

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

June 6, 2016

PRESENT:

Mayor William F. Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT:

Michael Macko, John Sears, Jeremy Erard, Matthew McGarrity

Mayor Brazill opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Christensen.

**PUBLIC HEARING – *REPLACING CHAPTER 75 WITH “FLOOD DAMAGE PREVENTION”*
LL #2 FOR 2016**

Trustee Christensen made a motion, seconded by Trustee Champagne to waive the reading of the legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 7:01pm.

Attorney Hills reviewed the local law and stated The Village of Minoa’s existing local law for flood damage prevention contains language that complies with the floodplain management requirements of the National Flood Insurance Program (NFIP) contained in federal regulations 44 CRF 60.3 through 44 CFR 60.6. These requirements are minimum requirements for participation in the NFIP. The Federal Emergency Management Agency (FEMA) has calculated that buildings built to these standards suffer 70% less flood related damage than unprotected buildings. However, they can still suffer damage, so higher protection levels are warranted in most instances. For example, floods can be higher than the base flood elevation for various reasons, including larger storms, downstream obstructions, increased watershed development and floodplain filling. Setting higher standards protects against these risks. As such the Village of Minoa Board of Trustees desires to amend its local law to decrease its community’s flood risk.

PUBLIC COMMENTS:

John Sears, 103 S. Main Street stated for the record he was the only resident attending the public hearing and asked why they village doesn’t advertise these events on the sign board in Lewis Park in order to get larger crowd at the meetings. Mr. Sears asked if the meeting with Congressman Katko and FEMA representative helped with determining the new flood maps. Mayor Brazill stated the village, especially the former Mayor, Richard Donovan, has met with representatives from FEMA, Onondaga County Soil and Water Conservation District and NYS DEC all regarding the water levels of Limestone and Butternut Creek and about the ponds located in the Minoa Farms area.

With no further questions or comments from the board or public Trustee Christensen, made a motion to close the public hearing. All in favor; motion carried.

Public hearing was closed at 7:16pm.

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt Local Law #2 for 2016, replacing Chapter 75 with “Flood Damage Prevention” as submitted. All in favor; motion carried.

**CLERK-
TREASURER**

GUARDIAN GROUP PLAN RENEWAL

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the July 1, 2016 Guardian Group Plan #33492 renewal for Basic Life policy \$1,188 and AD & D policy \$108 to expire June 30, 2017. All in favor; motion carried.

MAY 31, 2016 YEAR END TRANSFER OF APPROPRIATIONS

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Clerk-Treasurer to make the necessary year end Transfer of Appropriations to close the fiscal year. All in favor; motion carried.

TIME WARNER FRANCHISE AGREEMENT – SCHEDULE PUBLIC HEARING

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule a public hearing on Tuesday, July 5, 2016 at 7:00pm for the Time Warner Franchise Agreement. All in favor; motion carried.

CNY REGIONAL PLANNING & DEVELOPMENT – STORMWATER OUTFALL DATA RELEASE

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing the Mayor to the release the municipality's stormwater outfall data to be included as a layer in the grant funded, regional storm sewer system map that is being developed by CNY RPDB. The map will be available as an online, GIS tool for your use. All in favor; motion carried.

WTP / CERF

TRAINING REQUEST – ACTIVATED SLUDGE TROUBLESHOOTING

Trustee Champagne made a motion, seconded by Trustee Abbott approving the training request for Steve Giarrusso to attend NYRWA Activated Sludge Troubleshooting, July 19-21, 2016 at the Training Group, Cortland, NY, no cost to the village. All in favor; motion carried.

**ANNUAL MS4
STORMWATER
REPORT**

Clerk Treasurer DeVona gave an overview of the MS4 report and historical background information of the program:

BACKGROUND

Clean Water Act was passed in 1969, it mandated that Environmental Protection Agency (EPA) would enforce National Pollution Elimination Regulations specific to various groups and organizations. In 2003, smaller municipalities (Urbanized Areas) were required to obtain permits and given five (5) years to establish a program that was in compliance with the new regulations. These smaller municipalities were designated as "Municipal Separate Storm Sewer Systems or MS4's. The village of Minoa was one of thirty towns and villages in Onondaga County chosen to participate.

DESCRIPTION OF THE PROGRAM

The program requires each MS4 to develop six Minimum Measures:

- Minimum Measure 1: Public Education and Outreach in Stormwater Impacts
- Minimum Measure 2: Public Involvement / Participation
- Minimum Measure 3: Illicit Discharge Detection and Elimination
- Minimum Measure 4: Construction Site Stormwater Runoff Control
- Minimum Measure 5: Post-Construction Stormwater Management

Minimum Measure 6: Pollution Prevention / Good Housekeeping

The village continues to use the services of Regional Research Planning and Development board to meet the requirements of MM1 and 2. Village departments such as Codes Enforcement, Department of Public Works, Clerk's office and the citizens of the Minoa community continue to do an excel job maintaining a clean community.

PUBLIC COMMENTS

Clerk-Treasurer DeVona stated there were no comments received in her office during the open comment period.

With no comments from those present or the board, Trustee Champagne made a motion, seconded by Trustee Abbott authorizing Mayor Brazill to execute the MS4 Annual Report for period ending May 9, 2016. All in favor. Motion carried.

**FIRE
DEPARTMENT**

UPDATE – 1992 E-ONE PUMPER, VIN# 4ENDBAA86NI0097 (ENGINE 22)

Mayor Brazill stated he spoke with Jerome Fire Equipment regarding the repairs and they estimate another ten (10) days.

HGAC BUY – PROCUREMENT PROGRAM FOR THE PURCHASE OF LARGE EQUIPMENT VEHICLES

Attorney Hills gave an over-view of the purchasing program and stated if the board is considering using HGAC Buy they must first become a member of the program which would require holding a public hearing.

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule a public hearing on Tuesday, July 5, 2016 at 7:01pm to consider becoming a member of the HGAC Buy program. All in favor; motion carried. to ratify prior approval to rescind the resolution dated May 8, 2014 declaring as surplus equipment. All in favor; motion carried.

FIRE STATION #2 RESERE

Mayor Brazill asked Attorney Hills to research the advantages and disadvantages of establishing a repair and renovation type reserve for Minoa Fire Station #2 and draft a resolution for discussion at July 5, 2016 board meeting.

MVFD BY-LAWS

Mayor Brazill stated there was no Fire Department representative in attendance to discuss the proposed changes to the By-Laws.

Trustee Rinaldi made a motion, seconded by Trustee Abbott to deny the request to change Section 3C, page 17 of the Minoa Volunteer Fire Department as the village board requested a member of the fire department attend this meeting to discuss the proposed change and pursuant to the MVFD By-Laws the village has approximately 40 days to approve or deny. All in favor; motion carried.

RATIFY NEW MEMBERSHIP APPLICATIONS – ARIC SCHEFTIC, IAN RUDD, MARLENE CHRISTENSEN

Trustee Champagne made a motion, seconded by Trustee Abbott ratifying prior approval for new membership applications for Ian Rudd, 410 Deerfield Road, Apt 5, East Syracuse, Aric Scheftic, 7871 W. Rinaldo Blvd., Bridgeport, and Marlene Christensen, 61 Windebank Lane, Minoa. Trustee Christensen abstained from the vote as Marlene Christensen is his spouse;

Trustees Abbott, Rinaldi and Champagne voted yes; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 25**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #025 in the amounts of General Fund - \$40,876.16 (Vouchers 1124 - 1162), Sewer Fund - \$14,067.91 (Vouchers 467 - 478), for a total of \$54,944.07 audited and paid. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 001**

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #001 in the amounts of General Fund - \$56,190.08 (Vouchers 001 - 033), Sewer Fund - \$14,158.82 (Vouchers 001 - 012), for a total of \$70,348.90 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Christensen extended a thank you to Kyle Laitenberg, guest speaker of the Memorial Day Ceremony and John Roosevelt, the essay winner. He also reported the next Hope 4 Heather meeting will be Thursday, June 16, 2016 at 6:30pm.

Trustee Champagne reported that he, former Mayor Richard Donovan, current Mayor William Brazill and Eric Cushing attended the end of the year presentation of the CERF students at East Syracuse Minoa High School. He congratulated all the students on an excellent year and job well done on the presentations.

Trustee Abbott asked about the request of a former fireman to use the pole barn for a fund raiser. Mayor Brazill stated that because we do not have our policy and insurance requirements established the request to use the pole barn has been denied.

Trustee Rinaldi thanked the DPW department for an excellent job preparing the village for the Memorial Day parade and the Annual Fireman's Field Days; the village looked great.

MAYOR'S REPORT

Mayor Brazill thanked everyone who participated and prepared for the Memorial Day Parade and field days; job well done. He also announced the next CRC meeting will be held on June 7, 2016 at 6pm all who can attend please do so as this will be a debriefing of the Kirkville Brush Fire.

PUBLIC COMMENT

John Sears, 103 S. Main Street stated for the record he stayed for the entire meeting and again he was the only one in attendance not on the village payroll. Mayor Brazill stated his comment would be duly noted in the minutes.

Mr. Sears asked why the sign board at Lewis Park couldn't be used to advertise the public hearing; stated it might be more effective in advertising.

ADJOURNMENT

With no further business before the board, a motion was made by Trustee Christensen and seconded by Trustee Rinaldi to adjourn the village board meeting at 8:10pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer