

**VILLAGE OF MINOA
BOARD OF TRUSTEES
February 5, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne (*Absent*)
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo, Harris Beach, PLLC (*Absent*)

**ALSO
PRESENT:** John Sears

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Clerk-Treasurer DeVona.

Mayor Donovan welcomed Mr. Sears to the meeting.

CLERK

MEETING MINUTES – JANUARY 6, 2014

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve the meeting minutes of January 6, 2014 as submitted. All in favor. Motion carried.

MEETING MINUTES – JANUARY 21, 2014

A motion was made by Trustee Abbott and seconded by Trustee Christensen to approve the meeting minutes of January 21, 2014 as submitted. All in favor. Motion carried.

APPOINTMENT – DEPUTY CODES ENFORCEMENT OFFICER, LISA DEVONA,

A motion was made by Trustee Abbott and seconded by Trustee Brazill to approve the appointment of Lisa DeVona as Deputy Codes Enforcement Officer, effective immediately through March 31, 2014. All in favor. Motion carried.

APPOINTMENTS – ELECTION INSPECTORS

A motion was made by Trustee Brazill and seconded by Trustee Christensen to confirm the appointments of the following election inspectors for the 2014 Village Election on Tuesday, March 18, 2014: Philip Huller (REG), Joseph Ryan (VSS), Beatrice Gallup, Chairman (REG), Rosemary Bell (VSS) to be paid at the following rates: VSS - \$140.00 and REG - \$110.00. All in

favor. Motion carried.

2014 NEW YORK STATE GOVERNMENT FINANCE OFFICERS ASSOCIATION MEMBERSHIP

A motion was made by Trustee Brazill and seconded by Trustee Abbott to approve the 2014 New York State Government Finance Officers Association (NYSGFOA) membership for Clerk-Treasurer DeVona at a cost of \$80.00. All in favor. Motion carried.

REQUEST PERMISSION TO USE COMMUNITY ROOM

A motion was made by Trustee Christensen and seconded by Trustee Abbott to approve the Community Room request from Sharon Sexston, East Syracuse Minoa educator for tutoring, Monday through Friday, 8:30am through 10:00am, February and March 2014. All in favor. Motion carried.

TRANSFER OF APPROPRIATIONS

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the following Transfer of Appropriations:

From Contingency Account A1990.4 To Justice Misc. Contractual - \$278.78.

All in favor. Motion carried.

RESOLUTION – MS4 ASSISTANCE PROGRAM INTERMUNICIPAL AGREEMENT RENEWAL – 1/1/2014 THROUGH 12/31/2018

Agreement made as of this 5th day of February, 2014, by and between the ((Village of Minoa)), Onondaga County, New York (hereinafter referred to as the “(Village of Minoa)”), the County of Onondaga, a municipal corporation of the State of New York, by, its County Executive (hereinafter referred to as the “County”).

WITNESSETH:

WHEREAS, the Village of Minoa has requested that the County provide some or all of the services specified in this Agreement to assist the Village of Minoa in complying with it’s obligations to develop and implement a Stormwater Management Program (SWMP) pursuant to the Municipal Separate Storm system Village of Minoa general permit.

WHEREAS the County, acting through the Onondaga County Department of Water Environment Protection, (OCDWEP) has agreed to furnish these services upon execution by the County Executive and continue until December 31, 2018, or until terminated without cause by either party upon 90 days written notice of the party’s intention to so terminate it.

WHEREAS, The Village of Minoa and the County have determined that it is in their respective common interests and to the public benefit to enter in to this Agreement and through its terms consider establishing a framework for developing a long term cooperative relationship for the management and control of stormwater and the corresponding reduction of pollutants to the extent possible from municipal stormwater systems owned and operated by the Village of Minoa.

WHEREAS, the Onondaga County Legislature, by Resolution (copy attached), has authorized the County Executive to enter into this agreement with the Village of Minoa for the provision of certain Village of Minoa general permit services covered by this Agreement.

NOW, THEREFORE, in consideration of the terms, covenants and conditions contained herein, the Village of Minoa and County do hereby agree as follows:

1. Limitation of scope of legal obligations

The Village of Minoa shall remain responsible for obtaining, implementing and complying with all aspects of its Village of Minoa permit. Nothing contained in this agreement is intended to, or shall be construed or represented as an agreement by the County to obtain, implement or ensure compliance with the Village of Minoa’s permit obligations.

2. County and Village of Minoa responsibilities under this agreement:

Hotline

The County will at no cost:

- 1) Accept calls reporting potential illicit discharges from the public at large*
- 2) Record receipt of the call reporting potential illicit discharge in the WEP Dispatch Logbook*
- 3) Collect the following information if available:*

- Date and time of call
- Name/title of the person making the call
- Name of organization if relevant
- Record caller contact information
- Location of where potential illicit discharge was observed
- Source or type of illicit discharge if known
- Weather conditions at time illicit discharge was observed

4) Notify appropriate Town/Village contact person(s) as soon as possible after receiving a reported illicit discharge.

The Village of Minoa will:

- 1) Provide the County with appropriate 24-hour municipal contact information
- 2) Respond to the person(s) reporting the potential illicit discharge to the hotline
- 3) Provide the Commissioner of WEP with an annual summary report of potential illicit discharge reports received from the County hotline, results of investigations of reported calls and the status of any illicit discharges confirmed.

Outfall Inspections

The County will at no cost:

- 1) Annually inspect as a goal a minimum of 20% of the Village of Minoa outfall locations provided to the County by the Village of Minoa
- 2) Annually communicate with participating MS4s at the beginning of the outfall inspection season (late May or early June) to coordinate/communicate on geographic areas to be inspected during the course of the season
- 3) Collect and record the following information:
 - Identification number of the outfall inspected
 - Date/time when outfall was inspected
 - Nature of any discharge at the time of inspection
 - While not responsibility of the inspectors, if it is apparent to them that an outfall is in disrepair or some other unfavorable condition exists at the site, the County will attempt to notify the Village of Minoa
- 4) Within 24 hours notify appropriate Town/Village contact person(s) during regular working hours in the event a suspected illicit discharge is observed
- 5) Provide participating Village of Minoa's with an annual report including the following information:
 - Number of outfalls inspected
 - Identification numbers of the outfalls inspected
 - Dates/times when outfalls were inspected
 - Nature of the discharges observed at the times each outfall was inspected

The Village of Minoa will:

- 1) Provide the County with appropriate municipal contact information in the event a suspected illicit discharge is observed
- 2) Confirm and track down the source of the illicit discharge or enter into an agreement with the County to provide such services for a fee

Source Track Down

The County will:

- 1) Upon request of the Village of Minoa, identify/confirm the nature of the illicit discharge
- 2) Upon request of the Village of Minoa, attempt to track down the source(s) of the illicit discharge
- 3) Provide the Village of Minoa, DEC and the County Health Department with a summary report of findings
- 4) Periodically bill the Village of Minoa for services provided

The Village of Minoa will:

- 1) Request assistance on an individual case basis to determine or confirm if an illicit discharge is occurring and what the potential source(s) might be
- 2) Provide the County with sewer system design information and other assistance as necessary (e.g., arrange entry/access for dye testing)
- 3) Assume responsibilities for elimination of illicit discharges
- 4) Provide timely payment for services provided

Laboratory

The County will:

- 1) Collect and either analyze potential illicit discharge samples or send collected samples out to contract laboratories to confirm illicit discharges and to assist in source track down efforts (sample analysis will only be performed after consultation with the Village of Minoa and Village of Minoa consent is provided)
- 2) Provide the Village of Minoa with a report of findings, including the analytical results and a brief interpretation of the results
- 3) Bill the Village of Minoa for laboratory costs

The Village of Minoa will:

- 1) Request assistance on an individual case basis to collect and analyze samples
- 2) Provide the County with appropriate municipal contact information to obtain timely consent to proceed with sample analysis
- 3) Determine what to do with the results
- 4) Provide timely payment for laboratory costs

3. COMPENSATION

The Village of Minoa will compensate the County for services provided as follows:

Hotline: No cost

Outfall inspection: No cost

Source track down: \$55.00/hour

Laboratory Analysis: At cost (see current price list in appendix)

4. OTHER AGREEMENTS

This Agreement supersedes all prior negotiations and written or oral understandings, if any, between the parties, and may not be amended or supplemented except by an instrument in writing signed by both parties hereto.

5. INTERPRETATION AND ENFORCEMENT

The paragraph captions are for convenience only and shall not affect the interpretation of this Agreement. This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

This agreement may be enforced in any Court of competent jurisdiction situated in the County of Onondaga.

In addition to all other provisions herein, the Commissioner of the Onondaga County Department of Water Environment Protection may exercise such other rights or remedies available to him/her pursuant to all applicable laws including without limitations the Rules and Regulations Relating to the Use of the Public Sewers.

6. ASSIGNMENT

This Agreement may not be assigned except upon written approval of the respective parties.

7. NOTICES

Notices will be deemed properly given when in writing sent by certified mail postage prepaid and addressed:

*If to the Village of Minoa: To the Mayor of the Village of Minoa
240 N. Main Street
Minoa, New York 13116*

*If to the County: To the Commissioner, Onondaga County
Department of Water Environment Protection,
650 Hiawatha Blvd., West,
Syracuse, New York 13204-1194*

8. LENGTH OF AGREEMENT

This Agreement shall commence upon execution by the County Executive and continue until December 31, 2018, or until terminated without cause by either party upon 90 days written notice of the party's intention to so terminate it.

9. RENEWAL

This Agreement may not be re-executed without a resolution by the Onondaga County Legislature authorizing the County Executive to re-execute said agreement.

10. HOLD HARMLESS

A. Regarding the operations and responsibilities concerning this Agreement, the Village of Minoa further covenants and agrees to indemnify, defend and hold harmless the County of Onondaga, its officers, agents and employees from and against any and all loss or expense that may arise by reason of claims, costs, damages, suits, actions, judgments, enforcement proceedings, liability for penalties and/or compliance costs, injury or death, or for invasion of personal or property rights, of every name and nature, and whether causal or continuing trespass or nuisance, and any other claim for damages arising at law and equity alleged to have been caused or sustained in whole or in part by or because of any omission of duty, negligence or wrongful act on the part of the Village of Minoa, its employees or agents, or because of any joint omission of duty, negligence or wrongful act on the part of the Village of Minoa and the County, their officers, agents or employees in connection with this Agreement.

B. (i) In the event that liability, penalties and costs are sought to be imposed upon the County by reason of an enforcement action, whether brought by or on behalf of a State or Federal regulatory agency or a third party, the Village of Minoa's obligation to hold the County harmless shall be binding regardless of fault on the part of the Village of Minoa unless it is established in a separate and subsequent proceeding that such liability is due solely to the failure on the part of the County to furnish one or more of the services that the County has agreed to furnish pursuant to this agreement.

(ii) Upon receipt of notification of a notice of claim, notice of hearing or actual claim by a governmental entity or third party the County, within twenty (20) business days of receiving said claim shall provide the Village of Minoa with notice and a copy thereof. Upon receipt of said notice the Village of Minoa shall immediately notify the enforcing authority or claimant that, pursuant to this Agreement the Village of Minoa is the real party in interest and shall procure a stipulation dismissing or move to have the County dismissed as a party. The Village of Minoa shall assume the defense of said action and shall thereafter keep the County regularly apprised of its course and/or disposition.

11. INSURANCE

A. Except as may otherwise be agreed to in writing between the respective risk managers for the parties here to and approved in writing by the County Executive and the Chief Executive Officer for ---, the following insurance provisions shall be applicable to this agreement.

(I) Village of Minoa shall purchase and maintain insurance of the types and coverages set forth in Section (B), below, written on an occurrence basis, reasonably acceptable to the COUNTY and which will provide primary liability coverage to Village of Minoa and WITH THE COUNTY NAMED AS AN ADDITIONAL INSURED for claims which may arise out of or result from Village of Minoa's operations under this Agreement, including without limitation.

(II) All policies shall be written so that the COUNTY will be notified of cancellation or restrictive amendment at least thirty (30) days prior to the effective date of such cancellation or amendment. Certificates or insurance from the carrier, or their authorized agent, with the appropriate additional insured endorsement attached showing the COUNTY as additional insured and stating the limits of liability, expiration date which are acceptable to the COUNTY of Onondaga shall be filed with and accepted by the COUNTY before operations are begun. The intent is that this insurance, with the COUNTY being named as additional insured, is to be primary over and above the COUNTY'S own general liability coverage.

(III) Each policy of insurance required under the Service Agreement shall be issued by an A-rated Class X (according to Best's General Ratings) insurance company authorized by the State of New York to issue such policy in this State, shall be in form and content satisfactory to the COUNTY and shall provide that the coverages afforded under the policies will not expire and/or non-renew, be reduced or restricted in coverage, or canceled for any reason until at least thirty (30) days' prior written notice has been given by certified mail to the respective counsels for the COUNTY by the issuing insurance company. In the event the Village of Minoa'S insurance

coverages expire or are changed or canceled during the course of this Agreement, THE COUNTY may elect to suspend performance until such time as the Village of Minoa has demonstrated compliance with these insurance requirements and reinstatement of the required coverages. In addition to any other provision, Village of Minoa shall make no claim for Force Majeure or damages if performance is suspended or this AGREEMENT is terminated pursuant to this provision.

(IV) Should the Village of Minoa fail to demonstrate compliance with these insurance requirements within thirty (30) days after the effective date of any expiration, non-complying change or cancellation, the COUNTY may elect to terminate this Agreement in accordance with the termination and default provisions of this Agreement.

(V) All liability insurance required by this Agreement shall be maintained in force during the term of this Agreement, except as otherwise agreed to by the COUNTY upon a showing of good cause by the Village of Minoa.

(VI) Failure of the Village of Minoa to procure or maintain any of the insurance coverage's required herein shall not relieve the Village of Minoa from any liability under the Service Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations or indemnification responsibilities of the Village of Minoa, as may be stated elsewhere in the Service Agreement.

B. The kinds of insurance required to be procured and maintained by the Village of Minoa (in addition to any coverage required by other sections of the Service Agreement), shall be as follows:

(I) Comprehensive general liability Insurance containing the following kinds of coverage and naming the Village of Minoa as the insured and the THE COUNTY as additional insured:

(a) Premises operations Insurance providing coverage for legal liability and expenses for bodily injury and property damage arising out of or resulting from the operations in connection with this Agreement.

III Comprehensive automobile liability Insurance, naming the Village of Minoa as the named insured and the THE COUNTY as an additional insured, providing coverage for legal liability and expenses for bodily injury and property damage arising out of the ownership, maintenance, operation, use, loading or unloading of owned, non-owned, and hired automobiles.

C. Unless otherwise specifically required, the limits of all liability insurance to be procured by the Village of Minoa shall not be less than the following:

(I). For the Village of Minoa 'S comprehensive general liability and automobile liability:

Comprehensive General Liability ("CHL"): General liability Insurance including comprehensive form, premises-operations, products/completed operations, blanket broad form contractual, independent contractors, and broad form property damage coverage with minimum limits of not less than \$1 million (\$1,000,000.00) combined single limit for bodily injury and property damage.

Auto: The Village of Minoa also agrees to obtain and maintain automobile liability Insurance for owned, hired and non-owned vehicles with minimum limits of not less than \$1 million (\$1,000,000.00) combined single limit for bodily injury and property damage

Umbrella. An umbrella policy in the amount of \$10 million (\$10,000,000.00) is required. The THE COUNTY shall be added to the umbrella policy as additional insured (with respect to this project), and a certified copy of the umbrella policy (complete with the endorsements adding the THE COUNTY as additional insureds and providing thirty (30) days' notice to the THE COUNTY of change, cancellation or non-renewal) must be submitted along with the other insurance documents required herein.

12. CERTIFICATE OF INSURANCE

Prior to the rendering of services by the County pursuant to this Agreement, the Village of Minoa shall have furnished to the COUNTY ' Attorney the attached certificate of insurance to be filled out and signed by the insurance agent(s), which shall evidence all of the above requirements of insurance, including Workers Compensation and employers' liability insurance. Said certificate contains specific language so as to adequately advise the COUNTY of the Village of Minoa 'S compliance with the aforesaid requirements of insurance, including but not limited to specifically detailing the types, amount and duration of the insurance coverages and verifying that the issuing company(ies) endorsed such policies as herein above required so as TO INCLUDE THE COUNTY AS ADDITIONAL INSUREDS, and to notify the COUNTY of any change diminishing coverage, limits, cancellation or non-renewal of the insurance policies. Upon any and all renewals of the subject insurances during the duration of this contract, a new certificate of insurance shall immediately be sent to the certificate of insurance holder, the Onondaga County Attorney. . THE ATTACHED CERTIFICATE OF INSURANCE IS THE ONLY FORM ACCEPTABLE TO THE COUNTY.

13. LICENSES AND PERMITS

The Village of Minoa hereby agrees that it will obtain at its own expense all licenses or permits for any work performed under this contract, or otherwise required by this agreement, if any are necessary, prior to the execution of this Agreement.

14. SEVERABILITY

If any term or provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and every other term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law unless the term held to be invalid or unenforceable, impairs the ability of the County and/or Village of Minoa to provide one or more services or derive a benefit from the Agreement that represents an essential basis for having entered into the Agreement.

15. CLAUSES REQUIRED BY LAW

The parties hereto understand and agree that each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force and effect

of law.

16. AUTHORITY

Each party hereby covenants that it has the requisite legal authority to enter into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and their respective seals to be hereunto affixed by their duly authorized officers and day and year first above written.

2015 COMMUNITY DEVELOPMENT GRANT APPLICATION

Mayor Donovan announced the 2014 Community Grant funding application is available and asked the board if they were interested in submitting a request again this year for additional sidewalk replacement. The 2013 Community Development Grant awarded to the village in the amount of \$26,700 is for the replacement of sections on N. Main Street and Elm Street. The board unanimously agreed to submit the 2014 Community Development application for additional sidewalk replacement.

SEQR RESOLUTION - 2013 COMMUNITY DEVELOPMENT GRANT

Trustee Brazill made a motion, seconded by Trustee Christensen that the North Main and Elm Street sidewalk replacement project and matters contemplated in the resolutions herein comprise a Type II or an Unlisted Action pursuant to the New York State Environmental Quality Review Act; as an Unlisted Action the Village of Minoa Board of Trustees has reviewed the Short Environmental Form submitted relative to the Project, elects to act as Lead Agency, conduct an Uncoordinated Review and hereby determines that same will have no significant environmental impact and thus upon the findings made in the Short Environmental Form submitted, issues a Negative Declaration pursuant to the New York State Environmental Quality Review Act. All in favor. Motion carried.

REQUEST PERMISSION TO SUBMIT APPLICATION / JP MORGAN CHASE / VILLAGE CREDIT CARD

Trustee Abbott made a motion, seconded by Trustee Christensen approving the request and authorizing Clerk-Treasurer DeVona to submit a credit card application for a Chase Corporate Flex Card Program with JP Morgan Chase. All in favor. Motion carried.

DPW

REQUEST PERMISSION TO MOVE P/T EMPLOYEE TO FULL TIME OPENING OF FULL TIME EMPLOYEE OUT ON WORKERS COMPENSATION

Trustee Christensen made a motion, seconded by Trustee Brazill to approve request to move P/T

Laborer Anthony Alessandrello from roster position #020 to roster position #019 effective February 5, 2014 to cover open full-time laborer position due to workers compensation. All in favor. Motion carried.

FIRE DEPARTMENT ***CHANGE IN MEMBERSHIP STATUS – RICHARD SABIN***

Trustee Abbott made a motion, seconded by Trustee Brazill to accept the change in membership status from Active to Life for Richard Sabin, 409 Ripplebrook Lane. All in favor. Motion carried.

TRAINING REQUEST – CONFINED SPACE RESCUE – R. SCHERMERHORN

Trustee Christensen made a motion, seconded by Trustee Abbott to send Rebecca Schermerhorn to NYS Fire Academy, September 15-18, 2014 at a cost of \$176.00. All in favor. Motion carried.

TRAINING REQUEST – FIRE ALARM WORKSHOP – ANDREW MOON

Trustee Brazill made a motion, seconded by Trustee Abbott to send Andrew Moon to Fire Alarm Workshop at NYS Academy November 1-2, 2014 at a cost of \$96.00. All in favor. Motion carried.

TRAINING REQUEST – FIRE OFFICER I – ANDREW MOON

Trustee Christensen made a motion, seconded by Trustee Abbott to send Andrew Moon to Fire Officer I at NYS Academy August 15-17, 2014 & August 22-24, 2014 at a cost of \$96.00. All in favor. Motion carried.

RATIFY PRIOR APPROVAL TO SEND NICHOLAS ERARD TO NYS FIRE ACADEMY - FIRE POLICE TRAINING & EDUCATION SEMINAR

Trustee Brazill made a motion, seconded by Trustee Abbott to ratify prior approval to send Nicholas Erard to NYS Fire Academy for Fire Police Training & Education Seminar at a cost of \$25.00. All in favor. Motion carried.

SURPLUS EQUIPMENT – SELF CONTAINING BREATHING APPARATUS (SCBA)

Trustee Christensen made a motion, seconded by Trustee Brazill to declare the following equipment as surplus equipment:

35 MSA 4.5 Vulcan FireHawk ICM, STC 1997 Spec SCBA

35 MSA Ultra Elite Face Mask (Slide2Con Med)
35 MSA Clear Command Amp
35 MSA SCBA HUD Receiver
70 MSA 30/4500-02 Stealth Carbon Fiber (No Valve) Cylinder
MSA Cylinder Valve 4.5

All in favor. Motion carried.

REQUEST PERMISSION TO ACCEPT PURCHASE BID FROM DALMATIAN FIRE EQUIPEMENT FOR SCBA SURPLUS EQUIPMENT

Trustee Christensen made a motion, seconded by Trustee Brazill to accept the purchase bid from Dalmatian Fire Equipment, Inc in the amount of \$9,800.00 for surplus SCBA equipment listed below contingent upon legal opinion review of bid:

35 MSA 4.5 Vulcan FireHawk ICM, STC 1997 Spec SCBA
35 MSA Ultra Elite Face Mask (Slide2Con Med)
35 MSA Clear Command Amp
35 MSA SCBA HUD Receiver
70 MSA 30/4500-02 Stealth Carbon Fiber (No Valve) Cylinder
MSA Cylinder Valve 4.5

All in favor. Motion carried.

WTP / CERF

PERMISSION TO SEND LETTER OF SUPPORT – FOR SUNY ESF

Trustee Abbott made a motion, seconded by Trustee Christensen to send a letter of support for SUNY ESF for proposal to be submitted to EPA Environmental Education for a program titled “Learning Environmental Principles through Research & Discovery. All in favor. Motion carried.

PERMISSION TO SEND BIB PROPOSAL PACKAGE – CONSTRUCTION PHASE / GIGP PROJECT

Trustee Brazill made a motion, seconded by Trustee Abbott that upon satisfactory completion and review of the construction documents by EFC; the village board authorizes Clerk-Treasurer DeVona to put out bid package proposals for Construction Phase of GIGP project. All in favor. Motion carried

**TRUSTEES
REPORT**

Trustee Champagne – absent.

Trustee Christensen - nothing new to report.

Trustee Abbott reported he plans to attend the NYCOM Annual Meeting next week as well as the Police Committee meeting next Wednesday, February 12, 2014.

Trustee Brazill reported there will be a festival committee meeting scheduled has been scheduled for February 17th.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- Annual Fire Legislative Breakfast; many local and state officials attended,
- Announced the NYCOM Winter Legislative Meeting begins February 9th in Albany; to view the agenda visit <http://nycom.org/component/content/article/10-meetings-and-training/606-2014-winter-legislative-meeting-tentative-agenda.html>
- NYS Office of the State Comptroller has released their reports regarding Fiscal Stress Monitoring System; Mayor Donovan was pleased to announce the Village of Minoa's Fiscal Stress Score is 22.9%. Susceptible to Fiscal Stress levels measure 45% - 54.9%. For more information visit: <http://osc.state.ny.us/localgov/fiscalmonitoring/pdf/StressSummaryResults.pdf>

Mayor Donovan thanked all village employees and board members for their hard work and dedication to the village.

**ATTORNEY
REPORT**

Absent.

**AUDIT OF CLAIMS
ABSTRACT 16**

A motion was made by Trustee Christensen and seconded by Trustee Brazill that the claims on Abstract #016 in the amounts of General Fund - \$43,501.22 (Vouchers 735 - 772), Sewer Fund - \$8,064.35 (Vouchers 291 – 308), Capital Fund HG - \$9,550.00 (Voucher #007), Capital Fund HV - \$31,703.00 (Voucher #006) for a total of \$92,818.57 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Let the record show there were no comments made from the public.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 7:26 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer