

**VILLAGE OF MINOA
BOARD OF TRUSTEES
September 3, 2013**

PRESENT: Mayor Richard Donovan (absent)
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo (absent)

ALSO PRESENT: Wayne Lucht, Judith Lucht, Mike Macko, John Sears

Deputy-Mayor Brazill rang the bell and opened the village board meeting at 7:01pm with the Pledge of Allegiance led by Trustee Abbott.

DRAINAGE

Wayne Lucht, 406 Helfer Lane approached the board and presented photographs taken during the spring season, May 2013 of his backyard. Mr. Lucht stated he has lived at this property since 1977; over time there have been swimming pools, gardens and fences installed on the neighboring properties that now the stormwater is directed to his backyard. A discussion ensued regarding the history of the development, the installations of swimming pools, fences and other improvements to the neighboring properties and the lack of stormwater drainage.

Deputy Mayor Brazill thanked Mr. Lucht for taking the time to come to the meeting to discuss the issue and he would have DPW Superintendent Petterelli contact Mr. Lucht to assess the issue.

CLERK

MEETING MINUTES – August 12, 2013 – Tabled

ANNUAL HALLOWEEN PARTY – FIRE STATION #1

A motion was made by Trustee Champagne and seconded by Trustee Abbott to hold the annual Halloween Party on October 31, 2013 from 5:00pm to 8:30pm at Fire Station #1. All in favor. Motion carried.

HONEYWELL – UPDATE

Clerk DeVona updated the board regarding on-site training session with Honeywell representatives for the new software program.

REQUEST PERMISSION TO USE GOLDEN AGE ROOM – “LEFT IN STITCHES QUILTERS”

A motion was made by Trustee Christensen and seconded by Trustee Abbott to approve the request from Left In Stitches Quilters to use the Golden Age Room every Wednesday beginning September 25, 2013 through May 28, 2014 from 1pm to 3pm for group meetings and quilting projects and other hand-made crafts. All in favor. Motion carried.

**RATIFY PRIOR APPROVAL TO ALLOW OCWA TO INSTALL WATER MAIN ON
CENTRAL AVENUE FOR CSX DEWITT YARD**

A motion was made by Trustee Champagne, seconded by Trustee Abbott to ratify prior approval to allow OCWA permission to install water main and appurtenances on Central Avenue for CSX DeWitt Yard and authorize Mayor to sign the agreement dated August 14, 2013. All in favor. Motion carried.

TRANSFER OF APPROPRIATION

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the Transfer of Appropriation relative to the fiscal year end May 31, 2013. All in favor. Motion carried.

FROM	General Fund		TO	General Fund	
ACCOUNT	TITLE	AMOUNT	ACCOUNT	TITLE	AMOUNT
A1110.44	JUSTICE - MEETING/TRAIN	\$ 50.00	A1110.45	JUSTICE - SOFTWARE	\$ 50.00
A1110.41	JUSTICE - TIME WARNER	\$ 92.22	A1110.42	JUSTICE - FEES	\$ 92.22
A1440.4	ENG/ARCH	\$ 1,774.35	A1420.4	ATTORNEY - LAW	\$ 1,774.35
A1640.45	CENTRAL GARAGE - BLDG	\$ 902.93	A1640.44	CENTRAL GARAGE UTILITIES	\$ 902.93
A3410.41	FIRE - OIL LUBES FUEL	\$ 88.00	A3410.13	FIRE - MECHANIC	\$ 88.00
A3410.41	FIRE - OIL LUBES FUEL	\$ 228.99	A3410.14	FIRE - MECHANIC OT	\$ 228.99
A3410.44	FIRE - RADIO REPAIRS	\$ 1,598.97	A3410.43	FIRE - VEHICLE REPAIRS	\$ 1,598.97
A3410.45	FIRE - BLDG & UTILIES	\$ 9,740.33	A3410.42	FIRE - INSURANCE	\$ 9,740.33
A3410.49	FIRE - BLDG & UTILIES 2	\$ 3,606.82	A3410.40	FIRE - MISC CONTRACTUAL	\$ 3,606.82
A4540.20	AMBULANCE -	\$ 26.00	A4540.19	AMBULANCE - MECHANIC	\$ 26.00
A4540.42	AMBULANCE - INSURANCE	\$ 2,970.14	A4540.40	AMBULANCE - MISC CONT	\$ 2,970.14
A4540.23	AMBULANCE TRAINING EQ	\$ 2,000.00	A4540.49	AMBULANCE - COMMISSION	\$ 2,000.00
A4540.44	AMBULANCE - RADIO SVC	\$ 300.00	A4540.49	AMBULANCE - COMMISSION	\$ 300.00
A4540.46	AMBULANCE - MEDICAL TRAIN	\$ 2,000.00	A4540.49	AMBULANCE - COMMISSION	\$ 2,000.00
A4540.45	AMBULANCE BLD & UTIL	\$ 4,705.96	A4540.48	AMBULANCE SUPPLIES	\$ 4,705.96
A4540.41	AMBULANCE OIL LUBE FUEL	\$ 866.21	A4540.48	AMBULANCE SUPPLIES	\$ 866.21
A4540.47	AMBULANCE ATTORNEY	\$ 656.88	A4540.49	AMBULANCE COMMISSION	\$ 656.88
A4540.43	AMBULANCE VEHICLE REP	\$ 1,586.98	A4540.49	AMBULANCE COMMISSION	\$ 1,586.98
A4540.42	AMBULANCE INSURANCE	\$ 3,281.43	A4540.49	AMBULANCE COMMISSION	\$ 3,281.43
A4540.20	AMBULANCE EQUIP	\$ 1,370.96	A4540.49	AMBULANCE COMMISSION	\$ 1,370.96
A5142.1	SNOW REMOVAL PS	\$ 2,205.59	A5142.20	SNOW REMOVAL EQUIP	\$ 2,205.59
A5142.4	SNOW REMOVAL MISC CONT	\$ 8,047.35	A5142.20	SNOW REMOVAL EQUIP	\$ 8,047.35
A5110.40	STREET MAIN. MISCL	\$ 7,865.15	A5142.20	SNOW REMOVAL EQUIP	\$ 7,865.15
A5182.4	STREET LIGHTING	\$ 7,561.64	A5142.20	SNOW REMOVAL EQUIP	\$ 7,561.64
A5410.4	SIDEWALKS - CONT	\$ 2,242.71	A5142.20	SNOW REMOVAL EQUIP	\$ 2,242.71
A7410.43	LIBRARY - NAT GRID	\$ 4,217.23	A7110.4	PARKS CONTRACTUAL	\$ 4,217.23
A7410.43	LIBRARY - NAT GRID	\$ 1,086.82	A5010.13	STREET ADMIN - CONT	\$ 1,086.82
A7410.43	LIBRARY - NAT GRID	\$ 3,870.25	A5010.12	STREET ADMIN - SUP	\$ 3,870.25
A7410.43	LIBRARY - NAT GRID	\$ 294.82	A7410.40	LIBRARY CONT	\$ 294.82
A7520.41	HISTORICAL CHRONICLE	\$ 67.01	A7520.40	HISTORICAL CONT	\$ 67.01
A8020.41	PLANNING - CONSUL	\$ 742.00	A8020.42	PLANNING - ANNUAL	\$ 742.00
A8160.41	REFUSE & GAR OIL LUBE	\$ 1,144.76	A8160.10	REFUSE & GAR - PS	\$ 1,144.76
A8160.47	REFUSE & GAR VEHICLE REP	\$ 1,282.00	A8160.42	REFUSE & GAR - INSURANCE	\$ 1,282.00
A7989.4	OTHER CULTURE & REC	\$ 15.53	A8510.4	COMM BEAUT CONT	\$ 15.53
A9010.81	STATE RETIRE - EMT	\$ 23,985.28	A3620.40	CODES - MISC EXP	\$ 23,985.28
A1325.2	CLK TREAS - EQUIPMENT	\$ 207.85	A1325.10	TREASURER - PS	\$ 207.85
A1325.2	CLK TREAS - EQUIPMENT	\$ 1,222.16	A1325.40	CLK TREAS - CONTRACTUAL	\$ 1,222.16
A1325.401	CLK TREAS - WEBSITE	\$ 401.49	A1325.43	CLK TREAS - INTERNET	\$ 401.49
A1325.41	CLK TREAS - NEWSLETTER	\$ 464.78	A1325.45	CLK TREAS - LEGAL NOTICE	\$ 464.78
A1325.2	CLK TREAS - EQUIPMENT	\$ 767.96	A1325.46	CLK TREAS OFFICE SUPPLIES	\$ 767.96
A1325.2	CLK TREAS - EQUIPMENT	\$ 454.20	A1325.40	CLK TREAS - CONTRACTUAL	\$ 454.20
A1325.401	CLK TREAS - WEBSITE	\$ 373.51	A1325.40	CLK TREAS - CONTRACTUAL	\$ 373.51
A1325.41	CLK TREAS - WEBSITE	\$ 216.56	A1325.40	CLK TREAS - CONTRACTUAL	\$ 216.56
A1325.44	CLT TREAS - POSTAGE	\$ 255.26	A1325.40	CLK TREAS - CONTRACTUAL	\$ 255.26

Trustee Christensen made a motion, seconded by Trustee Abbott to waive the penalty for Michael Weinheimer (A/C #3012.0) and John Black (A/C #3262.0) in the amount of \$13.50 each. All in favor. Motion carried.

**CODES
ENFORCEMENT**

Update – 237 Elm Street. Tabled until next meeting.

**TRUSTEES
REPORT**

Trustee Champagne – nothing new to report.

Trustee Christensen nothing new to report.

Trustees Abbott reported he attended a meeting with the Police Committee regarding grievances filed by members of the police department and as information becomes available he will pass it along.

**DEPUTY
MAYOR'S
REPORT**

Deputy Mayor Brazill reminded everyone of the Festival in the Park this Saturday, September 7, 2013.

**ATTORNEY
REPORT**

Absent.

**AUDIT OF
CLAIMS –
ABSTRACT 5**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #006 in the amounts of General Fund - \$37,560.39 (Vouchers 231-293) and Sewer Fund - \$7,677.67 (Vouchers 093 - 110) for a total of \$45,238.06 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Mr. John Sears, 103 S. Main Street, stated for he finds it very interesting that he is the only resident remaining in the meeting.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 7:26 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer