

**VILLAGE OF MINOA
BOARD OF TRUSTEES
November 4, 2013**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo

ALSO PRESENT: Mike Macko, John Sears, DPW Superintendent Petterelli, Fire Chief McGarrity, Alan Archer

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Trustee Brazill.

DPW

SURPLUS EQUIPMENT - 1997 KAWASAKI LOADER

A motion was made by Trustee Christensen and seconded by Trustee Abbott to declare 1997 Kawasaki Loader (VIN #60CL1-0155) as surplus equipment and send to county auction. All in favor. Motion carried.

INFORMATIONAL ONLY - 2013 LOADER

The village accepted a new 2013 Hyundai Loader (VIN #HLN02CDC000215) which will replace the 1997 Kawasaki.

COURT

ACCEPT THE AUDIT OF JUSTICE COURT BAIL AND FINES ACCOUNTS AS OF MAY 31, 2013

Trustee Brazill made a motion, seconded by Trustee Champagne to accept the Audit of Justice Court Bail and Fines Accounts as of May 31, 2013 and independent auditors report by Koagel & Vincentini pursuant to Section 2019a of the Uniform Justice Court Act. All in favor. Motion carried.

CLERK

MEETING MINUTES - OCTOBER 21, 2013

A motion was made by Trustee Champagne and seconded by Trustee Brazill to approve the meeting minutes of October 21, 2013 as submitted. All in favor. Motion carried.

TREASURER'S REPORT - JUNE, JULY & AUGUST

A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the Treasurer's Report for the month of June 2013 as recorded. All in favor. Motion carried.

A motion was made by Trustee Champagne and seconded by Trustee Abbott to accept the Treasurer's Report for the month of July 2013 as recorded. All in favor. Motion carried.

A motion was made by Trustee Abbott and seconded by Trustee Champagne to accept the Treasurer's Report for the month of August 2013 as recorded. All in favor. Motion carried.

INFORMATIONAL PURPOSES ONLY - VILLAGE INFRASTRUCTURE PROGRAM (VIP) ANNUAL REPORT

Clerk Treasurer DeVona announced that pursuant to Onondaga County Resolution #084-2010 the 2013 Village Infrastructure Report as been filed with the Onondaga County Chief Fiscal Officer.

REQUEST APPROVAL TO SUBMIT 2013-2014 APPLICATION FOR FINANCIAL ASSISTANCE PURSUANT TO VILLAGE INFRASTRUCTURE PROGRAM IN THE AMOUNT OF \$596,167.00

Trustee Brazill made a motion, seconded by Trustee Champagne to approve the request to submit 2013-2014 Application for Financial Assistance pursuant to Onondaga County Resolution #084-2010 in the amount of \$596,167.00 which represents the 2013-2014 Transportation Budget for fiscal year ending May 31, 2014. All in favor. Motion carried.

2013-2014 UNPAID VILLAGE TAXES TO ONONDAGA COUNTY IN THE AMOUNT OF \$53,373.62

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village Board agrees to return the Unpaid Tax Warrant for the 2013-2014 Village Taxes in the amount of \$53,373.62, which represents \$49,380.18 in original tax, an 8% interest fee of \$3,950.44 and a \$43.00 second notice fee to the Clerk-Treasurer and hereby directs Clerk-Treasurer DeVona to send the list of overdue taxes to the Onondaga County Commissioner of Finance for collection and the subsequent payment to the Village. All in favor. Motion carried.

PERMISSION TO PUBLISH LEGAL NOTICE ANNOUNCING VILLAGE ELECTION ON MARCH 18, 2014

Trustee Brazill made a motion, seconded by Trustee Christensen to authorize Clerk Treasurer DeVona to publish a legal notice for Village Election on March 18, 2014 for two (2) Trustee positions and one (1) Justice position each a four year term. All in favor. Motion carried.

ANNUAL CHRISTMAS TREE LIGHTING DECEMBER 1, 2013

Trustee Champagne made a motion, seconded by Trustee Brazill to hold the annual Christmas Tree Lighting on Sunday, December 1, 2013; 5:00pm Christmas Party and 6:00pm Tree Lighting Ceremony. All in favor. Motion carried.

AMBULANCE

SURPLUS EQUIPMENT – 2002 FORD AMBULANCE

A motion was made by Trustee Christensen and seconded by Trustee Brazill to declare 2002 Ford Ambulance (VIN #1FDSE35F92HA36052) as surplus equipment and send to county auction. All in favor. Motion carried.

INFORMATIONAL ONLY – 2013 AMBULANCE

The village accepted a new 2013 Ford Ambulance (VIN #1FDWE3FS5DDB21932) which will replace the 2002 Ford Ambulance; it will be placed into service as soon as equipment and supplies can be installed.

PHYSIO CONTROL TECHNICAL SERVICE SUPPORT AGREEMENT

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the Physio Control Technical Service Support Agreement dated September 23, 2013 through September 22, 2016, for technical service support on two (2) LifePak 15, annual price \$6,198.00, and authorize the Mayor to execute the agreement. All in favor. Motion carried.

**FIRE
DEPARTMENT**

***MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN 2013 ASSISTANCE
FIREFIGHTERS GRANT***

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the request and authorize the Mayor to execute the Memorandum of Understanding to participate in 2013 Assistance to Firefighters Grant Program as prepared and filed by the Fayetteville Fire Department on behalf of all participating fire departments, with a grant writing fee of \$750.00 per participating department payable to Michael Tenkate. All in favor. Motion carried.

