

**VILLAGE OF MINOA
BOARD OF TRUSTEES
November 17, 2014**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Harris Beach, PLLC

ALSO PRESENT: Mike Macko, Jon Drucker, Trevor VanAuken

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Christensen.

**PRESENTAITON
SMARTWATT**

Jon Drucker, SmartWatt representative presented a proposed LED lighting replacement package for outside lighting on DPW buildings, wastewater treatment plant buildings and on the “green” pedestrian railroad bridge. A discussion took place regarding the replacement of bulbs, energy savings and warranty. With no further questions from the board or public Trustee Brazill made a motion, seconded by Trustee Christensen authorizing the Mayor to execute the 24 month agreement with SmartWatt for the replacement of LED lighting at the three locations as discussed contingent upon attorney review and approval. All in favor; motion carried.

AMBULANCE

ACCEPT GRANT FROM UPSTATE HOSPITAL – EQUIPMENT VALUED AT \$1,300
Trustee Brazill made a motion, seconded by Trustee Champagne to accept an equipment grant from Upstate Hospital for a modem to be installed in Ambulance 2. All in favor; motion carried.

**CODES
ENFORCEMENT**

DISCUSSION - ANIMALS
Mayor Donovan stated that Chapter 42, Article III Cat Licensing needs to be updated and review for accuracy as there are some areas of this section that are not enforced anymore. Clerk-Treasurer DeVona has reviewed the section, made corrections and will circulate the proposed draft to each board member for review. Once finalized we will hold a public hearing for the local law; please have your comments back to Lisa before the end of the week. Trustee Champagne stated he does not think this section of the code is no longer needed and would like to see the cat licensing procedure discontinued and abolished. A discussion ensued regarding the current procedure, the number of cats currently registered and the cost to continue to enforce.
Trustee Brazill made a motion, seconded by Trustee Champagne to repeal Article III Cat Licensing of the village code, authorize the attorney to draft a Local Law and hold the public hearing at 7pm on December 15, 2014. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – NOVEMBER 3, 2014 - Tabled

PERMISSION TO SEND BARBARA STURICK TO NOTARY REFRESHER COURSE
Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request to send Barbara Sturick to Notary Refresher Course, December 9, 2014, 9am – 12noon at Onondaga Community College with a registration fee of \$39.00. All in favor; motion carried.

TREASURER’S REPORT – OCTOBER 31, 2014

Trustee Brazill made a motion, seconded by Trustee Abbott to accept the Treasurer’s Report for October 31, 2014 as submitted. All in favor; motion carried.

TRANSFER OF APPROPRIATIONS

A motion was made by Trustee Christensen and seconded by Trustee Brazill to approve the following transfer of appropriations:

\$7,842.00 FROM: A5110.43 – Street Maintenance TO: A5142.20 – Snow Removal Equipment

All in favor; motion carried.

INFORMATIONAL PURPOSES ONLY - VILLAGE INFRASTRUCTURE PROGRAM (VIP) ANNUAL REPORT

Clerk Treasurer DeVona announced that pursuant to Onondaga County Resolution #084-2010 the 2014 Village Infrastructure Report as been filed with the Onondaga County Chief Fiscal Officer.

REQUEST APPROVAL TO SUBMIT 2014-2015 APPLICATION FOR FINANCIAL ASSISTANCE PURSUANT TO VILLAGE INFRASTRUCTURE PROGRAM IN THE AMOUNT OF \$578,140.54

Trustee Brazill made a motion, seconded by Trustee Champagne to approve the request to submit 2014-2015 Application for Financial Assistance pursuant to Onondaga County Resolution #084-2010 in the amount of \$578,140.54 which represents the 2014-2015 Transportation Budget for fiscal year ending May 31, 2015. All in favor. Motion carried.

FIRE PROTECTION AND EMERGENCY AMBULANCE CONTRACT WITH TOWN OF MANLIUS

Trustee Abbott made a motion, seconded by Trustee Brazill to approve and authorize the Mayor, Fire Chief and President to execute contract contingent upon attorney approval. All in favor; motion carried.

**FIRE
DEPARTMENT**

UPDATE – DEPARTMENT BY-LAWS

Mayor Donovan stated that Trustee Brazill and Clerk-Treasurer DeVona met with Al Tompkins to discuss and review the changes made to the Minoa Fire Department By-laws; Mr. Tompkins will let Trustee Brazill know when the membership approves the changes.

TRAINING REQUEST – ADAM JOSLIN, VINCENZO CARCIOFOLO, RICH SABIN TO ATTEND NYSAFC REGIONAL FLASHOVER TRAINING IN FAYETTEVILLE

Trustee Christensen made a motion, seconded by Trustee Champagne to approval to request to send Adam Joslin, Vincenzo Cariofolo and Rich Sabin to NYSAFC Regional Flashover Training, November 1-2, 2014 at Fayetteville Fire Department, with registration fee of \$100.00 per person. All in favor; motion carried.

DISCUSSION – SHARED EXPENSE FOR FIRE EQUIPMENT

Mayor Donovan stated a proposed shared expense with Manlius and Fayetteville Fire Department to purchase a Quantifit Respirator Fit Testing System, Adapter assembly with delivery, set-up and training all on state contract #PC63615 in the amount of \$7374.37. The equipment will be centrally housed in Fayetteville and would like to know how the board feels about the concept and proposal. Collectively the board agreed with the concept and is in favor of pursuing.

**AUDIT OF
CLAIMS
ABSTRACT 12**

A motion was made by Trustee Champagne and seconded by Trustee Brazill that the claims on Abstract #012 in the amounts of General Fund - \$91,545.94 (Vouchers 473 - 525), Sewer Fund - \$5,356.46 (Vouchers 189 - 204), Capital Fund - \$10,650.00 (Vouchers 002 – 003) for a total of \$107,552.40 audited and paid. All in favor. Motion carried.

**ATTORNEY
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Champagne reported the SBR is back on-line after a blower went down; and he is pleased to report GIGP project is underway.

Trustee Christensen reported that Hope for Heather just announced the Teal Ribbon Run raised \$40,000.00.

Trustee Abbott reported the annual Santa Detail will be held on December 21, 2014 beginning at 9:00am and thanked the department for holding the event again this year.

Trustee Brazill reported Minoa Elementary chorus and band will be singing at the annual Tree Lighting event on Sunday, December 7, 2014; also available will be children's games, popcorn, hot chocolate, donut holes and fried dough from Trappers II.

**MAYOR'S
REPORT**

Mayor Donovan stated he has just returned from NYCOM Legislative meeting in Albany and would like to reported on the following Legislative Priorities for 2015:

- Overall Priority – Increase AIM funding
- Ensure that Cities and Villages receive a substantial portion of the State's Settlement Funds for Infrastructure and Abandoned Properties
- Increase CHIPS funding
- Amend Property Tax Cap & Property Tax Freeze
- Prohibit Unfunded State Mandates
- Pension Reform
- Create and Enhance Tools to address Abandoned Property and Downtown Development
- Authorize Municipalities to Charge for Services Provided to Tax-Exempt Properties
- Restructure and Reform the Gross Receipts Tax
- Re-establish Funding Source for Building Reconstruction and Demolition
- Reform Binding Arbitration

For more information please visit New York Conference of Mayor's website at www.nycom.org

**PUBLIC
COMMENT**

Let the record show there were no comments from the public.

**EXECUTIVE
SESSION**

Trustee Christensen made a motion, seconded by Trustee Brazill to enter into Executive Session for the for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor. Motion carried.

The board entered into Executive Session at 7:52pm.

Trustee Champagne made a motion, seconded by Trustee Christensen to enter into Regular Session. All in favor. Motion carried.

The board entered into Regular Session at 8:42pm.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 8:42pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer