newtown mass shooting. The coalition is currently drafting a letter to the President, Majority Leader Reid and Speaker Boehner on action items discussed during the conference call.

Mayor Donovan gave an update on the Centennial Celebration meetings; the post office will have a Pictorial Postmark (designed by the village) the evening of open house, contact has been made with a local Irish pipe band, as well as the school district. Mayor Donovan stated Northeast Decorating has submitted a quote for the transformation of Minoa Fire Station 1 for the official ceremony scheduled for January 25, 2013 in an amount not to exceed \$800.00 and requests the board to consider the quote.

REQUEST PERMISSION TO ACCEPT QUOTE FROM NORTHEAST DECORATIONS

A motion was made by Trustee Abbott and seconded by Trustee Christensen to hire Northeast Decorating Company for the Centennial Celebration on January 25, 2013 in an amount not to exceed \$800.00. All in favor, 3-0. Motion carried.

**ATTORNEY
REPORT**

Attorney Primo presented the board with draft local law(s) #1 for 2013 regarding setback issues for building sewers with regards to owner responsibility of the lateral lines, and draft local law #2 for 2013 with reference to Chapter 160-8(B) Special Permit Uses. Attorney Primo stated Local Law #2 will be referred to Onondaga County Planning for review and public hearings can be schedule.

SCHEDULE PUBLIC HEARING – LOCAL LAW #1 FOR 2013

A motion was made by Trustee Abbott, and seconded by Trustee Christensen to schedule the public hearing on Monday, January 7, 2013 at 6:55pm for Local

Law #1 for 2013 to amend Chapter 124 Article III, Section One (1) of the Village of Minoa Code relative to Building Sewers and Connections. All in favor; 3-0. Motion carried.

SCHEDULE PUBLIC HEARING – LOCAL LAW #2 FOR 2013

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to schedule the public hearing on Monday, January 21, 2013 at 6:50pm for Local Law #2 for 2013 to amend Chapter 160-8(B) of the Village of Minoa Code entitled Special Permit Uses. All in favor; 3-0. Motion carried.

Attorney Primo updated the board with regards to the potential annexation application and stated he has no new information or details regarding the proposal.

AUDIT OF CLAIMS

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #014 in the amounts of General Fund - \$78,948.06 (Vouchers 597 - 644) and Sewer Fund – \$25,264.35 (Vouchers 250 - 270) for a total of \$104,212.41 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Wayne Konseck, 208 Fay Lane commented the Trappers II fundraising event was fairly quiet and hoped the village made some money for the centennial celebration.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 7:37 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa L. DeVona
Clerk-Treasurer