

**VILLAGE OF MINOA
BOARD OF TRUSTEES
February 20, 2013**

PRESENT: Mayor Richard Donovan
Trustee Abbott (**Absent**)
Trustee Brazill (**Absent**)
Trustee Champagne
Trustee Christensen
Clerk-Treasurer DeVona

ALSO PRESENT: John Sears, Mike Macko, Wayne G. Konseck, Greg Walker,
Allie Wenner (Eagle Bulletin)

Mayor Richard Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Trustee Christensen.

ANNOUNCEMENT Mayor Donovan announced a special meeting to be held Thursday, February 21, 2013 for Resolution authorizing the issuance of Refunding Bonds of the Village of Minoa in an amount intended to not exceed the sum of \$2,675,000 however the sum of the Refunding Bonds in any event to be sufficient to refund such outstanding principal balance, as is advisable, of those certain Village Public Improvement Serial Bonds 2004 in the original aggregate principal sum of \$3,690,000, the foregoing Refunding Bonds to be designated "Public Improvement Refunding (Serial) Bonds" and providing for all other matters necessary and advisable in relation thereto; the form of such proposed resolution as prepared by Bond Counsel is on file and can be reviewed at the Office of the Village Clerk Treasurer of Minoa.

CONTINUATION Trustee Champagne made a motion, seconded by Trustee Christensen to open
PUBLIC HEARING the public hearing. Mayor Donovan opened the public hearing at 7:07pm.
LOCAL LAW #3 Attorney Primo stated resolution from Onondaga County Planning Board
FOR 2013 - revealed no comments or concerns.
AMEND Trustee Christensen made a motion, seconded by Trustee Champagne to close
CHAPTER 160-8(B) the public hearing. Mayor Donovan closed the public hearing at 7:08pm.

**SPECIAL PERMIT
USES**

Attorney Primo stated Mr. Greene had a recommendation that “driveway” should be changed to “parking area” in section §160-8B(1)(d)(C) and will be changed.

SEQR - State Environmental Quality Review

Trustee John Champagne made a motion to declare the Village of Minoa Board of Trustees as lead agency for the uncoordinated review of this unlisted SEQR action, seconded by Trustee Eric Christensen and unanimously passed:
RESOLVED, findings informally made by this board, as embodied on Part II of the Short Environmental Assessment form are hereby formally adopted.
Based upon the foregoing, the following resolution was offered by Trustee Champagne, seconded by Trustee Christensen and unanimously passed:
RESOLVED, that based upon the findings heretofore made, it is hereby found that the proposed action will not result in any significant, adverse environmental impact and that the Negative Declaration should therefore be issued.

CLERK

MEETING MINUTES – January 21, 2013 & February 4, 2013

The approval of meeting minutes was tabled.

TREASURER REPORT – January 31, 2013

A motion was made by Trustee Christensen and seconded by Trustee Champagne to accept the Treasurer Report dated January 31, 2013 as submitted. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

BUDGET AMENDMENT

Trustee Christensen made a motion, seconded by Trustee Champagne to increase A5142.20 – Snow Removal - Equipment in the amount of \$35,000.00 from fund balance. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

REQUEST TO USE REESE FIELD

A motion was made by Trustee Christensen, and seconded by Trustee Champagne to approve for the annual sheltie dog match to be held on June 1,

2013 at Reese Field. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

2013 SUMMER CONCERT SERIES

Trustee Champagne made a motion, seconded by Trustee Christensen have two (2) summer concerts scheduled at Lewis Park through the Town of Manlius Recreation department; concert dates still to be determined. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

TROY & BANKS FINAL AUDIT REPORT

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the final audit report showing a refund in the amount of \$2,294.47 for past billing errors and overcharges based upon the audit and equipment reconciliations. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

TROY & BANKS INVOICE PER AGREEMENT

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Clerk to pay Troy & Banks \$573.51 (25% of \$2,294.47 refund received) according to the agreement signed on April 30, 2012. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

**FIRE
DEPARTMENT**

REQUEST PERMISSION TO PARTICIPATE IN SYRACUSE ST. PATRICKS PARADE

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to approving the request to participate, weather permitting, in the 2013 Syracuse St. Patrick's Day Parade, March 9, 2013 with Engine 13 and Car 1. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

FOR CONSIDERATION – PURCHASE OFFER FROM GLEN AUBREY FIRE CO, INC FOR 1988 E-ONE SPARTAN CUSTOM PUMPER TANKER

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to accept the purchase offer from Glen Aubrey Fire Co, Inc in the amount of \$30,000.00

contingent upon the front tires be replaced prior to purchase for the 1988 E-One Spartan Custom Pumper Tanker. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

CHANGE IN MEMBERSHIP STATUS – CHRIS PEASE

A motion was made by Trustee Christensen, and seconded by Trustee Champagne to approve the change in membership status as dropped from the rolls for Chris Pease. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

REQUEST PERMISSION TO USE FIRE STATION 2 – NICK CARULLI

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to approve the request to use Fire Station 2 for a birthday party on March 3, 2013. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

**CODE
ENFORCEMENT**

APPOINTMENT – ACTING CODES ENFORCEMENT OFFICER

A motion was made by Trustee Christensen, and seconded by Trustee Champagne pursuant to Code of Village of Minoa §51-3C to accept Lisa DeVona as Acting Codes Enforcement Officer effective February 20, 2013 through March 18, 2013 during the absence of Richard Greene per Mayor Donovan's appointment. All in favor; 3-0 with Mayor Donovan voting. Motion carried.

PRESENTATION – GREG WALKER, 110 HULBERT STREET – SPECIAL PERMIT USE – ICE CREAM SHOP

Mr. Greg Walker, 110 Hulbert Street made a brief presentation to the board regarding his proposal to open an ice-cream shop at 110 Hulbert Street. Mr. Walker was directed by the village attorney to set up a meeting with him to begin the application process which includes scheduling a public hearing with the village board. Attorney Primo asked that Mr. Walker submit a site survey showing proposed parking and landscaping layout for the project.

WTP / CERF

RESIGNATION LETTER – STEVEN STURICK

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to accept the resignation letter from part time employee Steven Sturick effective January 12, 2013. All in favor; 3-0. Motion carried.

INFORMATIONAL ONLY – ANNUAL SPDES INSPECTION

Mayor Donovan announced that the February 15, 2013 annual SPDES inspection report finds the facility to be well operated and maintained and in compliance with the SPDES permit.

MINOA FARMS

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing the Mayor to execute the final plat for Minoa Farms, Part 2, Phase 4B last revised 2/15/13 which includes eighteen (18) lots along Rising Crest Circle conditional upon modification or new security agreement reflecting LJR Engineering, PC., punchlist of incomplete construction items updated as of 2/14/2013 and secured by a performance bond in the amount of \$26,400.00 plus additional \$30,000.00 escrow account. All in favor; 3-0, Mayor Donovan voting. Motion carried.

TRUSTEES'

Trustee Champagne – nothing new to report.

Trustee Christensen – nothing new to report.

**ATTORNEY
REPORT**

Attorney Primo offered information regarding youth sports organizations and background checks on coaching staff he recently learned at a conference.

**MAYOR'S
REPORT**

Mayor Donovan stated his recent trip to Albany for NYCOM conference was excellent and he reported there are changes in Albany; to credit New York State Governor who has taken on some challenges. Mayor Donovan stated that for the first time in his twenty-three years of traveling to Albany all members of the conference were invited to the governor's mansion on Monday for breakfast which did not include the press. The NYCOM conference was well attended with many great speakers.

**AUDIT OF
CLAIMS**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #018 in the amounts of General Fund - \$75,462.37 (Vouchers 798 - 848) and Sewer Fund – \$14,735.33 (Vouchers 327 - 342) for a total of \$90,197.70 audited and paid. All in favor, with Mayor Donovan voting. Motion carried.

**PUBLIC
COMMENTS**

John Sears, 103 S. Main Street asked where Mr. Greene was. Mayor Donovan stated Mr. Greene was on vacation.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 8:01 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa L. DeVona
Clerk-Treasurer