***RATIFY PRIOR APPROVAL TO SEND JIM SCHUYLER TO FASNY NATUREAL
DISASTER SEMINAR***

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval to send Jim Schuyler to FASNY Natural Disaster Seminar, October 24, 2013 in Bridgeport at a cost of \$20.00. All in favor. Motion carried.

***REQUEST PERMISSION TO PARTICIPATE IN APPARATUS STUDY FOR
MANLIUS, KIRKVILLE, MINOA & KIRKVILLE AS PROPOSED BY RFG FIRE
RESCUE CONSULTING***

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the request to participate in an Apparatus Study for Manlius, Kirkville, Minoa and Fayetteville Fire Departments as proposed by RFG Fire Rescue Consulting at a cost of \$500.00 per department. All in favor. Motion carried.

***RATIFY PRIOR APPROVAL TO SEND MIKE NESCI, MIKE LOSTUMBO & TONY
ALESSANDRELLO TO FASNY SOLOR POWER AWARENESS SEMINAR***

Trustee Abbott made a motion, seconded by Trustee Christensen to ratify prior approval to send Mike Nesci, Mike Lostumbo and Tony Alessandrello to FASNY Solar Power Awareness Seminar on October 29, 2013 in Solvay at a cost of \$20.00 per person. All in favor. Motion carried.

WTP / CERF

DISCUSSION ONLY – FEE SCHEDULE FOR USE OF WTP FACILITY SPACE

Mayor Donovan stated Clerk Treasurer DeVona will be distributing a fee schedule for the use of WTP Facility to be discussed at the next board meeting. If anyone has any questions regarding the fees to please contact the Mayor prior to the next board meeting.

**CODES
ENFORCEMENT**

***RATIFY PRIOR APPROVAL TO WAIVE APPLICATION(S) AND FEES
ASSOCIATED WITH A BANNER FOR TRAPPERS II***

Trustee Brazill made a motion, seconded by Trustee Champagne to ratify approval to waive applications and fees associated with the request from Trappers II to hang a 12'x4' "Home of the Spartans" banner on N. Central Avenue side of the building. All in favor. Motion carried.

**TRUSTEES
REPORT**

Trustee Champagne announced the Halloween Party was a huge success; almost 500 bags of popcorn were given out. He extended a special thank you to his wife, Nancy for her help again this year. He also thanked Trustee Christensen and his wife Marlene, Barbara Sturick and the DPW for all their help coordinating and preparing for this year's event; and Trustee Abbott for donating the popcorn bags this year. Trustee Champagne also reported that Huen has begun installation of the Bylin Trace System; WTP has begun direct delivery of waste to Seneca Meadows; and reminded everyone to vote on Tuesday, November 5th and vote yes to Sewer Debt Exclusion (proposition #3) for an additional ten years to the current provision in the State Constitution that allows local governments to exclude from their constitutional debt limit any indebtedness contracted for the construction or reconstruction of facilities for conveyance, treatment and disposal of sewage.

Trustee Christensen thanked Trustee Champagne and his family for another successful Halloween event; he also thanked his wife Marlene and his father for helping with the popcorn bags.

Trustees Abbott announced the sign boards will be changed to remind everyone beginning November 1st through April 15th there is no parking on any street between the hours of 1:00am and 7:00pm.

Trustee Brazill announced a winter newsletter will be going out soon and all articles should be sent to him as soon as possible.

MAYOR'S REPORT

Mayor Donovan reported on the following topics:

- Thanked Superintendent Petterelli for his time and commitment to the Education Committee that put together another great agenda for the DPW Superintendents Conference.
- On Tuesday, October 24th he attended a press conference at Plattsburg City Hall with Plattsburgh Mayor Donald Kasprzak; press conference can be found at http://www.pressrepublican.com/0100_news/x1442592264/Head-of-statewide-conference-seeks-change-in-Albany
- On October 28th he attended a conference hosted by Governor Cuomo on emergency preparedness where hundreds of first responders and local officials from across New York State gathered to learn of a new NYS Emergency Management Certification and Training Program
- While in Albany he met with NYCOM staff
- Announced he will be representing the State of New York at the National League of Cities in Seattle, Washington the week of November 11th
- Reminded everyone to vote on Tuesday, November 5th and to vote yes to Proposition #3 on the back of the ballot which will approve an additional ten years to the current provision in the State Constitution that allows local governments to exclude from their constitutional debt limit any indebtedness contracted for the construction or reconstruction of facilities for conveyance, treatment and disposal of sewage.

ATTORNEY REPORT

Attorney Primo distributed draft Local Law #6 which repeals Section 51-12 entitled "Electrical Inspections" and replaced same with a new Section 51-12 entitled "Electrical Inspections".

Trustee Champagne made a motion, seconded by Trustee Abbott to hold a public hearing on Monday, November 11, 2013 at 7:05pm for Local Law #6 for 2013 repealing Section 51-12. All in favor. Motion carried.

Attorney Primo in follow up to a discussion regarding the option for the village to purchase 237 Elm Street he distributed "Vacant & Abandoned Properties: Taking Title" for the board to review.

Attorney Primo reviewed for the board the new subdivision 16 to General Municipal Law 103 New "Piggybacking" Law - Exception to Competitive Bidding.

AUDIT OF CLAIMS – ABSTRACT 10

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #010 in the amounts of General Fund - \$61,379.50 (Vouchers 447-488), Sewer Fund - \$5,330.11 (Vouchers 165 - 185) and Capital Fund HV - \$88,500.00 (Voucher 002) for a total of \$155,209.61 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Alan Archer, 121 Edgerton Street, suggested the village consider trimming the trees on either side of the monument at Lewis Park because when the flag is lowered to half staff it is getting caught on the branches.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:57 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer