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**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
March 5, 2012**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 5, 2012.

**PRESENT:** Mayor Richard Donovan  
Trustee Brazill  
Trustee Christensen  
Trustee Cronk  
Attorney Primo  
Clerk-Treasurer DeVona  
Attendant Michael Macko

**ABSENT:** Trustee Champagne

**ALSO PRESENT:** Tom Petterelli, Matt McGarrity, Jennifer Wing, John Sears, Scott Parish, Michael Copp, Michael E. Copp, Jacob Barker, Al Kalfass, Dennis Erard

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by the Boy Scout of Kirkville Troop 210.

**MEETING  
MINUTES**

Trustee Cronk made a motion, seconded by Trustee Christensen to approve the meeting minutes of February 21, 2012. All in favor; 3-0 with Mayor Donovan voting.

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the meeting minutes of February 29, 2012. All in favor. 4-0.

**SET PUBLIC  
HEARING –  
PROPERTY TAX  
CAP LEVY**

Trustee Christensen made a motion, seconded by Trustee Cronk to hold the public hearing for Local Law #1 of 2012 regarding real property tax levy in excess of the “tax levy limit as defined by NYS General Municipal Law §3-c on Monday, April 2, 2012 at 7:05pm. All in favor, 4-0. Motion carried.

**NYSMEC –  
RESOLUTION  
AUTHORIZING  
PARTICIPATION  
IN ENERGY  
PURCHASE  
SERVICE FOR  
ELECTRICITY &**

Trustee Brazill made a motion, seconded by Trustee Cronk adopting resolution authorizing participation in cooperative energy purchasing service (NYSMEC) for Electricity and Natural Gas. (Attachment A) All in favor. Motion carried.

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the Electricity and Natural Gas cooperative energy purchasing service billing schedule and

**GAS**

agreement (Attachment B). All in favor. Motion carried.

**RESOLUTION – NYCLASS**

***WHEREAS**, the Village Board of Trustees of the Village of Minoa (“Village Board”) is currently a participant of the NYCLASS program;*

***WHEREAS**, The Village of Minoa, has been notified of an amendment to the Cooperation Agreement governing NYCLASS which reflects that the Village of Potsdam will become the new Lead Participant and provides for changes to the Investment Advisor from time to time as determined by the Governing Board of NYCLASS (the form of such Amendment being is attached hereto);*

***WHEREAS**, the Village Clerk-Treasurer having recommended that the Village of Minoa Board of Trustees approve the entering into of an Amendment to the Cooperative Liquid Assets Securities System Municipal Cooperation Agreement (“Amendment”), in which certain terms are modified to reflect the change in the Lead Participant and Investment Advisor for the program as aforementioned;*

***NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Minoa does hereby approve of and authorize the Mayor to execute and deliver the Amendment; and it is further*

***RESOLVED**, that the Mayor and Village Clerk-Treasurer are further authorized to do any and all other acts and execute and deliver such other documents and instruments as are necessary to effect the foregoing, and including without limitation a certified copy of this resolution;*

*Upon motion made by Trustee Cronk, and seconded by Trustee Christensen, the question of adoption of the foregoing Resolution was put to a roll call, which resulted as follows:*

Richard Donovan, Mayor	Aye
William Brazill, Trustee	Aye
John Champagne, Trustee	Absent
Eric Christensen, Trustee	Aye
Ronald Cronk, Trustee	Aye

**BUILDINGS & GROUNDS**

No new business.

**AMBULANCE**

**WAVES AGREEMENT – Amendment #5**

*The following resolution as drafted and proposed by the Village Attorney, was moved, seconded and adopted:*

***WHEREAS**, on or about June 29, 2011, Village entered into a certain Ambulance Services Agreement (“Agreement”) with WESTERN VOLUNTEER EMERGENCY SERVICES, INC. , a New York not-for-profit corporation with offices at 202 Bennett Road, Camillus, New York 1303, to provide certain management services for the Village of Minoa Ambulance, a department of the Village of Minoa local government, which Agreement has previously been amended by Amendments #1 and #2 both dated October 17, 2011, and by Amendments #3 and #4 both dated February 7, 2012; and*

***WHEREAS**, the Village Board now desires to, via a proposed Amendment #5 to the Agreement, modify and extend the respective Term of the Agreement as amended by Amendments #1-4 aforementioned through May 31, 2013;*

***NOW THEREFORE, BE IT RESOLVED THAT**, the Village Board of Trustees hereby authorizes that the Term (duration) of the foregoing Agreement as amended by Amendments #1, 2, 3 and 4, be hereby extended through May 31, 2013; and it is further*

***RESOLVED**, that the Village of Minoa Mayor is authorized to execute proposed Amendment #5, on behalf of the Village of Minoa, and is otherwise authorized to perform such acts and to execute and deliver such documents, instruments and agreements as are necessary to effect this resolution;*

*Upon motion made by Trustee Christensen, and seconded by Trustee Brazill, the question of adoption of the foregoing Resolution was put to a roll call, which resulted as follows:*

Richard Donovan, Mayor	Aye
William Brazill, Trustee	Aye
John Champagne, Trustee	Absent
Eric Christensen, Trustee	Aye
Ronald Cronk, Trustee	Aye

**FIRE  
DEPARTMENT**

***PERMISSION FOR FIRE DEPARTMENT TO ATTEND THE ST. PATRICKS DAY PARADE IN SYRACUSE – MARCH 17, 2012***

Trustee Brazill made a motion, seconded by Trustee Cronk to grant permission to active members only of the Fire Department to ride on the fire apparatus used to participate in the St. Patrick’s Day Parade in Syracuse on March 17, 2012. All in favor. Motion carried.

**DPW** No new business.

**CERF – WWTF**

***REQUEST PERMISSION TO PURCHASE 2012 FORD F350***

Trustee Brazill made a motion, seconded by Trustee Cronk to purchase a 2012 Ford F350 at a cost of \$26,206.12 on state bid for conversion to CNG specifications contingent upon NYSERDA commitment for 100% grant on the conversion and 50% grant of the fill station equipment and installation for an estimated reimbursement of \$25,507.50. All in favor. Motion carried.

**CODE ENFORCEMENT**

No new business.

**TRUSTEES' REPORT**

Trustee Champagne – absent.

Trustee Christensen – nothing new to report.

Trustee Cronk – nothing new to report.

Trustee Brazill reported he has received a request from a hot rod club for the use of Lewis Park for the club members to meet on Friday nights. The vehicles would be on display for viewing and Trustee Brazill stated he thinks it would be a great opportunity to support the local businesses. A discussion took place regarding insurance requirements and details of the type of event.

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the car club use of Lewis Park on Friday evenings conditional upon insurance review by insurance agent John Crowley. All in favor. Motion carried.

Attorney Primo stated his office has a Facilities Use Agreement that should be used for the larger events the village is considering. Insurance requirements and fees are listed on the form. Attorney Primo will electronically send the form to the Clerk-Treasurer tomorrow.

Trustee Brazill stated the village-wide garage sale will be held on July 7, 2012.

**MAYOR'S REPORT**

Mayor Donovan announced the security cameras at Fire Station 2 have been installed and are operational. Additional cameras will be installed in Fire Station 1 next week.

Mayor Donovan gave an overview of the Annual Meeting in Albany; property tax cap, mandate relief and invitation to the New York State Mayor's Mansion.

**ATTORNEY'S REPORT**

Nothing new to report.

**AUDIT OF CLAIMS**

A motion was made by Trustee Brazill and seconded by Trustee Christensen that claims on Abstract #019 in the amounts of General Fund - \$33,049.32 (Vouchers 798 - 837) and Sewer Fund – \$5,058.29 (Vouchers 308 - 326) for a total of \$38,107.61 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS**

John Sears, 103 S. Main Street commented that the hot rod event would be a great idea and the village should confirm the event has appropriate insurance coverage; he

asked where the vehicles would be parked as the park can get dusty especially during an event like the Field Days. Mr. Sears asked the board if it would be better to purchase a truck after the new 2013 come out for the CNG project.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 7:37pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona  
Clerk-Treasurer