

**VILLAGE OF MINOA
BOARD OF TRUSTEES
January 21, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott (*Absent*)
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo, Harris Beach, PLLC (*Absent*)
ALSO PRESENT: Kenneth Caskinett, Wayne Konseck

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Trustee Brazill.

CLERK

MEETING MINUTES – JANUARY 6, 2014

The minutes of January 6, 2014 were tabled.

2014 EASTER EGG HUNT

A motion was made by Trustee Champagne and seconded by Trustee Christensen granting permission to hold the 2014 annual Easter Egg Hunt on Saturday, April 19, 2014 at Lewis Park from 9:30am to 11:30am. All in favor. Motion carried.

RATIFY PRIOR APPROVAL OF JANUARY 13, 2014 - VILLAGE REGISTRATION DAY

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village of Minoa would not participate in holding a Village Registration Day. All in favor. Motion carried.

RATIFY PRIOR APPROVAL OF JANUARY 13, 2014 – TIME AND PLACE OF ELECTION

A motion was made by Trustee Christensen and seconded by Trustee Brazill do hereby agree that the place for the General Village Election to be conducted on March 18, 2014, between the hours of 12:00 Noon and 9:00 p.m. and will be at the Municipal Building in the Golden Age Room, 240 N. Main Street, Minoa, NY 13116. All in favor. Motion carried.

2014 SUMMER CONCERT SERIES

Mayor Donovan asked if the board was interested in continuing with the Town of Manlius Recreation Departments assistance in scheduling two summer concerts and keeping the concert on Friday night in conjunction with the Classic Car Show. The board unanimously agreed to continue with the services of the Town and have Trustee Brazill schedule the remaining bands throughout the summer months.

TREASURERS REPORT – DECEMBER 31, 2014

Trustee Brazill made a motion, seconded by Trustee Christensen to accept the Treasurer's Report for the month of December 2014 as recorded. All in favor. Motion carried.

2014 ANNUAL SUPPORT CONTRACTS WITH WILLIAMSON LAW BOOK COMPANY

A motion was made by Trustee Christensen and seconded by Trustee Christensen

approving the 2014 Annual Support Contracts with Williamson Law Book Company for Fixed Assets, Accounting, Tax Collection and Payroll programs in the amount of \$1,512.50 (no increase over 2013 contracts) All in favor. Motion carried.

DISCUSSION – EMPLOYEE HANDBOOK, SECTION 19, WORK-WEEK;SCHEDULE

This agenda item was tabled.

FIRE DEPARTMENT

NEW MEMBERSHIP APPLICATION – ELLEN MURGIA

Trustee Brazill made a motion, seconded by Trustee Christensen to accept the new membership application for Ellen Murgia, 117 Hulbert Street. All in favor; Motion carried.

TRAINING REQUEST – NYSAFC 108TH ANNUAL CONFERENCE

Trustee Champagne made a motion, seconded by Trustee Brazill to send Erich Schepp and Pat Flannery to NYSAFC 108th Annual Conference, June 11-14, 2014 at the Turning Stone Resort at a cost of \$80.00 per person. All in favor. Motion carried.

TRAINING REQUEST – SWIFT WATER RESCUE

Trustee Christensen made a motion, seconded by Trustee Brazill to send Robert Becker and Rebecca Schermerhorn to Swift Water Rescue at NYS Academy April 10-13, 2014 at a cost of \$176.00 per person. All in favor. Motion carried.

TRAINING REQUEST – FIRE SPRINKLER WORKSHOP

Trustee Christensen made a motion, seconded by Trustee Champagne to send Andrew Moon to Fire Sprinkler Workshop, April 5-6, 2014 at New York State Academy at a cost of \$96.00. All in favor. Motion carried.

TRAINING REQUEST – FIRE SPRINKLER PLANS

Trustee Champagne made a motion, seconded by Trustee Brazill to send Andrew Moon to Fire Sprinkler Plans, June 28-29, 2014 at New York State Academy at a cost of \$96.00. All in favor. Motion carried.

BUILDING & GROUNDS

2014-15 FLOWER MAINTENANCE SERVICES - T.K. EZZO & SONS

Trustee Brazill made a motion, seconded by Trustee Christensen to approve T.K. Ezzo & Sons 2014-2015 Flower Maintenance Services contract in the amount of \$3,500.00, \$1,750.00 due June 1, 2014 and the balance of \$1,750.00 due October 1, 2014. All in favor. Motion carried.

CODES ENFORCEMENT

TRAINING REQUEST – NYSBOC 9TH ANNUAL EDUCATION CONFERENCE

Trustee Champagne made a motion, seconded by Trustee Christensen to send Richard Greene to NYSBOC 9th Annual Educational Conference, April 1-4, 2014 in Liverpool NY at a cost of \$350.00. All in favor. Motion carried.

REQUEST PERMISSION TO RENEW 2014 NYSBOC MEMBERSHIP FOR RICHARD GREENE

Trustee Christensen made a motion, seconded by Trustee Brazill to renew Richard Greene's 2014 NYSBOC membership at a cost of \$50.00. All in favor. Motion carried.

TRAINING REQUEST – PERMISSION TO ATTEND EROSION & SEDIMENT CONTROL WORKSHOP

Trustee Christensen made a motion, seconded by Trustee Champagne to send Richard Greene to Erosion & Sediment Control Workshop, March 25, 2014 at Cayuga County SWCD at a cost of \$80.00. All in favor. Motion carried

**TRUSTEES
REPORT**

Trustee Champagne – nothing new to report.

Trustee Christensen reported the DPW is currently working on small project when they're not plowing; there will be a meeting with the police department regarding their participation with the 5K Race, the Hope for Heather foundation will pay for police the participation during the 5K Race and a meeting has been schedule to meet with Town of Manlius Police to discuss details.

Trustee Abbott - absent.

Trustee Brazill announced this year's festival will be held on Saturday, September 13, 2014 in Lewis Park and thanked Trustee Christensen for coordinating and planning the race for the festival.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- Minoa Farms residents have requested stop signs on Taverly Street and Beresford; the Town of Manlius Police Department is reviewing the request.
- Spoke with Senator Schumer regarding the CSX clean-up attempts along North Central Avenue; as soon as weather allows CSX will finish the clean-up of debris along the stormwater ditch
- Announced budget workshops will begin soon and asked the department liaisons to schedule their budget meetings with Clerk-Treasurer DeVona
- A request to the attorney to give an update regarding the abandoned property located at 237 Elm Street; would like to move forward with the process to purchase and/or demolish,
- Town Fire Study report is complete and a meeting will be scheduled with the fire department chief's, village Mayor's and Town Supervisor to discuss results,
- Attended the State of the State address in Albany; spoke with many local government officials, unhappy to report there is no mandate relief nor an increase in AIM's funding,
- Attended breakfast in Skaneateles with County Legislator's and representatives from Sheriff's department,
- Meeting with Chris Carrick, CNY RPDB Energy Program Manager, NYSERDA Regional Outreach Coordinator; Mr. Carrick will make a presentation to the village board in the very near future

**ATTORNEY
REPORT**

Absent.

**AUDIT OF CLAIMS
ABSTRACT 15**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #015 in the amounts of General Fund - \$93,657.26 (Vouchers 689 - 734), Sewer Fund - \$12,642.75 (Vouchers 275 – 290) for a total of \$106,300.01 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Let the record show there were no comments made from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:31 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer