

**VILLAGE OF MINOA
BOARD OF TRUSTEES
March 4, 2013**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk-Treasurer DeVona
Attorney Steven Primo

ALSO PRESENT: John Sears, Mike Macko, Wayne G. Konseck, Zac Fischer,
George Fischer, Dylan Gossin, Maureen Gossin, John
Roosevelt, Mathew Roosevelt, Tom Petterelli, Al Kalfass,
Pat Abbott, Dennis Erard, Conor Harrigan

Mayor Richard Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Boy Scout Troop 99 of Minoa.

DPW

REQUEST PERMISSION TO HOLD ANNUAL EARTH DAY CLEANUP

A motion was made by Trustee Christensen and seconded by Trustee Brazill to hold the annual Earth Day Cleanup in conjunction with OCRRA on Friday, April 12th and Saturday, April 13th authorizing drop off location 100 Kalin Drive during the hours of 7am to 3:30pm. All in favor. Motion carried.

REQUEST PERMISSION TO SEND DPW SUPERINTENDENT TO LOCAL ROAD MATTER ADVOCACY DAY, MARCH 6, 2013

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve request for Tom Petterelli to attend the Local Road Matter Advocacy Day in Albany on March 6, 2013. All in favor. Motion carried.

CLERK

MEETING MINUTES – February 20, 2013

A motion was made by Trustee Christensen and seconded by Trustee Champagne to approve the meeting minutes of February 20, 2013. All in favor, 3-0, Mayor Donovan, Trustees Christensen and Champagne voting. Motion carried.

MEETING MINUTES – February 21, 2013

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve the meeting minutes of February 21, 2013. All in favor, 3-0, Trustees Brazill, Christensen and Champagne voting. Motion carried.

MEETING MINUTES – February 27, 2013

A motion was made by Trustee Champagne and seconded by Trustee Brazill to

approve the meeting minutes of February 27, 2013. All in favor, 4-0. Motion carried.

2013 ANNUAL CONTRACT – TK EZZO & SONS, LLC – LANDSCAPING AND PLANTINGS

A motion was made by Trustee Christensen and seconded by Trustee Brazill to approve the 2013 annual contract with TK Ezzo & Sons, LLC for landscaping, maintenance and plantings in various locations throughout the village in the amount of \$3500.00. All in favor; 4-0. Motion carried.

**FIRE
DEPARTMENT**

REQUEST PERMISSION TO ATTEND 2013 AREA PARADES

A motion was made by Trustee Abbott, and seconded by Trustee Brazill to approve the 2013 parade schedule (weather permitting) and allow the Minoa Fire Department to participate in the following area parades: May 27th Minoa Memorial Day parade, June 1st Minoa VFD Field Days parade, June 15th Pompey Field Day parade, June 22nd East Syracuse Field Days parade, July 4th Manlius July 4th Celebration parade and September 1st Bridgeport Field Days parade. All in favor; 4-0. Motion carried.

REQUEST PERMISSION TO USE LEWIS PARK ON MAY 30TH THROUGH JUNE 1ST FOR ANNUAL FIELD DAYS & OCVFA CONVENTION

A motion was made by Trustee Christensen, and seconded by Trustee Champagne to approve the request for the Fire Department to use Lewis Park on May 30th through June 1st for their annual Field Days and OCVFA Convention. All in favor; 4-0. Motion carried.

REQUEST PERMISSION FOR ROAD CLOSURE – S. MAIN STREET / MAY 30TH & JUNE 1ST

A motion was made by Trustee Brazill, and seconded by Trustee Abbott to approve the road closure request for S. Main Street from Hulbert Street to S. Central Avenue on May 30th from 5pm to 9pm and June 1st from 8am to midnight for field day and convention activities contingent upon the Fire Department notifying the area neighborhood and those residents with driveways on that section of S. Main Street. All in favor; 4-0. Motion carried.

REQUEST PERMISSION TO SEND MATT MCGARRITY AND MIKE NESCI TO OFFICERS LEADERSHIP TRAINING

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to approve the training request for Matt McGarrity and Mike Nesci to attend Officers Leadership Training (COLT) in Monroe County with overnight accommodations at Marriot Rochester Airport, April 12-13, 2013 at a cost of \$399.00. All in favor; 4-0. Motion carried.

REQUEST PERMISSION TO SEND PAT FLANNERY & MATT RUSHLO TO NYSAFC 107TH ANNUAL CONFERENCE

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to

approve the request to send Pat Flannery and Matt Rushlo to NYSAFC 107th Annual Conference at Turning Stone Resort at a cost of \$215.00 (includes conference registration for Pat Flannery, and new membership dues and Flashover Simulator Training class for Matt Rushlo). All in favor; 4-0. Motion carried.

**CODE
ENFORCEMENT**

REQUEST PERMISSION TO SCHEDULE PUBLIC HEARING – SPECIAL PERMIT USE – 110 HULBERT STREET

A motion was made by Trustee Christensen, and seconded by Trustee Champagne to hold a public hearing on April 1, 2013 at 7:05pm for special permit use application submitted by Greg Walker for 110 Hulbert Street. All in favor; 4-0. Motion carried.

**PUBLIC HEARING –
2013 COMMUNITY
DEVELOPMENT
GRANT
APPLICATION –
SIDEWALKS
PROJECT**

Trustee Brazill made a motion, seconded by Trustee Abbott to open the public hearing. Trustee Christensen made a motion, seconded by Trustee Champagne to waive the reading of the legal notice and open the public hearing. All in favor; 4-0. Motion carried.

Mayor Donovan opened the public hearing at 7:11pm.

Mayor Donovan presented a map highlighting the proposed sidewalk project for the 2013 Community Development Grant application. Project consists of both sides of Elm Street from Edgerton Street to N. Central; west side of N. Main Street from Helfer Lane to Willard Street; east side of N. Main Street from Helfer Lane to East Avenue and from Adams Street to driveway of 204 N. Main Street. Mayor Donovan stated the community development grant requires the proposed projects be completed within one year must be consistent with the villages five year plan and local share is 25% of the total project. The DPW will furnish labor and materials for proposed project which will be considered in-kind services. With no questions from the village board Mayor Donovan asked if there were any public comments.

With no comments from the public, Trustee Abbott made a motion, seconded by Trustee Champagne to close the public hearing.

Mayor Donovan closed the public hearing at 7:14pm.

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the Village Board approves the submittal to County of Onondaga Community Development Division for 2013 Funding Request for the project entitled “Sidewalk Improvements”. All in favor. All in favor. Motion carried.

**TRUSTEES
REPORT**

Trustee Champagne – nothing new to report.

Trustee Christensen – nothing new to report.

Trustee Abbott reported he provided the board with the meeting minutes from the February 13th Police Committee meeting and stated the next Police Committee meeting is scheduled for April 10th.

Trustee Brazill – nothing new to report.

**MAYOR’S
REPORT**

Mayor Donovan reported he recently spoke with three different groups over the last two weeks on various topics. A joint effort with the Town of Manlius Police Department and Syracuse Infragard Cybersecurity spoke to the members of Greater Town of Manlius Chamber of Commerce regarding cyber space and

awareness. On February 26th he spoke with the Central New York Clerks Association giving an update on NYCOM, and on February 28th the Mayor's Association had an informational presentation from Safeguard Properties regarding abandoned properties.

ATTORNEY REPORT

Attorney Primo confirmed he has received certification regarding the annexation petition and will follow up TR Schepp for an amended petition with regards to the lot line adjustments.

AUDIT OF CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #019 in the amounts of General Fund - \$24,747.67 (Vouchers 849 - 886) and Sewer Fund - \$4,082.36 (Vouchers 343 - 355) for a total of \$28,830.03 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

No comments from the public.

EXECUTIVE SESSION - IN

A motion was made by Trustee Christensen and seconded by Trustee Abbott to enter into Executive Session to discuss a personnel matter. All in favor. Motion carried.

The board entered into Executive Session at 7:23pm.

A motion was made by Trustee Christensen and seconded by Trustee Champagne to enter into regular session. All in favor. Motion carried.

The board entered into regular session at 8:01pm.

All in favor. Motion carried.

EXECUTIVE SESSION – OUT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 8:01 pm. All in favor. Motion carried.

SEWER REPAIR REIMBURSEMENT 219 N. MAIN ST

Trustee Champagne stated before entering executive session Patrick Abbott, 219-221 N. Main Street presented him with a letter requesting reimbursement for expenses he incurred for sewage back-up in his basement due to the sewer vent and pipe damage from the village sidewalk snowplow. A discussion took place regarding the damages begin reported and Trustee Champagne gave an update as to his investigation of the incident and discussions with sewer and DPW employees involved.

Trustee Champagne made a motion, seconded by Trustee Brazill to reimburse Patrick Abbott, 219-221 N. Main Street for a one-time reimbursement for sewage clean-up expenses caused by sewer vent and pipe being damaged by village sidewalk snowplow. Trustee John Abbott abstained from the vote as Patrick Abbott is his brother. All in favor; 3-0. Motion carried.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 8:04 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa L. DeVona
Clerk-Treasurer