

**DISTRIBUTION LIST**  
**Ronald Cronk, Trustee**  
**Koagel & Vincentini**  
**Minoa Library**  
[www.villageofminoa.com](http://www.villageofminoa.com)

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**March 19, 2012**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 19, 2012.

**PRESENT:** Mayor Richard Donovan  
Trustee Brazill  
Trustee Champagne  
Trustee Christensen  
Trustee Cronk  
Clerk-Treasurer DeVona  
Attendant Michael Macko

**ABSENT:** Attorney Primo

**ALSO** Tom Petterelli, Matt McGarrity, Jennifer Wing, John Sears,

**PRESENT:** Scott Parish, Marlene Christensen, Dennis Erard

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MEETING  
MINUTES –  
MARCH 5, 2012**

Tabled.

**MEETING  
MINUTES –  
MARCH 7, 2012**

Trustee Brazill made a motion, seconded by Trustee Cronk to approve the meeting of minutes of March 7, 2012. All in favor. Motion carried.

**SET PUBLIC  
HEARING –  
2012-2013  
TENTATIVE  
BUDGETS**

Trustee Christensen made a motion, seconded by Trustee Champagne to hold the public hearing for 2012-2013 Tentative Budgets on Monday, April 2, 2012 beginning at 7:07pm. All in favor. Motion carried.

**DISCUSSION –  
NOTICE OF  
TRESPASS  
PROCEDURE &  
VILLAGE  
CURFEW**

Mayor Donovan introduced Town of Manlius Police Officer Benjamin Kapusta to those present and stated he has been working with the village regarding some policy and procedures for trespassing and security. Mayor Donovan stated Officer Kapusta has presented the board with a draft “Notice of Trespass” for the board to consider. Officer Kapusta stated the form would be beneficial to both the village and police department with regards to enforcement on village property. He stated usually there is a twenty-five to thirty percent increase in crime during the summer months, however the weather has been unseasonably warm and we have already experienced some issues in Lewis Park. With this form the police department would be able to enforce the Notice of Trespass

once the village has executed the form which would identify individual(s) that have been banned from village property. A discussion took place regarding the village municipal building and security checks after the library has closed.

With no further questions, Trustee Brazill made a motion, seconded by Trustee Christensen to accept the Notice of Trespass form contingent upon attorney review. All in favor. Motion carried.

Mayor Donovan thanked Officer Kapusta for his assistance in this matter and for taking time this evening to attend the meeting.

**ELECTION  
INSPECTOR**

Trustee Champagne made a motion, seconded by Trustee Brazill to ratify a prior approval to appoint Geoffrey Goff as an election inspector for the village election on March 20, 2012. All in favor. Motion carried.

**REQUEST TO  
PARK  
OVERNIGHT**

Trustee Champagne made a motion, seconded by Trustee Brazill to Kathy Gilbert, 310 Windebank Lane, for overnight parking of up to four vehicles from April 12 – 15, 2012 due to driveway maintenance repairs. All in favor. Motion carried.

**DISCUSSION –  
PARTIAL  
PAYMENTS FOR  
TAX  
COLLECTION**

Mayor Donovan stated on March 6, 2012 the County Legislature passed Resolution 38 allowing villages to collect partial payments for real property taxes and a copy of such resolution has been placed in your mailboxes. Please be prepared to discuss at our next board meeting as this requires a village resolution.

**BUILDINGS &  
GROUNDS**

No new business.

**AMBULANCE**

No new business.

**FIRE  
DEPARTMENT**

***CHANGE IN STATUS – TO REMOVE TERRI YACKEL FROM MEMBERSHIP ROSTER***

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the change in status to remove Terri Yackel from the membership roster. All in favor. Motion carried.

***PERMISSION TO REQUEST BIDS FOR THE REPAIR & REHABILITATION OF MINOA FIRE ENGINE 22***

Trustee Champagne made a motion, seconded by Trustee Cronk to grant permission to Request for Bids for the repair and rehabilitation of Minoa Fire Engine 22 with a bid opening date of Thursday, April 12, 2012 at Noon, conditional upon the attorney review of specifications. All in favor. Motion carried.

**DPW**

No new business.

**CERF – WWTF**

***REQUEST PERMISSION TO ATTEND 33<sup>RD</sup> ANNUAL TECHNICAL CONFERENCE AT TURNING STONE RESORT***

Trustee Champagne made a motion, seconded by Trustee Christensen to authorize the Mayor, board members and Steve Giarrusso to attend the 33<sup>rd</sup> Annual Technical Conference at Turning Stone Resort, Vernon NY on May 23, 2012 at a cost of \$50.00 per person. All in favor. Motion carried.

***REQUEST PERMISSION FOR STEVE GIARRUSSO TO ATTEND ANNUAL CONFERENCE OF CONNECTICUT ASSOCIATION OF WETLAND SCIENTISTS***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Steve Giarrusso to attend the Annual Conference of Connecticut Association of Wetland Scientists as a speaker on application of constructed wetlands for waste water remediation on March 22, 2012 in North Haven, CT at no cost to the village. All in favor. Motion carried.

***PERMISSION TO HIRE STEVEN STURICK AS PERMANENT PART-TIME LABORER IN WWTP***

Trustee Brazill made a motion, seconded by Trustee Champagne to approve the hire of Steven Sturick as part-time laborer in WWTP effective March 19, 2012 at an hourly rate of \$9.50 per hour with a .50 cent increase with new fiscal year beginning June 1, 2012.

**CODE ENFORCEMENT**

***2012 COOPERATION AGREEMENT WITH THE VILLAGE OF FAYETTEVILLE***

Trustee Brazill made a motion, seconded by Trustee Champagne authorizing the Mayor to execute the 2012 Cooperation Agreement with the Village of Fayetteville for Code Enforcement Services. All in favor. Motion carried.

**TRUSTEES' REPORT**

Trustee Champagne congratulated Steve Giarrusso for being awarded “Operator of the Year” at the 84<sup>th</sup> Annual NYWEA Conference. Trustee Champagne reminded those present of the Easter Egg Hunt on April 7<sup>th</sup> in Lewis Park beginning at 10:00am.

Trustee Champagne thanked Trustee Cronk for his years of service to the village and his guidance over the years with some difficult challenges; he wished him the very best in retirement.

Trustee Christensen congratulated Trustee Cronk on his retirement and wished him well.

Trustee Cronk began his final board report by stating he had only one complaint and that was with a letter Trustee Christensen wrote eight years ago when running for office; the campaign letter said he wasn't going to be a 'yes man' like the other trustees on the board. Trustee Cronk stated that since Trustee Christensen has been on the board he has voted yes, 773 times, and voted no, only on two occasions. Trustee Cronk asked Trustee Christensen “Do you remember what the two ‘no’ votes were?” Trustee Christensen stated one was for not having summer hours and he couldn't remember the second. Trustee Cronk said the second no vote was against the stop

sign at Beard and Hulbert and he thanked Trustee Christensen for that no vote. Trustee Cronk thanked Attorney Primo for his time, guidance and his support and said it was nice to have an attorney, but even better to have an attorney as a friend. Trustee Cronk then thanked his wife, Laura for her support especially during the early years when their children were young and the board meetings lasted late into the evenings. Trustee Cronk stated he would like the board to consider the hydrofracking issue; there are definitely more con's than pros and most of the pros were from the oil and gas industry; there are substitutes to fossil fuels. He is surprised with much time and effort the village has put into "clean water", that there has not been more interest and discussions of hydrofracking. He stated there are no alternatives out there for clean water. Trustee Cronk stated he still believes the village needs an ethics committee in conjunction with the December 5, 2011 code of ethics resolution.

Trustee Cronk presented the village with a photograph taken by his son of the last fighter-jet of the 174<sup>th</sup> Fighter Wing on Memorial Day 2010 and asked that it be placed with the photographs in the hall. Trustee Cronk thanked everyone for the memories, and asked the village board to keep every village resident in mind, and to remember that our village employees are an extended family.

Trustee Brazill thanked Trustee Cronk for twenty years of great conversations, guidance, and support; "you will be missed".

**MAYOR'S REPORT** Mayor Donovan announced the village has finally received the \$307,000.00 GIGP contract, which will be reviewed and considered for execution at the next meeting. Mayor Donovan presented Trustee Cronk with his name plate and thanked him for his years of service to the village. Mayor Donovan announced that Ron's "extended family" has planned a retirement luncheon for him on Friday, March 23<sup>rd</sup> at noon in the Golden Age Room.

**ATTORNEY'S REPORT** Absent.

**AUDIT OF CLAIMS** A motion was made by Trustee Cronk and seconded by Trustee Champagne that claims on Abstract #019 in the amounts of General Fund - \$54,902.44 (Vouchers 838 - 880) and Sewer Fund - \$14,865.76 (Vouchers 327-338) for a total of \$69,768.20 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS** John Sears, 103 S. Main Street, stated he agreed with Trustee Cronk's statement regarding hydro-fracking, but did not agree with his statement regarding gay-marriages in the village. Mr. Sears stated he is concerned with crime; and asked about fencing along the railroad tracks as he recalls two deaths on the tracks. Mayor Donovan stated the village is unable to install fencing on private property.

**ADJOURNMENT** A motion was made by Trustee Christensen and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 7:48pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona  
Clerk-Treasurer