

**VILLAGE OF MINOA
BOARD OF TRUSTEES
September 8, 2015**

PRESENT: Mayor Richard Donovan
Trustee Abbott
Trustee Brazill
Trustee Champagne (*Absent*)
Trustee Christensen
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm (*Absent*)

ALSO PRESENT: Ken Caskinett, John Sears

Mayor Donovan opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Clerk Treasurer DeVona.

**CODE
ENFORCEMENT**

PERMISSION TO EXTEND AGREEMENT WITH TOWN OF MANLIUS UNTIL SEPTEMBER 30, 2015

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the 30-day extension to September 30, 2015 with the Town of Manlius for Code Enforcement Services. All in favor; motion carried.

SIGN PERMIT APPLICATION – HARRINGTON HOMES

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the sign permit application submitted by Harrington Homes for a 5'x5', two sided panel sign to be attached to 6x6 black posts to be installed in subdivision, contingent upon the Code Enforcement Officer reviewing the location of the sign. All in favor; motion carried.

**BUILDING &
GROUNDS**

UPDATE – POLE BARN

Mayor Donovan stated the DPW has installed the metal siding on front and both sides of the building; they've done an outstanding job, the building looks great. The second phase of the repairs will be the roof however that may not happen until next year.

**CLERK-
TREASURER**

MEETING MINUTES – AUGUST 19, 2015

Trustee Abbott made a motion, seconded by Trustee Brazill to approve the meeting minutes of August 19, 2015 as submitted. All in favor; motion carried.

INFORMATIONAL ONLY – BENEFIT FOR GEORGE PFEIFFER

Mayor Donovan announced that the Town of Manlius Police Benevolent Association along with the Town of Manlius Professional Firefighters Association L3316, the Villages of Fayetteville, Manlius, Minoa and Kirkville Fire Departments will host a benefit for the family of George Pfeiffer on Saturday, October 3, 2015 at the Kirkville Fire Company from 12:00pm – 5pm. Mr. Pfeiffer was the owner and proprietor of GP Bodyworks and passed away suddenly on Saturday, July 25, 2015. Donations will be accepted for event and anyone interested in volunteering please contact village office or the Town of Manlius PBA.

\$916,327 BAN RENEWAL BID RESULTS

Mayor Donovan read the results of the bids received on the \$916,327 BAN renewal:

Green County Commercial Bank	1.090% (low bidder)
JP Morgan Chase Bank, N.A.	1.100%
Roosevelt & Cross, Inc.	1.212%

The BAN will mature on September 2, 2016; interest owed at maturity will be \$9,960.22.

BUDGET AMENDMENT – TRANSFER OF APPROPRIATIONS

Trustee Christensen made a motion, seconded by Trustee Brazill to approve the Transfer of Appropriations in the amount of \$2,000.00 From A5410.4 Sidewalk Contractual To: A7110.4 Parks Contractual (Lewis Park Pole Barn Repairs). All in favor; motion carried.

CHASE COMMERCIAL ONLINE (CCO) ACCESS AND SERVICES AGREEMENT

Trustee Brazill made a motion, seconded by Trustee Abbott authorizing Clerk-Treasurer DeVona to execute the updated Chase Commercial Online (CCO) Access and Service Agreement. All in favor; motion carried.

TRAINING WORKSHOP – LONG-TERM FLOOD RESILIENCY FOR COMMUNITIES

Trustee Christensen made a motion, seconded by Trustee Abbott to send a representative to Long-Term Flood Resiliency for Communities: A watershed Management Approach, October 16, 2015, 9am – 2pm in Skaneateles; no cost. All in favor; motion carried.

**FIRE
DEPARTMENT**

TRAINING REQUEST – FIRE OFFICER I - CAPTAIN CHARLES SPRATT

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the training request to send Captain Spratt to Fire Officer I at NYS Fire Academy in Montour Falls, December 3, 2015 through December 6, 2015, \$327.00. All in favor; motion carried.

1-YEAR SUBSCRIPTION RENEWAL – EMERGENCY SERVICES MARKETING CORP

Trustee Brazill made a motion, seconded by Trustee Abbott to approve the 1-year subscription renewal for Emergency Services Marketing Corp for IamResponding.com in the amount of \$800.00. All in favor; motion carried.

AMBULANCE

NEW YORK DEPARTMENT OF HEALTH INSPECTION

Mayor Donovan reported the Ambulance Department was inspected by New York State Department of Health and passed with excellent inspection results. Mayor Donovan and the board congratulated Al Kalfass and his staff on a job well done.

**AUDIT OF
CLAIMS
ABSTRACT 007**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #007 in the amounts of General Fund - \$105,825.06 (Vouchers 269A - 344), Sewer Fund - \$11,865.58 (Vouchers 111 – 140), Capital Fund HG - \$42,852.06 (Vouchers 002 – 003) for a total of \$160,542.70 audited and paid. All in favor; motion carried.

**TRUSTEE’S
REPORT**

Trustee Christensen reported that race committee has done a great job and with eleven days to go things are in great shape; Congressman Katko will attend to present the race winners their awards.

Trustee Abbott reported he will meet with the fire department on September 14 at 6:30pm with the Mayor to discuss qualifications for the upcoming elections in December.

Trustee Brazill reminded everyone that September 19th is the 3rd Annual Festival in the Park; and road closure reminders will be delivered to the houses along the race route this Saturday, September 12th and volunteers are welcome.

**MAYOR’S
REPORT**

Mayor Donovan announced that Sustainable Upstate Network (SUN) and the Business Journal News Network, has awarded the Village of Minoa with the SUNRISE Award Honoree for 2015 in the “Municipal - Small category”. The awards breakfast will be held on Wednesday, October 7th at Embassy Suites in Syracuse.

Other categories and honoree’s were Corporate: Destiny USA, Education: SUNY ESF, Large Municipal: Onondaga County, Small Municipal: Village of Minoa, Not-for-profit: Solarize Syracuse, PathFinder: Rick Fedrizzi and Small Business: Pastabilities.

Mayor Donovan stated that with the increase in media coverage regarding drones’ and their possible invasion of privacy he contacted NYCOM regarding the subject and was given an article which he will forward to the board to review. He also reported on the stream survey and assessment of Butternut and Limestone will be underway and as soon as reports are received the information will be passed along to the board.

**PUBLIC
COMMENTS**

John Sears, 103 S. Main Street asked about the following items on the agenda: Pole Barn update, IamResponding program and the Ambulance inspection. Mr. Sears asked about an incident related to an ambulance call regarding his neighbor and friend. Mr. Sears also stated that he was the only village resident attending the meeting.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Christensen to adjourn the village board meeting at 7:31 pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer