

**VILLAGE OF MINOA
BOARD OF TRUSTEES
December 1, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Mike Macko, Sharon Ballway, Victor Chavez, Gary Lucas, Darian Palmer, Frank Costenzi, Matthew Uryniak, John Sears, Joan Miller, Dawn Mulcahey

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Champagne.

**MINOA FARMS –
STREET LIGHTING**

Mayor Donovan stated he had received a request from Joan Miller, 102 Kensington High Street regarding the lack of street lighting in the Minoa Farms Development specifically on Rising Crest Circle and Kensington High Street. Mayor Donovan announced that National Grid has submitted a street lighting proposal for ten (10) 70w luminaries to be installed on 14' fiberglass embedded poles to illuminate the area on Kensington High, Rising Crest Circle and Beresford Lane. Mayor Donovan apologized to those Minoa Farms residents in attendance and stated that when the builder moved out of the area the street lighting issue should have been addressed and it wasn't. He stated that once the village board approves this proposal National Grid would schedule the installation of the lights to be completed by late January 2015.

Mayor Donovan stated that under "normal" development circumstances lighting on Rising Crest wouldn't qualify for street lighting because the street isn't complete with dwellings but because the developer has pulled out the village asked for the lighting to be installed prior to the completion of the phase.

A discussion took place regarding the development sign which was taken by Ryan Homes when they left the area; and the maintenance of property located at the end of Kensington which is being used for dumping material, trash and debris by outside village contractors. Also discussed was the unfinished pavement on Lake Forest Drive and topcoat on Beresford which is the responsibility of the developer. Mayor Donovan stated he would look into all of these concerns and pass the information along to Joan Miller.

PERMISSION TO APPROVE NATIONAL GRID STREET LIGHTING PROPOSAL

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the Minoa Farms Street lighting proposal from National Grid for ten (10) 70w luminaries high pressured fixtures be installed on 14' fiberglass embedded poles to illuminate the area, with an estimated annual cost of \$3,534.20. All in favor; motion carried.

**ROOM REQUEST –
COMMUNITY
ROOM**

AARP TAX AIDES REQUEST USE OF COMMUNITY ROOM

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the room request for AARP Tax Aides in the Community Room, every Tuesday, 10:00 am – 3:00pm, February 3, 2015 through April 14, 2015. All in favor; motion carried.

DPW

REQUEST VILLAGE BUY BACK 2014 VACATION TIME – TOM PETTERELLI, MIKE MURNANE

Trustee Brazill made a motion, seconded by Trustee Christensen approve the request for the village to buy

back forty (40) hours each of unused 2014 vacation time for Tom Petterelli and Mike Murnane. All in favor; motion carried.

WTP / CERF

GIGP #334 GRANT EXTENSION TO SEPTEMBER 16, 2015

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor to execute the GIGP #334 Grant Project Schedule Extension to September 16, 2015. All in favor. Motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – NOVEMBER 3, 2014

Trustee Christensen made a motion, seconded by Trustee Brazill approving November 3, 2014 meeting minutes with corrections as submitted by the board. All in favor. Motion carried.

MEETING MINUTES – NOVEMBER 17, 2014

Trustee Champagne made a motion, seconded by Trustee Brazill approving November 17, 2014 meeting minutes with corrections as submitted by the board. All in favor. Motion carried.

RENEWAL – 1 YEAR ENERGIZER UPDATE TO BARRACUDA WEB FILTER

Trustee Champagne made a motion, seconded by Trustee Brazill to authorize the Mayor to execute one (1) year renewal for energizer update to Barracuda Web Filter at a cost of \$1,099.00. All in favor; motion carried.

BUDGET WORKSHOPS

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the following dates for 2015-2016 Budget Workshops: Monday, February 23, 2015, Tuesday, March 3, 2015, and Tuesday, March 10, 2015. All in favor; motion carried.

2015 FLOATING HOLIDAY

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve December 24, 2015 (Christmas Eve) as the floating holiday in 2015. All in favor; motion carried.

FEE SCHEDULE – DISCUSSION OF MINOR / MAJOR SITE PLAN FEES

A discussion took place regarding fees for a major/minor site plan with regards to a lot line adjustment application. Codes enforcement officer has received a few applications in a short period of time for this type of action. Mayor Donovan asked that the Clerk-Treasurer prepare an updated fee schedule for future discussion.

2015 MAINTENANCE SERVICE AGREEMENT - VERDIN

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve the 2015 Maintenance Service Agreement for Verdin Bells & Clocks, annual cost \$795.00 for two (2) visits. All in favor. Motion carried.

2015 IMA SUBSTANCE ABUSE TESTING AGREEMENT (DOT CONSORTIUM)

A motion was made by Trustee Brazill and seconded by Trustee Champagne to approve the 2015 IMA Substance Abuse Testing Agreement (DOT Consortium) at a cost of \$72.00 per employee tested in 2015 and authorize the Mayor to execute the agreement. All in favor. Motion carried.

**FIRE
DEPARTMENT**

***PERMISSION TO USE FIRE APPARATUS & VEHICLES – DECEMBER 21ST – SANTA
DETAIL***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request for the Minoa Volunteer Fire Department to use fire apparatus and vehicles, December 21, 2014 for annual Santa Detail. All in favor. Motion carried.

NEW RESTRICTED MEMBERSHIP – BENJAMIN HESS

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the new restricted membership application for Benjamin Hess, 217 Ruth Street. All in favor; motion carried.

RATIFY PRIOR APPROVAL – USE OF FIRE STATION 2

Trustee Champagne made a motion, seconded by Trustee Brazill to ratify prior approval for David Hess to use Minoa Fire Station #2, November 30, 2014, 12:00pm to 6:00pm for a birthday party. All in favor; motion carried.

TRAINING REQUEST – MATT MCGARRITY – FIRE OFFICER II

Trustee Champagne made a motion, seconded by Trustee Brazill to approve the training request for Matt McGarrity for Fire Officer II, March 16-18, 2014, NYS Fire Academy, class fee \$136.00. All in favor; motion carried.

***TRAINING REQUEST – MATT MCGARRITY – ADVANCED LEGAL ISSUES FOR
VOLUNTEER FIRE SERVICES***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the training request for Matt McGarrity to attend Advanced Legal Issues for Volunteer Fire Service, February 28, 2015 through March 1, 2015, registration and accommodations \$96.00. All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT 13**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #013 in the amounts of General Fund - \$143,110.17 (Vouchers 526 - 564), Sewer Fund - \$32,574.62 (Vouchers 205 - 220), for a total of \$175,584.79 audited and paid. All in favor. Motion carried.

**ATTORNEY
REPORT**

Attorney Hills reviewed the draft local law to abolish and repeal Article III of Chapter 42 of the village code relative to the licensing of cats and brought up the question of whether or not the enforcement of animal control for cats would be enforceable. A discussion ensued regarding the animal control of domestic animals, specifically cats, which is clearly defined in Article II, Chapter 42; Section 12 – Regulations and restrictions on keeping of animals within village and section 42-11 Definitions clearly defines Domestic and Exotic Animals. It was stated that the SPCA will enforce the Animal Control Section of the village code.

The village board agreed to continue with the public hearing scheduled for December 15, 2014 of the draft local law to repeal of Article III of Chapter 42.

**TRUSTEES'
REPORT**

Trustee Champagne reminded everyone that the Children's Christmas Party will begin at 5pm on Sunday, December 7th at Fire Station #1.

Trustee Christensen had nothing new to report.

Trustee Abbott reported the annual Santa Detail will be held on December 21, 2014 beginning at 9:00am and stated the Fire Department has asked why the village has not offered the village lapel pin to the officers and members.

Trustee Brazill asked that anyone interested in volunteering to help with the annual tree lighting to please meet at Fire Station #1 on Sunday at 3:30pm.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- Consensus CNY will meet here on Friday, December 12th at 7:30am. For more information regarding this Commission on Local Government Modernization please visit www.cgr.org/consensuscny
- NYS EFC, through a third party agency inspected both site and files for the GIGP project which is well underway; per agreement there will be another inspection most likely schedule at the conclusion of the project
- Successfully met with President Erard; together the village and department will move forward with the Lease Termination Agreement for the pole barn
- Attended a meeting at the police department; discussion was looking at ways to work together successfully on future events and projects
- Informed the board that he has received a noise compliant regarding the hours of operation for trash removal at the Crossing Nursing Home; Codes Enforcement Officer Green is aware of the situation and will reach out to the owners of the nursing home; as information becomes available it will be forwarded to all board members as to keep everyone up-to-date on the compliant.

**PUBLIC
COMMENT**

John Sears, 103 S. Main Street asked what the meeting between the village and the president of the fire company was about. Mayor Donovan replied it was of a personnel matter.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 8:45pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer