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**VILLAGE OF MINOA
BOARD OF TRUSTEES
September 4, 2012**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Christensen
Clerk-Treasurer DeVona

ABSENT: Trustee Champagne
Attorney Primo

ALSO PRESENT: Tom Petterelli, Mike Macko, Lauren Kochian, Beth Calcaginio, Tina Pedesa, Quantrell & Rebecca Pringle, Kristy Barn, Adrienne Levesque, Rodney Levesque, Steven Alexander, Cheryl & Mark Flynn

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Trustee Christensen.

**PUBLIC
COMMENT –
408 HULBERT
STREET**

Loran Kochian, 5816 Acton Street stated that she and property owner Rebecca Lynn Hollis, were here to gather information as to the events since last Friday's fire and to find out what recourse Becky may have as there have been many village employees on the property and what is the next course of action for the village. She states she has already contacted the County Executive and stated she would be interested in the meeting minutes regarding this incident.

Mayor Donovan reviewed the events of the structure fire on Friday, August 31, 2012 for those present. It was determined that the building needed to be taken down in order for the fire department to completely extinguish the fire. The roof and second floor of the structure had already collapsed and the heat was intense. The demolition company was brought in to assist in the process. Mayor Donovan stated there will be a hearing at the next village board meeting on September 17, 2012 beginning at or about 7:05pm where all information will be gathered regarding the unsafe building and decision to demolish and why the cost of the demolition should not be charged to the property owner.

Steven Alexander, (former resident) 157 Stafford Avenue, stated questions are being asked in order to ascertain the facts for future legal counsel and to be sure the proper paperwork is in place.

Rebecca Pringle, 408 Hulbert Street, stated she was not informed that she would be responsible for the cost of the demolition; she was not offered an alternative. She states she could have hired her own demolition crew to clear the property within five days at a much smaller cost; she has a lot of support from friends and acquaintances who would assist her in the demolition. She stated she lost her job in January and cannot afford the cost of the demolition and is currently staying in a tent on the property with her husband.

Mayor Donovan stated that decisions have to be made on the fire ground and unfortunately for the health, safety and welfare of the community the order to bring an unsafe building down was made. The codes enforcement officer and fire chief assessed the situation and condition of the structure and the close proximity of other structures.

Tina Pedesa, 107 Kendall Drive asked if the demolition and clean-up of the property stops until the hearing; does the clean up continue at her cost? The community is willing to help clean-up for free, and are willing to work with the codes enforcement officer in the process.

Mayor Donovan stated this is the first time anyone has offered this suggestion. He stated he would have someone contact property owner tomorrow to discuss.

Tina Pedesa, 107 Kendall Drive stated Rebecca has been in Minoa her entire life; her

mother is a teacher in the school district.

Mark Flynn, 7191 Kendall Drive, stated he has never known a town or village to come in and clean up after a fire, especially on a holiday weekend.

Mayor Donovan stated that this property was not insured, decisions had to be made at the fire scene and if there had been an insurance company involved they would have taken over the task of finding a company to clean up the site.

Rebecca Pringle stated she appreciated everyone that helped out that night and her only complaint is she was never offered an option in the clean up process and selection of a contractor. Mrs. Pringle stated today she told the contractor, Gerber Topsoil to get off her property and not to come back.

Mayor Donovan stated he would contact Mrs. Pringle tomorrow after he discusses this with the codes enforcement officer and village attorney.

Mrs. Pringle stated she would like the village to contact Lauren Kochian and outline each step in the process for clean-up.

Rodney Levesque, 404 East Avenue asked if the village has an emergency action plan.

Mayor Donovan stated the village board attends regular training sessions with Fire and Police agencies as part of the Critical Response Committee in the Town of Manlius. Various agencies participate on the committee such as the school district, county emergency operations, Town of Manlius Police Department and villages of Fayetteville, Manlius and Minoa.

Cheryl Flynn, 7191 Kendall Drive asked about housing opportunities for the family and why the codes office has not looked locally for housing.

Mayor Donovan stated the village is not legally in the position to find housing for the family and the codes enforcement officer has extended help in giving names and options to the owner for housing.

Trustee Brazill stated the village is not turning their back on the family; the board is limited in spending tax payer money. As a resident in the village we can help out with contributions.

**MEETING
MINUTES –
AUGUST 13, 2012**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of August 13, 2012. All in favor. Motion carried; 3-0.

**MEETING
MINUTES –
AUGUST 30, 2012**

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the meeting minutes of August 30, 2012. All in favor. Motion carried; 3-0.

**ASCAP LICENSE
AGREEMENT**

Trustee Brazill made a motion, seconded by Trustee Christensen to authorize the Mayor to execute an agreement between American Society of Composers, Authors and Publishers for the purpose of music performed or played in or on municipal property at a cost of \$320.00 annually effective July 1, 2012. All in favor. Motion carried, 3-0.

**BUILDING &
GROUNDS**

No new business to report.

DPW

REQUEST PERMISSION TO ACCEPT QUOTE FROM P&S CONCRETE PRODUCTS FOR CONCRETE BLOCKS FOR SALT SHED

Trustee Brazill made a motion, seconded by Trustee Christensen to accept quote from P&S Concrete Products in the amount of \$22,600.00 for concrete blocks for the foundation of salt shed. All in favor. Motion carried. 3-0.

**CODE
ENFORCEMENT**

RATIFY PRIOR APPROVAL – UNSAFE BUILDING – 408 HULBERT STREET – ORDERED DEMOLITION

Trustee Brazill made a motion, seconded by Trustee Christensen to ratify prior approval and determination on the evening of Friday, August 31, 2012 to demolish the residence on the property at 408 Hulbert Street as it was deemed as required under Chapter 57, by the appropriate Village personnel and officers, to be unsafe, hazardous, dangerous to the public, not safe for human habitation and for the removal of debris. All in favor. Motion carried; 3-0.

COURT

No new business to report.

CLERK

TREASURERS REPORT – TABLED

RESULTS OF \$153,000 BAN RENEWAL – SOLVAY BANK 1.35% (SUCCESSFUL BIDDER) / JP MORGAN CHASE 1.45%

Trustee Abbott made a motion, seconded by Trustee Christensen to award Solvay Bank the BAN renewal in the amount of \$153,000.00 at a rate of 1.35%. All in favor. Motion carried.

PERMISSION TO PURCHASE NEW HP COMPUTER IN THE AMOUNT OF \$515.02

Trustee Abbott made a motion, seconded by Trustee Brazill to approve the purchase of a new computer from CDW-G in the amount of \$515.02. All in favor. Motion carried.

RESCHEDULE AUGUST 31, 2012 MEETING

Trustee Abbott made a motion, seconded by Trustee Christensen to reschedule the meeting on August 31, 2012 at 12:00 noon to Thursday, August 30, 2012 at 12:00 noon. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

AMBULANCE

No new business to report.

FIRE DEPARTMENT

PERMISSION TO SEND AL TOMPKINS TO 2012 VITAL SIGNS CONFERENCE

Trustee Brazill made a motion, seconded by Trustee Christensen to approve sending Al Tompkins to 2012 Vital Signs Conference, October 18 – 21, 2012 at Syracuse On Center at a cost of \$170.00. All in favor. Motion carried.

REQUEST PERMISSION TO APPROVE NEW MEMBERSHIP – ERIC CUSHING

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the new membership application for Eric Cushing, contingent upon a background check. All in favor. Motion carried; 3-0.

WTP / CERF

No new business to report.

TRUSTEES'

Trustee Christensen – nothing new to report.

REPORT

Trustee Abbott announced the next Police Committee Meeting will be held on Wednesday, September 13, 2012.

Trustee Brazill – nothing new to report.

MAYOR'S REPORT

Mayor Donovan thanked everyone involved in the structure fire at 408 Hulbert Street on Friday night. Everyone did a great job and the village did what they had to do for the safety of the property and structure.

ATTORNEY'S REPORT

Absent

AUDIT OF CLAIMS

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #007 in the amounts of General Fund - \$23,345.45 (Vouchers 274 - 303) and Sewer Fund – \$4,800.40 (Vouchers 125 - 136) for a total of \$28,145.85 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 8:02 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa L. DeVona
Clerk-Treasurer