

**VILLAGE OF MINOA
BOARD OF TRUSTEES
March 3, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Steven Primo, Harris Beach, PLLC

ALSO PRESENT: Mike Macko, Pat Abbott, John Sears, Dennis Erard

Mayor Donovan opened the village board meeting at 7:00pm with the Pledge of Allegiance led by Attorney Primo.

CELEBRATION

REQUEST PERMISSION TO HOLD 5K WALK/RUN TOGETHER WITH HOPE FOR HEATHER FOUNDATION

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the 5K Walk/Run in the village of Minoa on September 13, 2014 together with Hope for Heather Foundation. All in favor. Motion carried.

Trustee Christensen will notify the foundation of the approval.

DPW

REQUEST PERMISSION TO USE MAVEN TECHNOLOGIES, LLC – COMPUTER & ELECTRONICS RECYCLING

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request to use Maven Technologies, LLC for computer and electronic recycling per proposal dated February 26, 2013. All in favor. Motion carried.

CLERK

MEETING MINUTES – FEBRUARY 18, 2014

A motion was made by Trustee Champagne and seconded by Trustee Abbott to approve the meeting minutes of February 18, 2014 as submitted. All in favor. Motion carried.

MEETING MINUTES – FEBRUARY 25, 2014 – Budget Workshop

A motion was made by Trustee Christensen and seconded by Trustee Brazill to approve the meeting minutes of February 25, 2014 as submitted. All in favor. Motion carried.

TREASURERS' REPORT – JANUARY 31, 2014

A motion was made by Trustee Abbott and seconded by Trustee Christensen approving the Treasurer's report dated January 31, 2014. All in favor. Motion carried.

TRANSFER IN APPROPRIATIONS

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the following Transfer in Appropriations:

FROM:			TO:		
A1990.4	Contingency	\$18,878.78	A1320.4	Auditor – Contractual	\$ 1,000.00
			A9710.6	Serial Bonds – Principal	\$17,600.00
			A1110.40	Justice – Misc Contractual	\$ 278.78
A4540.47	Ambulance-Atty Fee		A4540.20	Ambulance – Equip	\$ 576.84
A7520.40	Historical Contr		A7520.41	Historical – Chron. Expense	\$ 1,100.00
G1990.4	Contingency	\$2,878.64	G1950.40	Taxes on Village Property	\$ 278.64
			G8120.40	Sanitary Sewer – Misc.	\$ 2,600.00

**BUILDING &
GROUNDS**

GOLDEN AGE ROOM REQUEST

Trustee Brazill made a motion, seconded by Trustee Champagne to approve the request from David Matthes, Sr. to use the Golden Age Room, May 4, 2014 from 9:30am to 11:00am for a communion party. All in favor. Motion carried.

**FIRE
DEPARTMENT**

ST PATRICK'S DAY PARADE – SYRACUSE, NY

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the request from the Fire Department to participate in the St. Patrick's Day Parade in Syracuse, NY on Saturday, March 15, 2014 and use Engine 13. All in favor; Motion carried.

CHANGE IN MEMBERSHIP – MICHAEL LOSTUMBO

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the change in membership status from Fire Police to Exterior Firefighter for Michael Lostumbo. All in favor. Motion carried.

TRAINING REQUEST – CONFINED SPACE RESCUE – LT. J. HANOVER

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the training request to send Lt. Joseph Hanover to Confined Space Rescue, September 15-18, 2014, NYS Fire Academy at a cost of \$176.00. All in favor. Motion carried.

FM GLOBAL FIRE PREVENTION GRANT

Trustee Christensen made a motion, seconded by Trustee Brazill to decline the grant award from FM Global Fire Prevention in the amount of \$2,500.00 because of the village's requirement to contribute to the purchase of ITS Extreme Trainer's Package in the amount of \$9,895.00. All in favor. Motion carried.

WTP / CERF

RATIFY PRIOR APPROVAL TO BRING BACK PART TIME LABORER – LAURA ADAMS

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to ratify prior approval to bring back part-time laborer Laura Adams, February 18-21, March 31 – April 6, May 14-16, June 2 – August 29, at an hourly rate of \$10.00. All in favor. Motion carried. Motion carried.

**TRUSTEES
REPORT**

Trustee Champagne reported on the following:

- WTP had an emergency dig at 124 East Avenue;
- Found bad relays in SBR #1 and Generator which have been causing the late night alarms; both have been resolved,
- A section of the Bylin Heat Trace System was not working properly; Huen repaired today and system is back on-line,
- The Boy Scout Troop 99 has confirmed they will again help this year with the Easter Egg Hunt.

Trustee Christensen thanked the board, especially Trustee Brazill for organizing the meeting with the co-sponsors of the festival; the meeting with co-sponsors and race committee went well.

Trustee Abbott reported he will attend the Town of Manlius Police Benevolent Association breakfast Thursday, March 13, 2014. He will report on any new information at the next board meeting.

Trustee Brazill reported that the festival committee meeting went well; the race will begin approximately 10:30am with registration beginning at 8:30am; business, craft and food vendors will set up at Lewis Park for the afternoon events of the festival; which will include

music and fireworks again this year.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- He attended the Onondaga County Mayor's Association meeting where he gave an Albany update to include information from the NYCOM Legislative Meeting; he stated all levels of government were banding together against the Governors Tax Freeze proposal,
- During the week of March 10th he will be speaking in Nassau County,
- Announced the state will hold a public hearing in Syracuse, M&T Stadium, Wednesday March 5th on its draft plan for a high-speed passenger rail line across Upstate New York; Mayor Donovan plans to attend the public hearing. For more information please visit New York State Department of Transportation website, <https://www.dot.ny.gov/empire-corridor/deis> ,
- He has been invited to a reception for new SUNY ESF President, Dr. Quentin Wheeler will be held on March 14, 2014;
- The Greater Manlius Chamber of Commerce will hold their 13th Annual Spring Dinner, April 10, 2014 at Traditions at the Links at Erie Village. For more information please visit the chambers website, <http://manliuschamber.com/news.shtml>

**ATTORNEY
REPORT**

Nothing to report.

**AUDIT OF
CLAIMS
ABSTRACT 18**

A motion was made by Trustee Christensen and seconded by Trustee Brazill that the claims on Abstract #018 in the amounts of General Fund - \$42,390.61 (Vouchers 810 - 838), Sewer Fund - \$2,608.42 (Vouchers 319 - 331), for a total of \$44,999.03 audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

Pat Abbott, 8619 N. Kirkville Road, as the board to review a proposal and drawing as he would like to building a new single family home on property he currently owns on DeSilva Street.

John Sears, 103 S. Main Street, asked for an update on the annex property on Clemons Road and of the plans for the Masonic Temple. Mayor Donovan stated the developer for the annexed property has rescinded his proposed development; and the owners of the Masonic Temple have contact the codes department and are moving forward with restoration; however he does not know the owners plans for use.

**EXECUTIVE
SESSION - IN**

Trustee Christensen made a motion, seconded by Trustee Champagne to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor. Motion carried.

Mayor Donovan invited President of the Minoa Fire Department Dennie Erard into Executive Session. The board entered into Executive Session at 7:41pm.

**EXECUTIVE
SESSION – OUT**

Trustee Christensen made a motion, seconded by Trustee Brazill to enter into Regular Session. All in favor. Motion carried.

The board entered into Regular Session at 7:59pm.

**LEASE
AGREEMENT
TERMINATION**

Trustee Champagne made a motion, seconded by Trustee Christensen to authorize the village attorney to send the Lease Termination Agreement to the Minoa Fire Department, Inc. which would terminate the lease agreement between the Village of Minoa and the Minoa Volunteer Fire Company

entered into June 4, 1974 relative to a 180ft x 80ft premises located north of Lewis Park. All in favor. Motion carried.

BUDGET

Trustee Champagne made a motion, seconded by Trustee Christensen to hold a budget workshop meeting on Thursday, March 13, 2014 beginning at 6:30pm in the board room. All in favor. Motion carried.

WORKSHOP

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 8:21 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer