

**VILLAGE OF MINOA
BOARD OF TRUSTEES
DECEMBER 5, 2016**

7:00PM

PRESENT: Mayor William Brazill
Trustee Abbott
Trustee Champagne (*Absent*)
Trustee Christensen
Trustee Rinaldi (*Absent*)
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, Chris Berg, Zach Berg

Mayor Brazill opened the village board meeting at 7:00 pm and Clerk DeVona led with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – NOVEMBER 21, 2016

Tabled.

2017 FIRE & EMS CONTRACT WITH TOWN OF MANLIUS

Trustee Abbot made a motion, seconded by Trustee Christensen authorizing the Mayor and Fire Chief to execute 2017 Fire and EMS contract with the Town of Manlius in the amount of \$859,223.00; the town will disburse \$818,123.00 payable to the Village and \$41,000.00 pay to the Minoa Volunteer Fire Department. All in favor; motion carried.

BUDGET AMENDMENT

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the following budget amendment for the purchase of a new computer; Transfer \$261.32 from A1210.4 Mayors Miscellaneous Contractual to A1210.2 Mayors' Equipment. All in favor; motion carried.

VACATION BUYBACK – T. PETTERELLI, M. MURNANE, D. PALMA

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request from Tom Petterelli, Michael Murnane and Dan Palma to sell back forty (40) hours of vacation for calendar year 2016 pursuant to Employee Handbook, Section 36. All in favor; motion carried.

INFORMATIONAL ONLY

Effective January 1, 2017 MorphoTrust administrative fee will decrease from \$12.25 to \$12.00 for background checks.

**SCHEDULE PUBLIC HEARING – AMENDMENTS TO COMMUNITY CHOICE
AGGREGATION PROGRAM**

Trustee Abbott made a motion, seconded by Trustee Christensen to schedule a public hearing on January 19, 2016 at 7:00 pm. All in favor; motion carried.

DISCUSSION – PLACING SEWER RENT ON VILLAGE PROPERTY TAX BILLS

Mayor Brazill stated he has had many village residents approach him and ask if the sewer rents could be placed on village tax bills making it more convenient to make one payment for all village services

BUILDINGS & GROUNDS 2017 VERDIN MAINTENANCE RENEWAL - \$795.00

Mayor Brazill stated after a follow up call to Verdin's it is in our best interest to renew the maintenance agreement as it includes preventative maintenance on the clock that could be costly if not maintained on a regular basis.

Trustee Christensen made a motion, seconded by Trustee Abbott to renew the 2017 maintenance agreement with Verdin at an annual cost of \$795.00. All in favor; motion carried.

UPDATE: CYBER SECURITY BREACH

Mayor Brazill updated the board with the latest information received from Garam Group regarding the cyber security breach. The good news is no village information was compromised and the infected machine has been removed along with remote access via the firewall. Our cyber security protocol will be reviewed and any additional guidelines will be implemented moving forward.

FIRE PURCHASE OFFERS - 2014 CHEVROLET TAHOE

Mayor Brazill announced the village received one purchase offer for the sale of the 2014 Chevrolet Tahoe (C1) from Village of Canastota in the amount of \$23,010.00 and a trade in value from Van Bortel Ford in the amount of \$23,500.00. He reminded the board there was a minimum purchase price set at \$25,900.00 and recommends keeping the vehicle for another year. Mayor Brazill recommends moving the 2006 Ford Expedition (M1) to the mechanic and codes enforcement officer because of its age and creating an M2 vehicle to be used by fire department, board of trustees and all other departments for work related travel to training and conferences and/or responding to fire department calls when needed.

Trustee Abbott made a motion, seconded by Trustee Christensen to keep the 2014 Tahoe in service and mark it as M2 to be used by all departments for work related travel and fire calls. All in favor; motion carried.

ATTORNEY REPORT Nothing new to report.

TRUSTEES' REPORT Trustee Abbott thanked everyone who helped out with the tree lighting; it was a great event. Trustee Christensen – nothing new to report.

MAYOR'S REPORT Mayor Brazill thanked everyone who participated in and attended the annual Christmas Tree lighting. Each year it gets better and better, he looks forward to making next year's even greater.

AUDIT OF CLAIMS ABSTRACT 013 A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #013 in the amounts of General Fund - \$67,699.25 (Vouchers 543 – 590), Sewer Fund - \$16,083.54 (Vouchers 224 – 246), for a total of \$83,782.79 audited and paid. All in favor; motion carried.

PUBLIC COMMENT There were no comments from the public.

ADJOURNMENT A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 7:35pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa DeVona, Clerk-Treasurer