

**VILLAGE OF MINOA
BOARD OF TRUSTEES
January 6, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo, Harris Beach, PLLC

ALSO PRESENT: Mike Macko, Wayne Konseck, Thomas Schepp, Bobby, Schepp, Dennis Erard, Nicholas Erard, Wendy Czajak, Scot Garland, Joe Hanover, David VanMarter, David Matthes, Pat Flannery, Charles Spratt, Al Tompkins, Erich Schepp, Mike Lostumbo, Todd Durantini, Eric Cushing, Jeremy Mulholland

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Trustee Champagne.

**SWEARING IN
CEREMONY –
2014 FIRE
DEPARTMENT
EXECUTIVE BOARD
& OFFICERS**

Mayor Donovan thanked the members and volunteers of the Minoa Fire Department for their time and dedication to the department and the community. He then turned the ceremony over to Fire Commissioner/Deputy Mayor Brazill.

Fire Commissioner/Deputy Mayor Brazill swore in the following Minoa Fire Department members for the Annual Swearing in Ceremony:

EXECUTIVE BOARD	
TITLE	NAME
President	Dennis Erard
Vice President	Pat Flannery
Secretary	Wendy Czajak
Treasurer	Alan Tompkins
Board of Directors :	Jeremy Erard
	Nicholas Erard, Jr.
	John Jarmacz
	David Matthes, Sr.
	David Matthes, Jr.
	Scot Garland
	Joseph Hanover

CHIEFS AND LINE OFFICERS	
TITLE	NAME
Chief	Erich Schepp
Deputy Chief	Jeremy Erard
1 st Assistant Chief	David Hess
2 nd Assistant Chief	Rich Sabin
Captain Station I	Scot Garland
Captain Station II	Chuck Spratt
Lieutenant Station I	David Matthes, Jr
Lieutenant Station I	Joseph Hanover
Lieutenant Station II	Michael Nesci (absent)
Lieutenant Station II	Nicolas Carulli

Deputy Mayor Trustee Brazill congratulated the 2014 Minoa Volunteer Fire Department Executive Officers and Line Officers.

CLERK

MEETING MINUTES – DECEMBER 16, 2013

A motion was made by Trustee Champagne and seconded by Trustee Christensen to approve the meeting minutes of December 16, 2013 as submitted. All in favor. Motion carried.

REQUEST PERMISSION TO OBTAIN NYS EZ-PASS ACCOUNT FOR DPW & DPW

A motion was made by Trustee Champagne and seconded by Trustee Brazill authorizing Clerk Treasurer permission to obtain a NYS EZ-Pass account for DPW and WTP at a cost of \$400.00. All in favor. Motion carried.

CANCEL MAY 5TH VILLAGE BOARD MEETING

A motion was made by Trustee Champagne and seconded by Trustee Abbott to cancel the May 5, 2014 village board meeting due to a conflict with the NYCOM Annual Meeting. All in favor. Motion carried.

6TH ANNUAL ONONDAGA COUNTY FIRE & EMERGENCY SERVICES EDUCATION & LEGISLATIVE BREAKFAST

A motion was made by Trustee Christensen and seconded by Trustee Champagne approving the request for the Mayor and Deputy Mayor to attend the 6th Annual Onondaga County Fire & Emergency Services Education & Legislative Breakfast on February 1, 2014, 7am – 11:30am at no cost for the first two elected officials to attend. Additional persons attending would be charged \$8.00 per person. All in favor. Motion carried.

REQUEST PERMISSION TO RENEW STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM (SPDES) / PERMIT #

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Mayor to execute and renew the State Pollutant Discharge Elimination System (SPDES) Permit # NY0025461 – NYS DEC ID #7313800019. All in favor. Motion carried.

DISCUSSION – PERSONAL APPEARANCE AND DRESS CODE REVISION

The board discussed the draft Personal Appearance and Dress Code policy for the Employee Handbook to be adopted with an effective date of February 2, 2014. Trustee Brazill made a motion, seconded by Trustee Christensen to accept the Personal Appearance and Dress Code policy as submitted. All in favor. Motion carried.

FIRE DEPARTMENT

REQUEST PERMISSION TO SEND MIKE NESCI TO HAZ-MAT SEMINAR

Trustee Champagne made a motion, seconded by Trustee Brazill to send Mike Nesci to Haz-Mat Seminar, February 21-23, 2014 to be held at the Fire Academy at a cost of \$114.00. All in favor; Motion carried.

REQUEST PERMISSION TO SEND MIKE NESCI TO COLT LEADERSHIP TRAINING

Trustee Brazill made a motion, seconded by Trustee Christensen to send Mike Nesci to Colt Leadership Training, April 4-5, 2014, Monroe County Double Tree Hilton at a cost of \$408.00. All in favor. Motion carried.

RATIFY PRIOR APPROVAL TO SEND MIKE NESCI TO INSTRUCTORS CONFERENCE

Trustee Abbott made a motion, seconded by Trustee Brazill to ratify prior approval to send Mike Nesci to Instructors Conference at Montrose Fire Academy on February 8-14, 2014 at a cost of \$256.00. All in favor. Motion carried.

NEW MEMBERSHIP – KEVIN MICHAEL COOPER

A motion was made by Trustee Abbott, and seconded by Trustee Christensen to approve the new membership application of Kevin Michael Cooper, 8335 Green Lakes Road, Kirkville. All in favor. Motion carried.

TRUSTEES REPORT

Trustee Champagne reported the local business webpage has been designed and loaded and the village clerk's office will be notifying local businesses to advertise on our web site.

Trustee Christensen thanked the DPW staff for an excellent job plowing during the holiday week; plowing kept the department busy. As soon as weather permits the crew will begin taking down holiday displays. On-line auction brought approximately \$18,800 for the 1997 Kawasaki Loader and \$4,250.00 for the 2002 Ford Ambulance. 2014 Minoa 5K Walk/Run event is moving forward and he will continue to update the board on the progress. Representatives from Hope for Heather foundation plan to attend a future meeting to discuss details of the race.

Trustee Christensen announced that Mayor Donovan will receive the Public Servant of the Year award from the Greater Manlius Chamber of Commerce on Friday, January 18, 2014.

The village board congratulated Mayor Donovan.

Trustee Abbott had nothing new to report.

Trustee Brazill asked the board to submit their newsletter articles as soon as possible; he also reminded the board that the fire department would be participating in an ice rescue drill on January 18, 2014 at Sylvan Beach.

MAYOR'S REPORT

Mayor Donovan reported on the following:

- He has been invited by Governor Cuomo to attend the State of the State address on January 8th;
- Researching health care requirements for Volunteer Fire Companies

ATTORNEY REPORT

Attorney Primo had nothing new to report.

AUDIT OF CLAIMS ABSTRACT 14

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #014 in the amounts of General Fund - \$100,605.10 (Vouchers 633 - 689), Sewer Fund - \$12,833.99 (Vouchers 244 - 275) for a total of \$113,439.09 audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

There were no comments made from those present.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:33 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer