

**VILLAGE OF MINOA
BOARD OF TRUSTEES
DECEMBER 19, 2016**

7:00PM

PRESENT: Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi (*entered the meeting at 7:18pm*)
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, John Roosevelt, Sarah Tingley, Cadey Engineri, Kalle Ludd

Mayor Brazill opened the village board meeting at 7:00 pm and led with the Pledge of Allegiance.

**PUBLIC HEARING –
LOCAL LAW #7
FOR 2016**

**LOCAL LAW #7 FOR 2016 REPEALING CHAPTER 58 ENTITLED
COMMUNITY CHOICE AGGREGATION (ENERGY) PROGRAM**

Trustee Christensen made a motion, seconded by Trustee Abbott to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 7:01pm.

Attorney Hills stated Chapter 58 entitled Community Choice Aggregation (Energy) Program was adopted by the board on September 19, 2016 it was then sent to NYSERDA to review the content and in the process numerous edits were made that it was easier to repeal the first one and replace it with this draft.

With no further comments from the board or public Trustee Abbott made a motion, seconded by Trustee Champagne to close the public hearing. All in favor; motion carried.

Mayor Brazill closed the public hearing at 7:04pm.

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt Local Law #7 for 2016 repealing Chapter 58 entitled “Community Choice Aggregation (Energy) Program and replace same with a new Chapter 58 in order to incorporate amendments by the New York State Energy Research and Development Authority (NYSERDA) which can assist the village of Minoa with earning energy grants through NYSERDA Clean Energy communities program. All in favor; motion carried.

**PUBLIC HEARING –
CONTINUATION OF
SEPTEMBER 6, 2016
HEARING FOR LOCAL
LAW AMENDING
VARIOUS CHAPTERS**

**CONTINUATION OF PUBLIC HEARING FOR LOCAL LAW #8 FOR 2016 –
AMENDING CHAPTERS 66, 98, 113, 116, 120, 136, 160**

Attorney Hills reviewed the draft presented to the board which includes the changes discussed by the board at the November 7, 2016 meeting.

Mayor Brazill asked if the board had any questions or concerns with the changes made to the local law.

With no further comments from the board or public Trustee Christensen made a motion, seconded by Trustee Abbott to close the public hearing. All in favor; motion carried.

Mayor Brazill closed the public hearing at 7:05pm.

Trustee Champagne made a motion, seconded by Trustee Abbott to adopt Local Law #8

for 2016 amending Chapters 66 entitled “Fences”, 98 entitled “Noise”, 113 entitled “Penalties”, 116 entitled “Property Maintenance, General”, 120 entitled “Rental Properties”, 136 entitled “Streets and Public Places, Sidewalk Maintenance”, and 160 entitled “Zoning” of the Village Code, repealing Chapter 39 of the Village of Minoa Code entitled “Amusements”, and enacting a new Chapter 61 entitled “Driveway Design Standards. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – NOVEMBER 21, 2016

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the meeting minutes of November 21, 2016. All in favor; motion carried.

MEETING MINUTES – DECEMBER 5, 2016

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the meeting minutes of December 5, 2016. AYES: Mayor Brazill, Trustees Abbott and Christensen. Motion carried.

TREASURERS’ REPORT FOR PERIOD ENDING NOVEMBER 30, 2016

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes of December 5, 2016. All in favor; motion carried.

DISCUSSION – SEWER RENT ON VILLAGE PROPERTY TAX BILL

Mayor Brazill updated the board on the discussion at the last meeting regarding placing the sewer rents on the village tax bills and stated a public hearing is scheduled for February 6, 2017 at 7pm. He further stated he wants to carefully examine this proposal; he doesn’t want to rush into it and would like notifications of the public hearing mailed to each property owner. Attorney Hills stated she would look into the process of placing the sewer rents on the property tax bills and draft the local law and public notice.

Clerk DeVona stated \$65,863.92 sewer rent penalties have been collected from May 31, 2014 through May 31, 2016 which is approximately \$21,900.00 each year. The sewer fund would realize a significant loss in revenue.

Mayor Brazill repeated he does not want to rush into this and really wants to examine every part of the proposal.

ANNUAL SOFTWARE SUPPORT – WILLIAMSON LAW BOOK

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the annual software support agreements with Williamson Law Book for Accounting, Payroll, Fixed Assets and Tax Collection in the amount of \$1,699.00. All in favor; motion carried.

Trustee Rinaldi entered the meeting at 7:18pm.

NATIONAL SCHOOL CHOICE WEEK PROCLAMATION

Mayor Brazill stated he has been approached by the President of National School Choice Week to join 250 mayors and county executives, along with 33 governors across the country to recognize and support of National School Choice Week, January 22-28, 2017 with the following proclamation:

WHEREAS, all children in the Village of Minoa should have access to the highest-quality education possible; and

WHEREAS, The Village of Minoa Board of Trustees recognizes the important role that an effective education plays in preparing all students in the Village Minoa Community to be successful adults; and

WHEREAS, quality education is critically important to the economic vitality of the Village of Minoa and surrounding communities; and

WHEREAS, the Village of Minoa is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parent, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, William F. Brazill do hereby recognize January 22-28, 2017 as "SCHOOL CHOICE WEEK" in the Village of Minoa, and I call this observance to the attention of all our citizens.

DISCUSSION – LOCAL LAW PROVIDING FOR DELETION AND REPLACEMENT OF SECTIONS 160-3, 27, 28, 30, 31 AND 32 RELATIVE TO THE REGULATIONS APPLICABLE TO THE CONTINUANCE OF NONCONFORMING USES AND STRUCTURES

Mayor Brazill stated he would like the board to reconsider the Nonconforming Uses and Structures local law and asked Attorney Hills to review it again with the board.

Trustee Champagne stated he would be more comfortable with the procedure if the applicant applying for a modification to a non-conforming use or structure came in front of this board.

Attorney Hills stated if an applicant wants to modify a non-conforming use, they have to come in front of the Village Board for a special permit; the village board would follow the criteria set forth in the Code, which includes a public hearing. If the alteration does not create a new nonconforming use or structure and does not create a greater nonconforming character such as area dimensional violations; if it does then the applicant would have to seek the appropriate variances from the Zoning Board of Appeals who must hold a public hearing as well as follow very strict New York State guidelines.

Trustee Abbott stated he is hesitant to revisit this local law again as it has already been denied.

Mayor Brazill asked Attorney Hills to amend the first local law to include the special permit application process to go in front of the village board and asked the board members to review it and to make sure they are comfortable with the law before we move forward as he doesn't want to spend any more time and money on the topic if everyone isn't comfortable with it.

UPDATE – LED STREET LIGHTING PROJECT ON ORNAMENTAL POLES

Mayor Brazill stated he received the following update from Amanda Mazzoni from CNY Regional Planning & Development Board regarding our plan to convert the ornamental streetlights to LED as our grant money project:

1. The length of time that will be required to get purchase price quotes from National Grid to estimate the project costs. National Grid has 90 days to provide a purchase price once requested, and once a purchase price is proposed by National grid, there is an (up to) 180 day evaluation and negotiation period between the municipality and utility. It is only at this point that Minoa would be able to accurately estimate purchase costs for the ornamental lights you wish to purchase from National Grid for this project. However, once municipalities are designated Clean Energy Communities, NYSERDA is only allowing a 3 month period for applications for the grant to be submitted.
2. Second, and more importantly, CNYRPDB recently met with a few companies that perform conversions to LED streetlights and they all require a minimum project cost threshold, ranging anywhere from \$150,000 to \$500,000. The concern is that the threshold is too high for Minoa's ornamental streetlight project alone, and that we would have to bundle projects from smaller municipalities together for them to be attractive to these companies (we are looking into how we might be able to do this).

Based on these two factors, we are concerned that we will not be able to accurately estimate purchase costs for this project in the application and that this project will not be able to find an interested contractor unless bundled with other projects, which will take additional time and planning. Because of these factors, we would recommend that the Village consider using the grant funds for a different project.

NYSERDA is open to any project that may reduce greenhouse gas emissions.

Mayor Brazill offered two new projects for the board to consider: revisiting solar energy in the village and upgrading aging sewer pumps for more efficient and energy saving equipment.

The board unanimously agreed to pursue solar again and obtain quotes for more efficient sewer pumps.

2017 FLOATING HOLIDAY

Trustee Champagne made a motion, seconded by Trustee Abbott that July 3, 2017 will be the floating holiday for village employees. All in favor; motion carried.

2017-18 BUDGET WORKSHOPS

Trustee Champagne made a motion, seconded by Trustee Christensen made a motion that the budget workshops will be held on February 2nd, 9th, and 16th in the board room beginning at 6pm. All in favor; motion carried.

ALLOWABLE LEVY GROWTH FOR FISCAL YEAR 2017-18

Office of State Comptroller announced that the allowable levy growth factor (tax cap) for local governments with fiscal years beginning June 1, 2017 will be 1.15%. This is due to the fact that pursuant to the tax cap law, the allowable levy growth factor is 2% or the CPI, whichever is less.

ELECTION

RESOLUTION – NO REGISTRATION DAY

Trustee Christensen made a motion, seconded by Trustee Abbott that the village will not participate in a registration day for village election. All in favor; motion carried.

RESOLUTION – POLLING PLACE & HOURS

Trustee Champagne made a motion, seconded by Trustee Christensen that the Municipal Building, Golden Age room will be the polling place for the March 21, 2017 election with polls opening at 12noon and closing at 9pm. All in favor; motion carried.

FIRE

NEW MEMBERSHIP – SARA D’AGOSTINO

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the new membership application for Sara D’Agostino, 7612 Kirkville Road. All in favor; motion carried.

REQUEST TO USE FIRE STATION I – JANUARY 1, 2017

Trustee Christensen made a motion, seconded by Trustee Champagne to approve Kraig Marquart’s request to use Fire Station I on January 1, 2017, 12noon to 9pm for a family gathering. All in favor; motion carried.

ATTORNEY REPORT

Nothing new to report.

TRUSTEES’ REPORT

Nothing new to report.

MAYOR’S REPORT

Mayor Brazill wished everyone a safe and happy holiday season.

AUDIT OF CLAIMS ABSTRACT 014

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #014 in the amounts of General Fund - \$152,316.60 (Vouchers 591 – 641), Sewer Fund - \$13,501.25 (Vouchers 247 – 265), for a total of \$165,817.85 audited and paid. All in favor; motion carried.

PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:52pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa DeVona, Clerk-Treasurer