

**VILLAGE OF MINOA
BOARD OF TRUSTEES
February 18, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo, Harris Beach, PLLC (*Absent*)

ALSO PRESENT: Mike Macko, Wayne Konseck, Trevor Van Auken, Tom Petterelli,
Gary & Frieda Weeks, Marlene Christensen, Tom Czajak, John Sears,
Ralph & Chris Lyke

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Trustee Christensen.

**JIM CORL,
COUNTY
LEGISLATOR – 3RD
DISTRICT**

Jim Corl, County Legislator of the 3rd District thanked the Mayor and the Board for allowing him time to speak. Legislator Corl stated he was the former Town of Cicero Supervisor and now as 3rd District Legislator he represents residents on Weaverdale, Flaxwood, Windebank and a portion of Fay Lane. Legislator Corl has been assigned to the Health, Planning & Economic Development and Environmental Protection committees. Legislator Corl stated with the challenges the village faces, limited budgets, unfunded mandates he looks forward to working with the village and other municipalities to help save taxpayer dollars at every level.

Mayor Donovan stated he looks forward to working with Legislator Corl and thanked him for his time this evening.

**PRESENTATION –
HOPE FOR
HEATHER**

Hope for Heather is a not-for-profit corporation in memory of Heather Weeks, who lost her life to cancer at the age 24. Gary and Frieda Weeks gave a presentation stating the corporation's mission is to raise funds to support ovarian cancer research, to promote education and awareness. The foundation has many fund raising events such as Breakfast at Tiffany's Fashion Show, Heather's Angel Fund, Farah's San Diego Marathon Fundraiser, \$10K Grant from Macy's to host the 2013 Teal Ribbon Run which will be held on September 29th at the Syracuse Inner Harbor. For more information regarding the Hope for Heather Foundation please visit their website, <http://www.hopeforheather.org/index.htm>.

Gary Weeks stated the foundation was excited the village is planning the 5K Race/Walk throughout the village and in conjunction with the villages' Fall Festival on September 13th at Lewis Park. Trustee Christensen stated the race course has been reviewed by the foundation and Town of Manlius Police Department; it will be a certified course. Preplanning has begun with the committee and the race is tentatively scheduled for early morning with the course beginning and ending at the corner of Hulbert and Costello Parkway and a second meeting will be held with the co-sponsors of the festival to plan the transition of the race activities into the festival events; issues to be discussed are parking and the placement of craft and food vendors on the field.

Mayor Donovan thanked Mr. and Mrs. Weeks for their presentation and stated that once the committee meets with the co-sponsors of the festival a final board decision will be made at the March 3rd board meeting.

CLERK

MEETING MINUTES – FEBRUARY 5, 2014

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve the meeting minutes of February 5, 2014 as submitted. All in favor. Motion carried.

MEETING MINUTES – FEBRUARY 11, 2014 – Budget Workshop

A motion was made by Trustee Abbott and seconded by Trustee Brazill to approve the meeting minutes of February 11, 2014 as submitted. All in favor. Motion carried.

RESOLUTION – AMENDING CHAPTER 147 VEHICLES & TRAFFIC, ARTICL II, STOP AND YIELD INTERSECTIONS

The following resolution as drafted and proposed by the Village Attorney, was moved, seconded and adopted:

WHEREAS, the Village Board of Trustees (“Village Board”) has considered the installation of a three-way stop sign at the intersection of Taverly Drive and Beresford Lane located in the Minoa Farms subdivision based on a study conducted by the Town of Manlius Police Department and the Department’s recommendation for installation of same; and

WHEREAS, the Village Board acknowledges, based upon such study, that without the installation of same the potential for motor vehicle and pedestrian accidents and injuries is substantially increased in such area;

WHEREAS, the Code of the Village of Minoa (§147-11) permits such designations to be made by duly adopted resolution without requirement of notice or public hearing; and

WHEREAS, Section 20-2002 of the (NYS) Village Law provides that in the event the board of trustees of a village adopts any order, rule or regulation pursuant to the authority of the VTL, such orders, rules or regulations adopted by the board of trustees shall take effect immediately upon adoption, subject to the limitations imposed by VTL §1684, without notice or hearing; and

NOW THEREFORE, BE IT RESOLVED, that the matters contemplated in the resolutions herein comprise a Type II Action pursuant to the New York State Environmental Quality Review Act, and as an Type II Action no further action by the Village Board is required; and it is further

RESOLVED, that the Village Board of Trustees hereby designates the following intersection as a three-way stop intersection, and that the appropriate stop signs shall be erected at such intersections as follows:

Intersection of	With Stop Sign(s) On	Entrance(s)
Taverly Drive (3-way)	Beresford Lane /Taverly Drive	East, West and North
; and it is further		

RESOLVED, that Section 147-3 of the Village Code entitled “Stop Intersections” of the Village of Minoa Code is hereby amended to reflect same; and it is further

RESOLVED, that same shall take effect immediately upon erection of such signage; and it is further

RESOLVED, any further actions required of Village to affect the foregoing are hereby authorized and the Village Mayor is hereby authorized to execute and deliver any instruments, documents or the like as required to affect the same.

Upon motion made by Trustee Brazill, and seconded by Trustee Abbott, the foregoing resolution was put to a roll call, which resulted as follows:

Richard Donovan, Mayor	Aye
William Brazill, Deputy Mayor	Aye
Eric Christensen, Trustee	Aye
John Abbott, Trustee	Aye
John Champagne, Trustee	Aye
Resolution was adopted.	

2014 COMMUNITY DEVELOPMENT GRANT – SIDEWALK REPLACEMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen authorizing Mayor Donovan to execute 2014 Community Development Contract documents contingent upon legal review. All in favor. Motion carried.

VILLAGE CODES – FEE SCHEDULE

Clerk Treasurer DeVona stated a draft Fee Schedule proposal would be sent to the board members for consideration and discussion at the next budget workshop meeting.

RESCHEDULE MAY 5TH BOARD MEETING

Trustee Brazill made a motion, seconded by Trustee Christensen to reschedule the village board meeting on May 5, 2014 due to a conflict with the NYCOM Annual Meeting and meet on Thursday, May 8, 2014 at noon. All in favor. Motion carried.

2014 ANNUAL PERMA CONFERENCE

Trustee Champagne made a motion, seconded by Trustee Christensen to approve request

for Mayor Donovan to attend the 2014 Annual PERMA Conference, May 22-23, 2014, Lake George, Bolton Landing at no cost. All in favor. Motion carried.

**BUILDING &
GROUNDS**

COMMUNITY ROOM REQUEST

Trustee Abbott made a motion, seconded by Trustee Brazill to approve the request from Minoa United Methodist Church for Bible Study Group on Tuesdays, 1pm – 3pm beginning in February. All in favor. Motion carried.

BOARD ROOM REQUEST

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request from Onondaga County Children & Family Services to use the board room on May 1, 2014, 10-11:30am for an informational meeting for perspective foster/adoptive parents. All in favor. Motion carried. All in favor. Motion carried.

FIRE DEPARTMENT

NICHOLAS CARULLI REQUEST PERMISSION TO USE FIRE STATION #2

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the request from Nicholas Carulli to use Fire Station #2, March 2, 2014 for a birthday party. All in favor; Motion carried.

DPW

SURPLUS EQUIPMENT – 2009 FORD PICK-UP

Trustee Christensen made a motion, seconded by Trustee Champagne to declare the 2009 Ford Pick-up (VIN# 1FTSX21569EA11918) as surplus equipment and sent to Onondaga County Auction. All in favor. Motion carried.

2014 ADVOCACY DAY

Trustee Christensen made a motion, seconded by Trustee Abbott to approve DPW Superintendent Tom Petterelli attendance at 2014 Advocacy Day, March 5, 2014 at no cost. All in favor. Motion carried.

WTP / CERF

2014 – 2017 SEWER AGREEMENT WITH EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

A motion was made by Trustee Champagne, and seconded by Trustee Abbott to approve the 2014-2017 Sewer Agreement with the East Syracuse Minoa Central School District in the amount of \$115,100.00 per year and authorize the Mayor to execute the agreement. All in favor. Motion carried.

**TRUSTEES
REPORT**

Trustee Champagne reported on the following:

- some minor issues in the plant due to the cold weather
- thanked the DPW for their help
- have experienced some late night alarms with the SBR
- currently waiting for new key/fob program to be installed; the system was down because of the new computer upgrades; software has been ordered and Garam Group will install as soon as we receive it
- Terry Ettinger, SUNY ESF toured the greenhouse project located at the WTP, very exciting process which involves the ESM Students.

Mayor Donovan stated he attended the tour along with Klaus Doelle, Mr. Ettinger, Trustee Champagne and Steve Giarrusso. The ESM students have used an old wooden shed and recycled materials to maintain temperatures for the soil and plants have begun to grow and the village hopes to use some of the flowers in the landscapes and flower boxes around the village.

Trustee Christensen thanked Gary and Frieda Weeks for the Hope for Heather presentation.

Trustee Abbott reported that the Town of Manlius has received their accreditation once again from CALEA; the department will receive their award in Garden Grove California at the 2014 CALEA Conference. Trustee Abbott reported he attended the Police Committee meeting as well as the Town of Manlius Board meeting last week. Trustee Brazill gave a report on Legislative Meeting in Albany; as always a great conference with great information. Trustee Brazill thanked Trustee Christensen for organizing the race details of the festival; and looks forward to this year's event.

MAYOR'S REPORT

Mayor Donovan reported on the following:

- Critical Response Committee scheduled a presentation by the City of Utica Fire Chief to go over the flooding their area experienced in 2013. Mayor Donovan stated the Town of Manlius Critical Response Committee is well prepared and organized
- NYCOM Legislative Meeting in Albany revealed unsettling news with regards to the Governor's Property Tax Freeze, no relief of unfunded mandates and no increase in state aid; Mayor Donovan stated he has no interest in supporting the property tax freeze and he is not alone in this decision; many elected officials agreed.
- Mayor Donovan stated as President of NYCOM he introduced Governor Cuomo to those members whom attended the Legislative Meeting which allowed him a few minutes to talk with the governor.
- Mayor Donovan read an email received from Charles and Lois Desautels, *"Please extend their appreciation to the DPW and Tom Petterelli for building the new salt shed and saving many dollars. As a tax payer, all of the efforts to save funds are greatly valued. I also am pleased with waste water treatment plan and other innovative technology with ESF. It hopefully benefits the community now and involves students in ESM to learn methods of benefit for their career growth and other communities. Minoa is small but it's making a mark!"*

ATTORNEY REPORT

(Absent)

AUDIT OF CLAIMS ABSTRACT 17

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #017 in the amounts of General Fund - \$70,802.24 (Vouchers 773 - 809), Sewer Fund - \$13,581.92 (Vouchers 309 - 318), Capital Fund - \$48,867.01 (Vouchers 008 - 009) for a total of \$136,251.17 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Marlene Christensen, 61 Windebank Lane asked if anyone on the board would be attending Al Stirpe's town hall meeting on February 20th at Village of Manlius Library. Mayor Donovan stated he is planning to attend.

John Sears, 103 S. Main Street, asked who sent in the email thanking the DPW. Mayor Donovan stated it was Charles and Lois Desautels.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Brazill to adjourn the village board meeting at 8:05 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer