

VILLAGE OF MINOA

Board of Trustee

April 4, 2016

Mayor Brazill opened the Village Board Meeting at 7:00pm in the Village Board Room, 240 N. Main Street, New York.

**PRESENT:**

Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee Gregory A. Rinaldi  
Attorney Courtney Hills  
Clerk-Treasurer DeVona  
Attendant Michael Macko

**ALSO PRESENT:** Dick Donovan, Cyndee Brazill, Alan Archer, Tom Petterelli, Matt McGarrity, John Sears

Mayor Brazill opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Abbott.

**CLERK**

***MEETING MINUTES – MARCH 21, 2016***

Tabled.

***TREASURERS REPORT FOR PERIOD ENDING FEBRUARY 29, 2016***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the Treasurer's Report for period ending February 29, 2016. All in favor; motion carried.

***RESOLUTION – NYS RETIREMENT STANDARD WORK DAY AND REPORTING***

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the NYS Retirement Standard Work Day and Reporting resolution (RS2417A&B) for elected and appointed officials and will report days worked based on the time keeping system and records or the record of activities maintained and submitted; resolution to be posted for a minimum of 30 days from adoption. All in favor; motion carried.

**CELEBRATIONS – *RATIFY PRIOR APPROVAL – CANYON BAND***

**2016 FRIDAY  
CONCERT  
SCHEDULE**

Trustee Christensen made a motion, seconded by Trustee Abbott to ratify prior approval authorizing Mayor to execute contract with Canyon Band for performance on June 10, 2016 at Lewis Park in the amount of \$500.00. All in favor; motion carried.

Trustee Christensen made a motion, seconded by Trustee Champagne authorizing the Mayor to negotiate, schedule and execute band contracts, not to exceed \$500.00 for the 2016 Friday Concert Series. All in favor; motion carried.

**DPW**

***RESIGNATION – PETER FERSTLER/TEMPORARY PT LABORER***

Trustee Champagne made a motion, seconded by Trustee Abbott to accept resignation from Peter Ferstler, effective March 28, 2016 for temporary PT Laborer position because he has accepted a full time employment position elsewhere. All in favor; motion carried.

***RATIFY PRIOR APPROVAL TO HIRE JOSHUA RILEY / TEMPORARY PT LABORER***

Trustee Christensen made a motion, seconded by Trustee Abbott to ratify prior approval to hire Joshua Riley, effective March 28, 2016 for temporary PT Laborer due to worker's compensation opening on roster. All in favor; motion carried.

***PERMISSION TO ATTEND PLANNING WORKSHOP – NYCOM PUBLIC WORKS***

A motion was made by Trustee Christensen and seconded by Trustee Champagne to approve request to send Tom Petterelli to NYCOM Public Works School Planning Meeting on May 6, 2016, 10am, Doubletree, Binghamton, NY. All in favor; motion carried.

***PERMISSION TO CARRY-OVER 44 VACATION HOURS – JOE ABBOTT***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request for Joe Abbott to carry-over 44 vacation hours until September 1, 2016. All in favor; Trustee John Abbott abstained from the vote because this matter relates to a family member. Ayes: Mayor Brazill, Trustee Christensen and Trustee Champagne. Motion carried.

**FIRE  
DEPARTMENT**

***CHANGE IN MEMBERSHIP – NICHOLAS ERARD***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the change in membership for Nicholas Erard, effective March 2, 2016 from Active Life to Life. All in favor; motion carried.

***NEW MEMBERSHIP – KYLE STANLEY, 102 TEASELWOOD LANE***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the new membership application for Kyle Stanley, 102 Teaselwood Lane. All in favor; motion carried.

***PERMISSION TO USE FIRE STATION 2 / RICH SABIN***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the request for Rich Sabin to use Fire Station #2 on June 18, 2016, from 12pm – 3pm for a birthday party. All in favor; motion carried.

***SURPLUS EQUIPMENT***

Trustee Abbott made a motion, seconded by Trustee Christensen to declare the following items as surplus equipment and send to county auction:

7 bunker pants, 11 ERMS coats, 9 EMS helmets, 38 fire helmets, 10 pagers, 14 glove coats, 37 globe pants, 26 pairs boots, 1 set of paratech rescue air bags with controller, 1 box of assorted morning pride helmet parts, 6 MSA SCBA masks.

All in favor; motion carried.

***PERMISSION TO HOLD RECRUIT NY AT FIRE STATION 2 / APRIL 23<sup>RD</sup>***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the request to hold Recruit NY Day at Fire Station #2 on April 23, 2016 from 10am – 2pm. All in favor; motion carried.

**AMBULANCE**

***PERMISSION TO SIGN SETTLEMENT OFFER AUTHORIZING MULTI-MED TO ACCEPT CLAIMS EQUAL TO OR IN EXCESS OF 90% OF FULL AMOUNT BILLED***

Trustee Abbott made a motion, seconded by Trustee Christensen authorizing Mayor Brazill to accept and execute settlement offer authorizing Multi-Med to accept on the village's behalf any settlement for an individual claim equal to or in excess of 90% of the full amount billed. All in favor; motion carried.

**AUDIT OF CLAIMS  
ABSTRACT 21**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #21 in the amounts of General Fund - \$39,507.01 (Vouchers 933 - 974), Sewer Fund - \$1,989.24 (Vouchers 396 - 413), for a total of \$41,496.25 audited and paid. All in favor; motion carried.

**TRUSTEES  
REPORT**

Trustee Christensen welcomed new Trustee Greg Rinaldi to the board.

Trustee Champagne also welcomed Trustee Rinaldi to the board and reported that the Easter Egg hunt was again a great success and extended a thank you to the Easter Bunny, everyone that volunteered that day, Parkway, UNO's in Fayetteville and Trappers II for their donations.

Trustee Abbott presented a Police Committee report and stated if anyone had any questions regarding the report or committee to contact him.

Trustee Rinaldi thanked Mayor Brazill for the opportunity to serve on the board and looks forward to the year ahead.

**MAYOR'S  
REPORT**

Mayor Brazill thanked everyone for their help in preparing for Dick Donovan's retirement party; it was a great success and he hopes everyone enjoyed themselves.

Mayor Brazill also stated quotes for the repair of Engine 22 will be discussed before the next village board meeting.

**ATTORNEY  
REPORT**

Nothing new to report.

**PUBLIC  
COMMENT**

Dick Donovan, 109 Thorndike congratulated the board on the election and Greg Rinaldi's appointment. He also thanked Mayor Brazill, Clerk-Treasurer DeVona, department heads and employees for their support, organization and generosity given for his retirement party.

**ADJOURNMENT**

Trustee Abbott made a motion, seconded by Trustee Christensen to adjourn the meeting. All in favor; Motion carried.

Mayor Brazill adjourned the meeting at 7:19 pm.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona, Clerk-Treasurer