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**VILLAGE OF MINOA
BOARD OF TRUSTEES
February 6, 2012**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on February 6, 2012.

PRESENT: Mayor Richard Donovan
Deputy Mayor Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Clerk-Treasurer DeVona
Attendant Michael Macko
Attorney Steve Primo

ALSO

PRESENT:

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Attorney Primo.

**MEETING
MINUTES**

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the meeting minutes of January 3, 2012 and January 17, 2012. All in favor. 3-0; Mayor Donovan voting and Trustee Champagne and Trustee Cronk abstained from vote because they were not in attendance of the January 3rd and 17th meetings. Motion carried.

**2012 ELECTION
INSPECTORS**

Trustee Champagne made a motion, seconded by Trustee Brazill approving the appointments of Beatrice Gallup, Philip Huller, Ralph Lyke, Jr., and Robert Hogle as Election Inspectors for the March 20, 2012 Village General Election. All in favor. Motion carried.

**REQUEST FOR
USE OF
MUNICIPAL
BUILDING –
BOARD OF
ELECTIONS**

Trustee Champagne made a motion, seconded by Trustee Brazill approving the request from Onondaga County Board of Elections to use the Municipal Building and Fire Station II on Tuesday, April 24, 2012 for the Presidential Primary Election. All in favor. Motion carried.

**WILLIAMSON
ANNUAL
SOFTWARE
SUPPORT**

Trustee Brazill made a motion, seconded by Trustee Champagne approving the Annual Software Support Contract with Williamson Law Book Company for Payroll, Fixed

AGREEMENT

Asset, Accounting and Tax Collection programs in the amount of \$1,512.50 for January 1, 2012 through January 31, 2012. All in favor. Motion carried.

**CELLUAR
TELPHONE
POLICY &
PROPOSAL**

Mayor Donovan asked if the board members had any comments on the cell phone policy and new proposal that the village would supply, amount not to exceed \$200.00 each department head and elected official with an appropriate cellular device required for his or her job. The telephone would be used primarily for village business and used with the same exceptions as per the village handbook restrictions on computer use.

Trustee Brazill stated this would give our employees better technology on a daily basis but especially during an emergency disaster incident. Trustee Champagne agreed having this new technology would be a great advantage.

With no further discussion, Trustee Champagne made a motion, seconded by Trustee Christensen to approve the purchase of cellular devices for department heads and elected officials and adopt new cellular telephone policy as discussed here tonight. All in favor. Motion carried.

**REQUEST TO USE
LEWIS PARK –
TOWN OF
MANLIUS 2012
CONCERT SERIES**

Mayor Donovan stated the Town has requested use of Lewis Park for the 2012 Summer Concert and Movie Series. As a matter of information, Mayor Donovan asked the board if they were interested in continuing to sponsor Town of Manlius Concerts or plan, schedule and sponsor the concerts on their own just as the Villages of Fayetteville and Manlius. Trustee Brazill stated he is looking at different ideas for Celebration events and one thing to consider is the cost of a sound system for the concerts and who would organize. Trustee Champagne stated they would have to consider rain dates. Mayor Donovan stated we have some local bands we could schedule; is it cost effective for us to do it. The board decided it need more time to discuss and tabled it until the next meeting but would approve the movies. Trustee Brazill made a motion, seconded by Trustee Cronk to approve the request to use Lewis Park on August 27, 2012 for a movie. All in favor. Motion carried.

**DISCUSSION –
EMPLOYMENT &
VOLUNTEER
BACKGROUND
CHECKS**

As a matter of information Mayor Donovan announced that the Onondaga County Sherriff’s Department will no longer provide background checks on our employment and volunteer applications. At this point we continue to look into our options with outside agencies and other law enforcement departments.

**BUILDINGS &
GROUNDS**

ADDITIONAL SECURITY CAMERA PROPOSAL

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the purchase of five new surveillance cameras for Fire Station 2 and three additional surveillance cameras for Fire Station 1 at a cost of \$4,304.00 from the CNY Security Solutions, LLC. All in favor. Motion carried.

AMBULANCE

AMENDMENT #3 – WAVES AGREEMENT – MECHANIC

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval authorizing the Mayor to execute Amendment # 3 with WAVES for mechanic assistance. All in favor. Motion carried.

AMENDMENT #4 – WAVES AGREEMENT – FUEL

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval authorizing the Mayor to execute Amendment #4 with WAVES for the

purchase of fuel for those vehicles owned by the Village and operated by the Contractor in connection with its provision of the services provided. All in favor. Motion carried.

DISCUSSION – AMBULANCE BILLING SERVICES

Mayor Donovan stated since the switch from MultiMed Billing Specialist to Certified Ambulance Group in June 2010 the services and revenue recovered has been considerably less and is unacceptable. During the review process a meeting was scheduled with representatives of Certified Ambulance Group to discuss the services currently being provided and review of their annual report. Revenue is considerable less since the switch in June 2010 and more paperwork and administration is being done in the Clerk's office. Mayor Donovan recommended to the board they consider switching back to MultiMed for ambulance billing services. Trustee Champagne made a motion, seconded by Trustee Christensen to switch ambulance billing services to MultiMed Billing Specialist for ambulance billing services. All in favor. Motion carried.

**FIRE
DEPARTMENT**

CHANGE IN MEMBERSHIP STATUS – TOM deBERJEOIS.

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the change in membership status from Active to Life for Tom deBerjeois. All in favor. Motion carried.

CHANGE IN MEMBERSHIP STATUS – JOHN JARMACZ

Trustee Cronk made a motion, seconded by Trustee Champagne to approve the change in membership status from Life to Active for John Jarmacz. All in favor. Motion carried.

CHANGE IN MEMBERSHIP STATUS – TODD DURANTINI

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the change in membership status from Active to Support for Todd Durantini. All in favor. Motion carried.

DPW

No new business to report.

CERF – WWTF

2012 SUMMER INTERNSHIP

Trustee Champagne made a motion, seconded by Trustee Christensen to ratify prior approval to allow Mr. Lui a fourteen (14) week internship beginning May 1, 2012 in the WWTF/CERF operations subject to internship and confidentiality papers begin signed by intern and at no cost to the village. All in favor. Motion carried.

**TRUSTEES'
REPORT**

Trustee Champagne announced the Annual Easter Egg Hunt will be held on April 7, 2012 at Lewis Park beginning with registration at 10:00am. He updated the board on the pumps at Ripplebrook.

Trustee Christensen reported the Police Committee will meet again this week. He will report back with any new information at the next board meeting.

Trustee Cronk thanked Trustee Brazill for finding space in the newsletter to advertise the Methodist Church Steak Dinner. He stated the event was a success and they were sold out within the first hour of the event.

Trustee Brazill stated he confirmed with the ESM Youth Sports and Little League that Rees Field is available for the Dog Show in June. He stated the Fire Department has been approached by the Blue Knights Law Enforcement Motorcycle Club, NY Chapter 32 to host an upcoming benefit motorcycle ride on July 7, 2012 and all proceeds to benefit the "Wounded Warrior Project". The ride would begin and end at Lewis Park, approximately 500 riders are anticipated. The Fire Department would provide food and beverage and those proceeds would be retained by the fire department. Trustee Brazill stated he thought this would be a great event and opportunity for the Fire Department.

Trustee Christensen made a motion, seconded by Trustee Champagne to allow the Fire Department to host the "Wounded Warrior Project" on July 7, 2012 at Lewis Park Pole Barn. All in favor. Motion carried.

MAYOR'S REPORT

Mayor Donovan reported that the terms of the fuel agreement with MBK Ecumenical have not been met and recommends terminating the agreement. It is unfortunate because the service to the community is needed however the village cannot use taxpayers' money to continue. Trustee Christensen made a motion, seconded by Trustee Champagne to terminate the agreement with MBK Ecumenical immediate but reserves the right to collect the unpaid debt. All in favor. Motion carried.

Mayor Donovan reported he will attend a news conference on Thursday, February 9, 2012 regarding mandate relief. He also reports that with the resignation of the Mayor of Seneca Falls as President of the Executive Committee at NYCOM he now the 1st Vice President of the Executive Board. *(The board applauded and congratulated Mayor Donovan).*

ATTORNEY'S REPORT

Nothing new to report.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #017 in the amounts of General Fund - \$39,690.70 (Vouchers 702 - 757) and Sewer Fund – \$11,065.47 (Vouchers 263 - 290) for a total of \$50,756.17 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Sarah Wiley, 113 Hulbert Street asked why she has to pay for flood insurance and Minoa Farms is not in a flood zone. Attorney Primo asked if she was in an area where the flood zones had been changed with the new FEMA zoning. She stated she has been paying for flood insurance for approximately seven years. Mayor Donovan asked Ms. Wiley to contact the Clerk DeVona tomorrow and she will help her figure out it out.

Mr. VanWie, 6596 N. Manlius Road, stated that the properties in Erie Village had the

same issues with flood zones and those property owners were helped by the Town, however nobody else was. He stated he resides outside of the village but came to the meeting tonight to ask the village board to put more pressure on the Town officials. He said it is very difficult to obtain any information regarding topics being discussed at their board meetings.

John Sears, 103 S. Main Street offered his services again this year for videotaping of the Easter Egg Hunt and he would make a DVD of the event. Trustee Champagne thanked Mr. Sears for offering and stated he would again appreciate the help.

**EXECUTIVE
SESSION – IN**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to enter into Executive Session at 8:04pm the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and to include Al Kalfass, Executive Director of WAVES in Executive Session. All in favor. Motion carried.

**EXECUTIVE
SESSION – OUT**

Trustee Champagne made a motion, seconded by Trustee Christensen to enter into Regular Session at 8:22pm. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the Village Board Meeting be adjourned at 8:22pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona
Clerk-Treasurer