

**VILLAGE OF MINOA
BOARD OF TRUSTEES
May 7, 2015**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne
Trustee Christensen (**Absent**)
Clerk Treasurer Lisa DeVona

ALSO PRESENT: Attorney Courtney Hills, Primo & Hills Law Firm (**Absent**)
DPW Superintendent Tom Petterelli, Codes Enforcement Officer Richard Greene, Dennie Erard, Pres. MVFD, John Jarmacz, Vice President, MVFD, Lt. Matt McGarrity

Mayor Donovan opened the village board meeting at 12:00 pm with the Pledge of Allegiance led by Clerk-Treasurer DeVona.

DPW ***OCWA REQUEST PERMISSION TO INSTALL WATER MAIN & APPURTENANCES – MCKINLEY STREET***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve OCWA request to install approximately 805' of 8" DICL water main and appurtenances on McKinley Street as indicated on Map File #1745. All in favor; motion carried. All in favor; motion carried.

SUMMER OPERATION HOURS

Trustee Brazill made a motion, seconded by Trustee Champagne to approve Summer Operation Hours for the Department of Public Works, Effective June 1, 2015 through August 28, 2015, Monday through Thursday 6AM – 3:30PM and Friday's 6AM – 10AM. All in favor; motion carried.

CLERK-TREASURER ***MEETING MINUTES – APRIL 6, 2015***

Trustee Champagne made a motion, seconded by Trustee Brazill to approve the meeting minutes of April 6, 2015 as submitted. All in favor; motion carried.

MEETING MINUTES – APRIL 20, 2015

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the meeting minutes of April 20, 2015 as submitted. All in favor; motion carried.

2015-2016 BUDGET AMENDMENT

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the following budget amendment:

FROM: A1001 Real Property Tax \$1,360.29

TO: A1089 Other Tax Items \$1,360.29

To record omitted taxes for 2015-2016. All in favor; motion carried.

NEW HIRE POLICY

Mayor Donovan presented the board with a draft policy for new hires; he asked that the board review and submit any changes or suggestions to Clerk-Treasurer before the next village board meeting.

SUMMER MEETING SCHEDULE – VILLAGE BOARD

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the following summer meeting schedule; June, July and August – 1st meeting of the month will begin at 7pm, 2nd meeting of the month will begin at 12:00noon. All in favor; motion carried.

TREASURER'S REPORT – MARCH 31, 2015

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the Treasurer's Report as of March 31, 2015. All in favor; motion carried.

ONONDAGA COUNTY BOARD OF ELECTIONS REQUEST TO USE FIRE STATION #2

Motion was made by Trustee Abbott and seconded by Trustee Champagne to approve and authorize

Mayor to execute the agreement with Onondaga County Board of Elections request to use Fire Station #2 as a polling place for elections to be held in 2015-2019. All in favor; motion carried.

Mayor Donovan stated he has a call into Onondaga County Board of Elections to discuss the polling arrangement at this location. In the past there have been some issues with parking, restrooms and the ability of the department to respond out of the station during election hours.

PERMISSION TO RE-LEVY UNPAID SEWER RENT TO THE 2015-2016 TAX WARRANT

Trustee Brazill made a motion, seconded by Trustee Champagne to authorize the Clerk-Treasurer to re-levy unpaid sewer rent account to the 2015-2016 village tax bills in the amount of \$46,258.00. All in favor; motion carried.

CELEBRATIONS

AGREEMENT – HOPE FOR HEATHER AND TOWN OF MANLIUS FOR THE 2ND ANNUAL TEAL RIBBON RUN

Trustee Brazill made a motion, seconded by Trustee Abbott to authorize the Mayor to execute the agreement with Hope for Heather and Town of Manlius for the second annual Teal Ribbon Run to be held on September 19, 2015. All in favor; motion carried.

FIRE DEPARTMENT

RATIFY PRIOR APPROVAL – ANNUAL FIREMENS FIELD DAY PARADE

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval to hold the Annual Firemen Field Day's Parade on May 30, 2015. All in favor; motion carried.

REQUEST TO USE FIRE STATION #2

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the request to use Fire Station 2 on June 18, 2015 at 6pm to host Citizen Preparedness Course taught by New York national Guard Soldiers and Division of Military Naval Affairs. All in favor; motion carried.

WTP / CERF

REQUEST PERMISSION TO PAY VILLAGE 10% SHARE OF PAYMENT REQUEST #3 – PER GIGP AGREEMENT

Trustee Champagne made a motion, seconded by Trustee Brazill to approve request to pay the Village's 10% of payment request #3 to Henderson Bros in the amount of \$1,176.22. All in favor; motion carried.

RATIFY PRIOR APPROVAL TO WAIVE \$14.50 PENALTY – SEWER A/C #3236.0

A motion was made by Trustee Brazill, and seconded by Trustee Abbott to ratify prior approval to waive \$14.50 penalty for Richard Kenyon, Sewer A/C #3236.0 one-time only. All in favor; motion carried.

AUDIT OF CLAIMS ABSTRACT 23

A motion was made by Trustee Champagne and seconded by Trustee Abbott that the claims on Abstract #23 in the amounts of General Fund - \$70,491.66 (Vouchers 930 - 974), Sewer Fund - \$4,537.38 (Vouchers 385 – 402), Capital Fund (HG) - \$11,762.19 (Voucher #008) for a total of \$86,791.23 audited and paid. All in favor; motion carried.

PUBLIC COMMENTS

Dennis Erard, President of Minoa Volunteer Fire Department informed the board that there will be a fireworks display on Saturday, May 30th as part of the Annual Field Days Event and asked the village board to give permission to hang a banner on the pole barn advertising the annual event.

Trustee Champagne made a motion, seconded by Trustee Brazill approving the department's request to hang the event banner on Costello Parkway side of the pole barn and to have a fireworks display on Saturday, May 30, 2015. All in favor; motion carried.

ADJOURNMENT

A motion was made by Trustee Brazill seconded by Trustee Champagne to adjourn the village board meeting at 12:20pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer