

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
September 8, 2014**

**PRESENT:** Mayor Richard Donovan  
Trustee Abbott  
Trustee Brazill  
Trustee Champagne  
Trustee Christensen  
Deputy Clerk Treasurer Donna Lothridge  
Attorney Courtney Hills, Harris Beach, PLLC

**ALSO PRESENT:** Mike Macko, John Sears, DPW Superintendent Tom Petterelli

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Brazill.

Mayor Donovan asked for a moment of silence for Ronald A Russell, Jr former Mayor of Village of East Syracuse.

**PUBLIC HEARING  
LOCAL LAW #2  
FOR 2014**

***ENACTING NEW ARTICLE VI OF CHAPTER 136 ENTITLED "STREETS AND PUBLIC PLACES; SIDEWALK MAINTENANCE," RELATIVE TO THE PROHIBITION OF ERECTION OR ATTACHMENT OF SPORTS AND RECREATIONAL EQUIPMENT AND SIMILAR DEVICES IN PUBLIC RIGHTS-OF-WAY AND/OR POLES LOCATED WITHIN OR NEAR SAME.***

Trustee Champagne made a motion, seconded by Trustee Christensen to waive the reading of the legal notice and open the public hearing. All in favor; motion carried.

Mayor Donovan opened the public hearing at 7:03pm and asked Attorney Hills to give an overview of the proposed law.

Attorney Hills stated the proposed law regulates equipment such as basketball hoops, lacrosse goals and any recreational equipment in the roadway. This is a common issue in small villages and the law is modeled from another municipality and is up for discussion as to the distance from the roadway.

Mayor Donovan stated he wants the law to be enforceable and to hold up in court and asked Attorney Hills if the diagram on the website is enforceable. Attorney Hills stated it is because it clearly shows that any part of the equipment in the roadway is illegal.

DPW Superintendent Petterelli stated this wouldn't be an issue if the hoops or equipment were removed from the roadway or pushed back when not in use but they're not and we (DPW) continue to push them over as we drive by for either trash and brush removal, street cleaning, or snow plowing.

Trustee Champagne believes that 6 feet is too much and one foot is not enough however he does not want to make this complicated.

Trustee Brazill agreed with Trustee Champagne and asked what distance would be sufficient without complicating the law and enforcement.

Trustee Champagne suggested 2 feet from the edge of roadway would be reasonable.

With no further comments from the board Mayor Donovan opened up the hearing to the public.

With no comments from the public Trustee Abbott made a motion, seconded by Trustee Brazill to close the public hearing. All in favor. Motion carried.

Mayor Donovan closed the public hearing at 7:20pm.

Trustee Christensen made a motion, seconded by Trustee Brazill to adopt Local Law #2 for 2014 Enacting new Article VI of Chapter 136 entitled “Streets and Public Places; Sidewalk Maintenance,” relative to the prohibition of erection or attachment of sports and recreational equipment and similar devices in public right-of-ways and/or poles located within or near same with change from six (6) feet to two (2) feet as discussed during the public hearing. All in favor; motion carried.

**DPW**

***ESTABLISH HOURS OF OPERATIONS FOR MECHANIC***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve hours of operations for the Mechanic, Monday through Friday 6:30am – 3:00pm. All in favor; motion carried.

***SCOTT CASANOVA, 144 FAY LANE, REQUESTS “BLIND PERSON SIGN” ON FAY LANE***

Trustee Brazill made a motion seconded by Trustee Champagne to approve the “Blind Person In the Area Sign” and to be located in the area of 144 Fay Lane. All in favor; motion carried.

**CLERK-  
TREASURER**

***MEETING MINUTES – August 4, 2014***

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the meeting minutes of August 4, 2014 as submitted. All in favor. Motion carried.

***MEETING MINUTES – August 18, 2014***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of August 18, 2014 as submitted. All in favor. Motion carried.

***\$1,162,977 BAN RENEWAL RESULTS***

- Roosevelt & Cross, Inc           0.84% interest rate (low bidder)
- Solvay Bank                       0.86% interest rate
- JP Morgan Chase Bank        1.03% interest rate
- Oppenheimer & Co, Inc        1.11% interest rate

**WWTP / CERF**

***REQUEST PERMISSION TO WAIVE SEWER PENALTY / GENE & WENDY MAPSTONE / 236 EDGEWOOD PLACE***

A motion was made by Trustee Brazill, seconded by Trustee Abbott to waive sewer rent penalty in the amount of \$14.50 for Gene and Wendy Mapstone, 236 Edgewood Place. All in favor; motion carried.

***REQUEST PERMISSION TO WAIVE SEWER PENALTY / KAY MONTGOMERY / 236 EAST AVENUE***

A motion was made by Trustee Brazill, seconded by Trustee Abbott to waive sewer rent penalty in the amount of \$14.50 for Kay Montgomery, 236 East Avenue. All in favor; motion carried.

***REQUEST PERMISSION TO CRATE PERMANENT PART-TIME POSITION CONTINGENT UPON COUNTY PERSONNEL APPROVAL AND TRANSFER ALEX VALLETTA FROM TEMPORARY SEASONAL TO PERMANENT PART-TIME***

A motion was made by Trustee Brazill, seconded by Trustee Champagne to approve a permanent part-time Laborer position in the WWTP and transfer Alex Valletta from temporary seasonal to permanent part-time. All in favor; Motion carried.

**AMBULANCE**

***PREVENTATIVE MAINTENANCE INSPECTION PROPOSAL / OMNICOR BIOMEDICAL SERVICES / PM CHARGE \$840.00/PER VISIT***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the Preventative Maintenance Inspection proposal for OmniCor Biomedical Services at a cost of \$840.00 per visit. All in favor. Motion carried.

**FIRE DEPARTMENT**

***CHANGE IN MEMBERSHIP STATUS – RICHARD SABIN***

A motion was made by Trustee Champagne, and seconded by Trustee Christensen to approve the change in membership from Life to Active for Richard Sabin. All in favor; motion carried.

**AUDIT OF CLAIMS ABSTRACT 7**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #007 in the amounts of General Fund - \$116,076.45 (Vouchers 272 - 297), Sewer Fund - \$9,664.85 (Vouchers 115 - 123), for a total of \$125,741.30 audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS**

Let the record show there were no comments from the public.

**TRUSTEES' REPORT**

Trustee Christensen reported on the following:

- Thanked the board and office staff for helping with the preparation of the festival; currently there are 56 resident's signed up for the Hope for Heather race.

Trustee Brazill reported:

- Also wished to thank everyone who has contributed or helped plan the festival; currently there are twenty-two vendors registered for the festival which is double the number of vendors over last year.

**MAYOR'S REPORT**

Mayor Donovan reported on the following:

- Thanked the DPW for doing a great job on N. Main Street sidewalk project, with colder weather around the corner time and money are an issue; waiting for approval from Community Development to have a contractor finish sidewalk to Edgerton Street.
- GIGP project is underway and as the project moves forward more updates will be reported.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 7:40pm. All in favor. Motion carried.

Respectfully submitted,

*Donna Lothridge*

Donna Lothridge  
Deputy Clerk-Treasurer