

**VILLAGE OF MINOA
BOARD OF TRUSTEES
August 12, 2013**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Deputy Clerk-Treasurer Lothridge
Attorney Steven Primo

ALSO PRESENT: Tim Creahan, Mike Macko, Wayne Konseck, Jeremy Erard,
Al Kalfass, John Sears

Mayor Donovan rang the bell and opened the village board meeting at 7:04pm with the Pledge of Allegiance led by Trustee Champagne.

MINOA FARMS

Mayor Donovan introduced Tim Creahan from Ryan Homes to discuss the proposal for tree planting in Minoa Farms. Mr. Creahan stated a few years ago Ryan Homes made the decision to discontinued planting trees in the new developments and was unaware that this was a condition of the final plat approval for Minoa Farms. Mr. Creahan stated it was an oversight on their part and a discussion ensued regarding the future tree planting proposal for Minoa Farms sections 3A,B, 4A,B and 5. Ryan Homes proposed one (1) tree to be planted outside the right of way area for smaller interior lots and two (2) trees to be planted outside the right-of-way area for the smaller corner lots.

Trustee Brazill made a motion, seconded by Trustee Christensen to accept the proposal for the existing agreement to remain in effect for the larger lots that Ryan Homes doesn't own; future phases of Minoa Farms one (1) tree on small lots and two (2) trees on corner lot be planted by Ryan Homes. All in favor. Motion carried.

Mr. Creahan was directed by the board to contact Dan Schulman to revise the agreement for the future lots located in sections 3A, 3B, 4A, 4B and 5 and a copy of the revised agreement be delivered to the village clerk.

CLERK

MEETING MINUTES – July 31, 2013

A motion was made by Trustee Christensen and seconded by Trustee Brazill to approve the meeting minutes of July 31, 2013 as submitted. All in favor. Motion carried.

DISCUSSION – FACILITY USE FEES

Tabled.

EMPLOYEE HANDBOOK – UPDATE

A meeting will be scheduled the week of August 19th with Mayor Donovan, Trustee Abbott and Deputy Clerk Treasurer Lothridge to discuss.

PERMISSION TO SEND BOARD MEMBERS & CLERK TREASURER TO NYCOM 2013 FALL SCHOOL

A motion was made by Trustee Christensen and seconded by Trustee Champagne to approve the board members and Clerk-Treasurer to attend the 2013 NYCOM Fall School September 9-13, 2013 at a cost of \$547.00 per person for registration and hotel. All in favor. Motion carried.

ZONE CHANGE APPLICATION – 5986 CLEMONS ROAD

Tabled.

REQUEST PERMISSION FOR ROAD CLOSURE – AUGUST 24, 2013 – BERESFORD TO KENSINGTON HIGH AND BAIRD STREET ENTRANCE

A motion was made by Trustee Brazill and seconded by Trustee Abbott to approve the request from Michelle Corsello, 119 Beresford Lane to close Beresford Lane to Kensington High and Baird Street entrance on August 24, 2013 from 2:45pm to 4:00pm for birthday party. All in favor. Motion carried.

REQUEST PERMISSION TO USE GOLDEN AGE ROOM – CNY HOME SCHOOL GROUP

A motion was made by Trustee Champagne and seconded by Trustee Brazill approving the request to use the Golden Age Room on (2) Tuesdays a month from 10:00am to 12:30 pm to host an Art Class for CNY Home School Group for approximately 24 students with two adults. All in favor. Motion carried.

AMBULANCE

Nothing new to report.

FIRE DEPARTMENT

NEW MEMBERSHIP – MATTHEW CUSHING, 107 KENNER ROAD

A motion was made by Trustee Brazill, and seconded by Trustee Abbott to approve the new membership application for Matthew Cushing, 107 Kenner Road, Minoa. All in favor. Motion carried.

PHYSIO CONTROL CONTRACT – LIFE PACK SERVICE SUPPORT – 10/1/2013 – 9/30/2015

A motion was made by Trustee Abbott, and seconded by Trustee Champagne to approve the annual service support contract with Physio Control from 10/1/2013 through 9/30/2014 for Life Pack support at a cost of \$6,498.00. All in favor. Motion carried.

WTP / CERF

Nothing new to report.

TRUSTEES REPORT

Trustee Christensen announced the annual rabies clinic serviced 135 animals this year and thanked DPW Superintendent Petterelli and Animal Control Officer Ethel Sawkins on another successful clinic.

Trustees Abbott asked that the village board consider a village credit card to be used when traveling to seminars, conferences and booking hotel reservations; he announced the signs had been changed to promote the festival on September 7th and the Police Committee will meet on August 22nd to discuss grievances filed against the police department.

Trustee Champagne reported the new FuelMaster system will be ordered in early September; security cameras have been serviced according to the service agreement with CNY Security and he is currently working with Garam Group to replace some of the old computers with new equipment.

**MAYOR'S
REPORT**

Mayor Donovan reported the (315) area code meeting has offered two options; new area code for the (315) area or keep the current area code and dial all digits. As information becomes available he will continue to give updates.

**ATTORNEY
REPORT**

Nothing new to report.

**AUDIT OF
CLAIMS –
ABSTRACT 5**

A motion was made by Trustee Brazill and seconded by Trustee Christensen that the claims on Abstract #005 in the amounts of General Fund - \$102,152.42 (Vouchers 181-230) and Sewer Fund - \$189,373.36 (Vouchers 065 - 092) for a total of \$291,525.78 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Mr. Wayne Konseck, 208 Fay Lane asked for the status of the current code violations at 212 Fay Lane.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Abbott to adjourn the village board meeting at 8:23 pm. All in favor. Motion carried.

Respectfully submitted,

Donna Lothridge

Donna Lothridge
Deputy Clerk-Treasurer