

**VILLAGE OF MINOA
BOARD OF TRUSTEES
June 2, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne (**Absent**)
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Harris Beach, PLLC

ALSO PRESENT: Mike Macko, Jennifer Michalak, John Sears, Captain Kevin Schafer,
Town of Manlius Police Department

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Clerk-Treasurer DeVona.

**POLICE
DEPARTMENT –
CAPTAIN KEVIN
SCHAFFER**

TRAFFIC & CODES CONCERNS

Captain Kevin Schafer of the Town of Manlius Police Department stated he had an update for the village board regarding a traffic concern which was brought to their attention at the May 19th board meeting. He reviewed the traffic results from a recent study on Beresford Lane; and with the installation of the 25mph signage and the deployment of radar trailers the situation on Beresford has helped with the traffic concerns. Captain Schafer states the department maintains a traffic administration and enforcement effort which includes speed and traffic pattern survey devices, radar trailers, and offers a traffic complaint form on their website www.townofmanlius.org.

Mayor Donovan thanked Captain Schafer and asked that he forward the results from the data collection box when available.

Jennifer Michalak, 141 Beresford Lane thanked the board and the Town of Manlius Police Department and appreciates the efforts and how responsive everyone has been to her concerns.

**BUILDINGS &
GROUNDS**

CNY SECURITY SOLUTIONS / MAINTENANCE RENEWAL AGREEMENT

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the 7/1/2014 through 6/30/2015 maintenance renewal agreement for CNY Security Solutions, LLC in the amount of \$1,047.00. All in favor. Motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – May 19, 2014

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the meeting minutes of May 19, 2014 as submitted. All in favor. Motion carried.

AGREEMENT – TEAL RIBBON RUN - TOWN OF MANLIUS, VILLAGE OF MINOA, HOPE FOR HEATHER

Trustee Brazill made a motion, seconded by Trustee Christensen authorizing the Mayor to execute the agreement regarding Hope for Heather Teal Ribbon Run through the Village of Minoa, September 13, 2014 with the Town of Manlius and Hope for Heather organization. All in favor. Motion carried.

GUARDIAN LIFE INSURANCE CO / 7/1/2014 RENEWAL

A motion was made by Trustee Christensen and seconded by Trustee Abbott to approve the 7/1/2014 – 6/30/2015 Guardian Life Insurance Co renewal with no rate increase. All in favor. Motion carried.

REQUEST TO USE GOLDEN AGE ROOM / HOMESCHOOL ART WORKSHOP

A motion was made by Trustee Brazill and seconded by Trustee Christensen to approve the request from Homeschool Art Workshop to use the Golden Age Room every Tuesday, 10am – 12:30pm beginning September 1, 2014 through May 26, 2015. All in favor. Motion carried.

APPLICATION FOR CORRECTION OF REAL PROPERTY TAXES FOR 2014-2015 – RONALD & LAURA CRONK

A motion was made by Trustee Brazill and seconded by Trustee Abbott approving the application for correction to real property village tax roll for 2014 - 2015 for Ronald and Laura Cronk, Tax Map #003.-03-30.0 as parcel should have received Cold War Veterans Exemption – Taxable Value for village tax purposes \$62,560.00. All in favor. Motion carried.

WTP / CERF

TRAINING REQUEST – PAT MEEHAN

A motion was made by Trustee Abbott, and seconded by Trustee Brazill to ratify prior approval to send Pat Meehan to Chemical Addition, June 11, 2014, in Cortland NY, registration fee \$43.00. All in favor. Motion carried.

A motion was made by Trustee Brazill, and seconded by Trustee Christensen to ratify prior approval to send Pat Meehan to Pump Mechanics, June 26, 2014, in Cortland NY, registration fee \$26.00. All in favor. Motion carried.

A motion was made by Trustee Abbott, and seconded by Trustee Christensen to ratify prior approval to send Pat Meehan to Filtration Technologies, July 11, 2014, in Watertown NY, registration fee \$29.00. All in favor. Motion carried.

PERMISSION TO HIRE SEASONAL/ SUMMER LABORER – ALEX VALLETTA

A motion was made by Trustee Christensen, and seconded by Trustee Abbott to hire seasonal/summer laborer, Alex Valletta, effective June 9, 2014 at an hourly rate of \$9.50. All in favor. Motion carried.

RESULT OF QUOTES – ANALYTICAL, CHEMICAL AND POLYMER SERVICES

The following quotes were received:

Analytical Services – Life Science Labs, Inc \$5,328.00 (Low Quote)

Certified Environmental Services \$5,578.56

A motion was made by Trustee Brazill and seconded by Trustee Christensen to accept the quote from Life Science Labs, Inc for Analytical Services fiscal year 2014-2015. All in favor. Motion carried.

Chemical Services - Gleason Chemicals \$1.49 / \$2.82 per gal (Low Quote)

Slack Chemicals \$1.99 / \$2.99 per gal

A motion was made by Trustee Christensen and seconded by Trustee Abbott to accept the quote from Gleason Chemicals for Chemical Services fiscal year 2014-2015. All in favor. Motion carried.

Polymer Services - Clean Waters, Inc \$1.82 per lb (tested) (Low Quote)

Slack Chemicals \$14.59 per gal (non-tested)

A motion was made by Trustee Abbott seconded by Trustee Brazill to accept the quote from Clean Waters, Inc for Polymer Services fiscal year 2014-2015. All in favor. Motion carried.

**AUDIT OF
CLAIMS
ABSTRACT 24
(FY 2013-2014)**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #024 in the amounts of General Fund - \$33,158.33 (Vouchers 1044 - 1074), Sewer Fund - \$5,440.90 (Vouchers 416 - 421), for a total of \$38,599.23 audited and paid. All in favor. Motion carried.

**ABSTRACT 1
(FY 2014-2015)**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #001 in the amounts of General Fund - \$32,870.00 (Vouchers 001 - 024), Sewer Fund - \$904.27 (Vouchers 001 - 011), for a total of \$33,774.27 audited and paid. All in favor. Motion carried.

**TRUSTEES'
REPORT**

Trustee Christensen report that Hope for Heather participated in the Annual Fireman's Parade; post cards and ribbons were handed out for the Teal Run in September.

Trustee Abbott thanked all the members of the fire department that participated in and worked at the annual fireman field days; was a successful event.

Trustee Brazill thanked everyone that helped make the Memorial Day parade a success; Minoa Elementary children participated for the first time this year; we look forward to their participation again next year. Congratulations to the fire department on another successfully field days; weather cooperated and each night seemed to be well attended.

**ATTORNEY'S
REPORT**

Nothing new to report.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- David VanMarter is doing well and recovering at home.
- Critical Response Committee (CRC) meeting is June 3rd, Topic – CSX Safety
- Thanked Deputy Mayor Brazill for another successful Memorial Day parade and thanked the DPW for their preparation for the event; nice job.

**PUBLIC
COMMENTS**

John Sears, 103 S. Main Street asked what the CRC meeting was all about at Green Lakes and if he was able to attend.

Mayor Donovan stated it was a Critical Response Committee (CRC) meeting that was not open to the public; it is a committee consists of agencies, municipalities, fire departments, school officials that meet on a regular basis to enhance coordination and communication among the emergency first responders within the Towns of Manlius and Dewitt; the Villages of Fayetteville, Manlius, and Minoa.

Mr. Sears stated he has lived next to the train tracks his whole life and is concerned about the contents of the rail cars that go through the yard.

Mayor Donovan stated the fire department trains for incidents regarding hazardous material and is ready to respond should something happen.

Mike Macko, 102 Greenapple Lane, asked what was accomplished by digging out the drainage ditch along N. Central Avenue because the water is still sitting in that area because it is flat.

Mayor Donovan stated CSX has cleared all the debris from the ditch and unfortunately his CSX representative that was working on the project with the village has retired; we are waiting for his successor to contact us so we can move forward with the clean-up and grading.

John Sears, 103 S. Main Street Does the County have any control of the water flow. Mayor Donovan stated it was a NYS DEC issue and the village has contact DEC many times to discuss the flooding from Limestone Creek.

**EXECUTIVE
SESSION – IN**

A motion was made by Trustee Abbott and seconded by Trustee Brazill to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor. Motion carried. The board entered into Executive Session at 7:46pm.

**EXECUTIVE
SESSION - OUT**

A motion was made by Trustee Abbott and seconded by Trustee Christensen to enter into Regular Session. All in favor. Motion carried. The board entered into Regular Session at 8:07pm.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 8:08pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer