

**VILLAGE OF MINOA
BOARD OF TRUSTEES
January 5, 2015**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Mike Macko, John Sears, Hayleigh Gowans (Eagle Bulletin), Wayne Konseck, Walter McGarrity, Tyler Talarico, Wendy Czajak, Rob Becker, Scot Garland, Trevor VanAuken, Anthony Alessandrello, Zach VanAuken

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Brazill.

**SWEARING IN
CEREMONY – MINOA
VOLUNTEER FIRE
DEPARTMENT 2015
OFFICERS**

Mayor Donovan thanked the members and volunteers of the Minoa Fire Department for their time and dedication to the department and the community. He then turned the ceremony over to Fire Commissioner John Abbott.

Fire Commissioner John Abbott swore in the following Minoa Fire Department members for the Annual Swearing in Ceremony:

Minoa Volunteer Fire Department	
TITLE	NAME
Chief	Erich Schepp
Lieutenant Station #2	Matt McGarrity

Officers sworn in earlier in the day were Vice President of the Executive Board, John Jaramcz, Treasurer of the Executive Board, Al Tompkins, Deputy Chief Jeremy Erard. Fire Commission Abbott congratulated the officers.

DPW

PERMISSION TO ENTER INTO SOLID WASTE DELIVERY AGREEMENT WITH ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Mayor to execute and enter into Solid Waste Delivery Agreement with Onondaga County Resource Recovery Agency. All in favor; motion carried.

CLERK-TREASURER

MEETING MINUTES – DECEMBER 15, 2014

Trustee Abbott made a motion, seconded by Trustee Brazill approving December 15, 2014 meeting minutes with changes as submitted by the board. All in favor. Motion carried.

PERMISSION TO SEND A REPRESENTATIVE TO 16TH ANNUAL DISTINGUISHED CITIZEN OF THE YEAR RECEPTION

Trustee Brazill made a motion, seconded by Trustee Champagne to send Mayor Donovan to the 16th Annual Distinguished Citizen of the Year Reception, January 16, 2015, 6:30pm to 8:30pm at Drumlins Country Club. All in favor. Motion carried.

INFORMATIONAL ONLY – TAX CAP PERCENTAGE FOR FICAL YEAR 2015-16

Mayor Donovan announced that the tax cap percentage for fiscal year ending May 31, 2016 is 1.68%. Last year's percentage was 1.48%.

MEETING SCHEDULE – JANUARY, FEBRUARY 2015

Trustee Brazill made a motion, seconded by Trustee Christensen due to holidays in January and February the village board will hold meetings on January 5th and 20th , February 2nd and 17th beginning at 7:00pm in the Municipal Building Board Room. All in favor; motion carried.

RATIFY PRIOR APPROVAL TO ENTER INTO SAVINGS PLAN WITH NATIONAL GRID ENERGY FOR FIRE STATION #2 AND WASTEWATER TREATMENT PLANT

A motion was made by Trustee Christensen and seconded by Trustee Champagne to ratify prior approval to authorize the Mayor to sign a Energy Saving Plan with National Grid to replace lighting at Fire State 2 with an estimated annual savings on electric billing in the amount of \$1,857.40 and an estimated annual saving of \$247.72 for Wastewater Treatment Plan / DPW area that was not included in the first package. All in favor; motion carried.

LEGAL NOTICE – OCM BOCES NOTICE TO BIDDERS

Trustee Champagne made a motion, seconded by Trustee Brazill to publish the legal notice for OCM BOCES Notice to Bidders for retail electricity and natural gas supply in accordance with Section 103 of GML for supply commencing on May 1, 2015 through negotiated contract period; bid opening February 23, 2015 at 2PM, 6820 Thompson Road, Syracuse with an anticipated bid award of March 19, 2015. All in favor. Motion carried.

CELLULAR PHONE POLICY AND PROCEDURES

Trustee Brazill made a motion, seconded by Trustee Champagne to adopt the Cellular Phone Policy effective immediately and circulate to all department heads. All in favor. Motion carried.

CNY SOLARIZE SYRACUSE RESOLUTION

Mayor Donovan announced that Community Solar NY Round 1 will be open until January 30, 2015 for Solarize campaigns launching in the spring of 2015. New York State local governments, school districts and not-for-profit community organizations are eligible to participate and partnerships are strongly encouraged to strengthen local campaigns. NYSERDA will provide marketing material and technical assistance for qualifying campaigns and up to \$5,000 for campaign expenses. Mayor Donovan stated he would invite Chris Carrick to the next village board meeting to answer any questions the board or public might have on this topic. To learn more about Community Solar NY and the growth of solar energy across New York State visit

www.ny-sun.ny.gov

FIRE DEPARTMENT

PURSUANT TO CODE OF THE VILLAGE OF MINOA, ARTICLE I, CHAPTER 67, SECTION 6, APPROVAL OF MINOA FIRE DEPARTMENT BYLAWS

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the Minoa Fire Department Inc bylaws dated March 3, 2014 and revised as of December 28, 2014 pursuant to Code of the Village of Minoa, Article I, Chapter 67, Section 6. All in favor. Motion carried.

CHANGE IN MEMBERSHIP STATUS – SEAN BURGESS, 111 DAVIS STREET

Trustee Brazill made a motion, seconded by Trustee Abbott to remove Sean Burgess from the membership rolls effective January 2, 2015. All in favor. Motion carried.

REQUEST TO USE FIRE STATION 2

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval on December 29, 2014 to approve the request from David Hess to use Minoa Fire Station #2 on January 3, 2015 for a small party. All in favor. Motion carried.

**CODES
ENFORCEMENT**

MEMBERSHIP RENEWAL – NYS BUILDING OFFICIALS CONFERENCE

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the membership renewal for Richard Greene, NYS Building Officials Conference, Central Chapter in the amount of \$50.00. All in favor. Motion carried.

NEW MEMBERSHIP – NYS BUILDING OFFICIALS CONFERENCE

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the new membership application for Mike Murnane, NYS Building Officials Conference, Central Chapter in the amount of \$50.00. All in favor. Motion carried.

TRUSTEES' REPORT

Trustee Champagne – nothing new to report.

Trustee Christensen – nothing new to report.

Trustee Abbott reported the refrigerator in Fire Station 1 lounge was in need of repair.

Trustee Brazill asked all the board members to submit their newsletter articles before the end of the week as he would like to get the next edition mailed out the first week in February.

MAYOR'S REPORT

Mayor Donovan had nothing new to report.

ATTORNEY REPORT

Nothing new to report.

**AUDIT OF CLAIMS
ABSTRACT 15**

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #015 in the amounts of General Fund - \$88,233.56 (Vouchers 607 - 658), Sewer Fund - \$7,685.01 (Vouchers 242 - 263), for a total of \$95,918.57 audited and paid. All in favor. Motion carried.

PUBLIC COMMENT

John Sears, 103 S. Main Street asked why the pole barn was transferred from the Minoa Fire Department to the village. Mayor Donovan stated it just made sense to transfer ownership and terminate the lease agreement.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:33pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer