

TRANSFER OF APPROPRIATIONS

Trustee Champagne made a motion, seconded by Trustee Brazill to approve the following Transfer of Appropriations:

\$764.35 From G8110.40 Sewer Administration Misc Contractual
To G8110.20 Sewer Administrative Equipment

All in favor. Motion carried.

AARP REQUEST PERMISSION TO USE COMMUNITY ROOM

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the request from AARP to use the Community Room every Tuesday from 10am to 3pm beginning February 4, 2014 through April 15, 2014 for Community Tax Preparation Program. All in favor. Motion carried.

FINANCIAL STATEMENTS & ACCOUNTANTS COMPLIATION REPORT FOR FISCAL YEAR ENDING MAY 31, 2013

Trustee Christensen made a motion, seconded by Trustee Brazill acknowledging receipt and review of the Financial Statements & Accountants' Compilation Report of the village as of May 31, 2013. All in favor. Motion carried.

**PUBLIC HEARING –
LOCAL LAW #6
ELECTRICAL
INSPECTIONS**

Trustee Brazill made a motion, seconded by Trustee Christensen to open the public hearing for Local Law #6, Repealing Sections 51-12 entitled "Electrical Inspections: and replacing same with a new Section 51-12 entitled "Electrical Inspections". All in favor. Motion carried.

Mayor Donovan opened the public hearing at 7:05pm

Trustee Christensen made a motion, seconded by Trustee Champagne to waive the reading of the legal notice published in the Syracuse Post Standard on November 7, 2013. All in favor. Motion carried.

Attorney Hills reviewed Local Law #6, stating Section 51-12 entitled "Electrical Inspections" of the Code of the Village of Minoa shall be deleted in its entirety and a new Section 51-12 is hereby added. Ms. Hills explained that because the Town of Manlius Planning and Development has discontinued their electrical inspections for the Village of Minoa new procedures were developed which include a third party electrical inspection on all building permits that require any electrical work.

Mayor Donovan opened the public hearing up to public comment.

With no comments from the public or the board Trustee Abbott made a motion, seconded by Trustee Christensen to close the public hearing. All in favor. Motion carried.

Mayor Donovan closed the public hearing at 7:07pm.

WTP / CERF

REQUEST PERMISSION TO APPROVE SUNY ESF STUDENT INTERN – GETLING

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request for SUNY ESF student, Alexander Leonard Gelting, as an intern under Trinity Partnership to do his capstone project in Environmental Science to evaluate a new and improved SBR treatment to be effective January 21, 2014 contingent upon signing a Nondisclosure & Confidentiality Agreement. All in favor. Motion carried.

FEE SCHEDULE FOR USE OF WTP FACILITY SPACE

A motion was made by Trustee Champagne, seconded by Trustee Abbott to approve the following fee schedule for the use of WTP Facility:

Storage: \$8.00 per square foot

Use of WTP Facility: \$8.00 per square foot

Treatment: \$.05 for the use of facilities where wastewater is utilized by anyone other than the Village which would otherwise be treated at the WTP.

All in favor. Motion carried.

**CODES
ENFORCEMENT**

***FOR CONSIDERATION – LOCAL LAW #6 – REPEAL SECTIONS 51-12
ELECTRICAL INSPECTIONS***

Trustee Brazill made a motion, seconded by Trustee Christensen to adopt Local Law #6 repealing Section 51-12 entitled “Electrical Inspections: and replacing with same. In order to coordinate the inspections and reinspections of all electrical installations regulated by the National Electric Code, the New York State Fire Prevention and Building Code, and/or the Code of the Village of Minoa. All in favor. Motion carried.

**TRUSTEES
REPORT**

Trustee Champagne announced the Children’s Christmas Party and the Annual Tree Lighting will be Sunday, December 1, 2013 beginning at 5pm.

Trustee Christensen had nothing new to report.

Trustees Abbott announced he will change the signs to announce the Annual Tree Lighting.

Trustee Brazill also reminded everyone of the Annual Tree Lighting with the St. Mary’s religious education chorus providing music.

**MAYOR’S
REPORT**

Mayor Donovan reported on the following topics:

- He represented the state of New York at the National League of Cities conference in Seattle, Washington where he learned abandoned properties are a national problem and railroad safety is a concern with regards to DOT111 tank cars which he will have a resolution to the board at the next meeting to consider for adoption.
- NYCOM Legislative Priorities for 2014 include: increase in AIM and CHIPS funding, prohibit unfunded state mandates, amend the property tax cap, pension reform just to list a few. For full list and more detail visit NYCOM website at <http://www.nycom.org/>
- 2013 Gallagher Award was presented to City of Albany Mayor Gerald Jennings

**ATTORNEY
REPORT**

Attorney Hill had nothing new to report.

**AUDIT OF
CLAIMS –
ABSTRACT 11**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #011 in the amounts of General Fund - \$70,333.21 (Vouchers 489 - 542), Sewer Fund - \$7,628.90 (Vouchers 186 - 203) and Capital Fund HV - \$145,469.00 (Voucher 003-004) for a total of \$223,431.11 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Dan Engelhardt, 152 Dorothy Street notified the board that earlier in the day he had experienced some sewer issues at this home and with one call to Superintendent Petterelli the problem was solved within minutes of Mr. Petterelli arriving at his home. He extended his thanks and appreciation to Superintendent Petterelli.

John Curtis, 405 Edgerton Street, asked is the SUNY ESF intern student was going to be paid. Mayor Donovan explained the student participation and partnership the village has with both SUNY ESF and East Syracuse Minoa School District.

Marlene Christensen, 61 Windebank Lane, asked the board when CSX would return to clean up the ditch along N. Central Avenue.

Mayor Donovan stated Superintendent Petterelli has been unsuccessful in his many calls to the folks at CSX. Mayor Donovan will place a follow up call this week to CSX and if he's unsuccessful he will contact Senator Schumer office.

Marlene Christensen stated that there is an issue with black and white cats in the area of Windebank and Crisfield Lane; the cats are wondering in the garages, on top of vehicles and would like the Animal Control officer to look into the situation.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:45 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer