

**VILLAGE OF MINOA
BOARD OF TRUSTEES
March 2, 2015**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill (*Absent*)
Trustee Champagne (*Absent*)
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Harris Beach, PLLC (*Absent*)

ALSO PRESENT: John Sears

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Abbott.

**CLERK-
TREASURER**

MEETING MINUTES – FEBRUARY 17, 2015

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of February 17, 2015 as submitted. All in favor, 3-0; motion carried.

MEETING MINUTES – FEBRUARY 23, 2015

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the meeting minutes of February 23, 2015 as submitted. All in favor, 3-0; motion carried.

BOARD OF ELECTION REQUEST TO USE MINOA MUNICIPAL BUILDING

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the Board of Election request to use the Minoa Municipal Building as the polling place for general election and any primary, special primary or presidential election for the years 2015 through 2019 contingent upon Mayor's conversation with Board of Elections regarding cost of ballots and machines for Village elections. All in favor, 3-0; motion carried.

DISCUSSION – FEE SCHEDULE

Mayor Donovan stated the board has received a proposed increase to the fee schedule and reminded everyone that the fees have not increased since 2009. If there are any questions or concerns please contact the Clerk-Treasurer. Mayor Donovan stated he would like to adopt the new fee schedule at the annual meeting with an effective date of June 1, 2015.

RESCHEDULE MAY 4TH VILLAGE BOARD MEETING

Mayor Donovan stated that due to the NYCOM Annual Meeting in Saratoga Springs the May 4, 2015 village board meeting needs to be rescheduled.

Trustee Christensen made a motion, seconded by Trustee Abbott to reschedule the May 4th meeting to Thursday, May 7, 2015 at 12:00 noon in order to pay the bills. All in favor, 3-0; motion carried.

WTP / CERF

GIGP – CHANGE ORDER #4 – ELECTRICAL WORK (PENDING)

GIGP – CHANGE ORDER #6 – HEAT EXCHANGER – (PENDING)

REQUEST SEWER PENALTY BE WAIVED – A/C 3110.0 – SEMIR MUJIC

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the request to waive \$14.50 penalty for sewer account #3110.0, Semir Mujic, 90 Ferndale Lane one-time only. All in favor, 3-0; motion carried.

**FIRE
DEPARTMENT**

CHANGE IN MEMBERSHIP

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the change in membership from Active to Life for Richard Sabin. All in favor, 3-0; motion carried.

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the change in membership status from Life to Active Life for Nicholas Erard, Jr. All in favor, 3-0; motion carried.

**TRUSTEES'
REPORT**

Trustee Christensen – nothing new to report.

Trustee Abbott announced the Annual Fireman's Field Days will be held on May 28 – 30, 2015. Trustee Abbott thanked the Minoa Fire Department for the invitation to the annual Fireman's Banquet; it was a great event.

**MAYOR'S
REPORT**

Mayor Donovan reported on the following:

- Meeting reminder – Budget Meeting scheduled for March 3, 2015 beginning at 6pm.
- Announced that Consensus released their Preliminary Baseline Review
- He had attended the annual Onondaga County Fire Coalition Breakfast; well attended workshop with great presentations.

**ATTORNEY'S
REPORT**

(Absent)

**AUDIT OF
CLAIMS
ABSTRACT 19**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #19 in the amounts of General Fund - \$26,014.11 (Vouchers 764 - 800), Sewer Fund - \$2,863.23 (Vouchers 314 – 326), for a total of \$28,877.34 audited and paid. All in favor; 3-0; motion carried.

**PUBLIC
COMMENTS**

John Sears, 103 S. Main Street stated he was the only village resident here tonight with 100% empty seats.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 7:15pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer