

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

May 23, 2016

PRESENT: Mayor William F. Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, John Sears

Mayor Brazill opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Abbott.

RESIGNATION

Trustee Champagne made a motion, seconded by Trustee Christensen to accept the resignation of John P. Meehan effective May 31, 2016. All in favor; motion carried.
Trustee Champagne, along with the entire board, thanked Mr. Meehan for his 40 years of service to the village and community and wished him health and happiness in his retirement years.

**CLERK-
TREASURER**

MEETING MINUTES – MAY 9, 2016

Trustee Christensen made a motion, seconded by Trustee Champagne to approve meeting minutes for May 1, 2016 as submitted. All in favor; motion carried.

TREASURERS REPORT – MONTH ENDING APRIL 30, 2016

Trustee Abbott made a motion, seconded by Trustee Christensen to accept the Treasurer's Report for the month ending April 30, 2016. All in favor; motion carried.

NOVEMBER 8, 2016 ELECTION

Informational only: Onondaga County Board of Elections will occupy both Fire Station #2 and Golden Age Room of the municipal building for the November 8, 2016 election from 6am – 9pm.

TRANSFER OF APPROPRIATIONS

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the following transfer of appropriations related to the repairs associated with Engine 22:
\$2,500 from A3410.46, \$5,000.00 from A3410.41, \$680.36 from A3410.44 transfer to A3410.43
All in favor; motion carried.

TIME WARNER FRANCHISE AGREEMENT – UPDATE

Mayor Brazill stated he has scheduled a meeting with Attorney Primo and Attorney Hills to discuss the Time Warner Cable Franchise renewal and an updated will be given at the next board meeting.

TOWN OF MANLIUS POLICE SUBSTATION RENTAL

Mayor Brazill explained that the Town of Manlius Police Department does not pay rent to the Village of Fayetteville or COR Development for their substation space and the Town Supervisor as asked that the village consider waiving the rental fee for the space the TMPD occupies in the municipal building. The rental fee for 2015-2016, which is due before the end of the fiscal year is \$2,089.00.

With no further discussion Trustee Champagne made a motion, seconded by Trustee Abbott to waive the 2015-16 rental fee in the amount of \$2,089.00 and discontinue charging the Town of Manlius Police Department for office space which originated in 2000. All in favor; motion carried.

PERMISSION TO CARRY OVER 2.89 VACATION HOURS – GARY J. SEIDENFUSS

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the request to carry-over 2.89 vacation hours past May 31, 2016 for Gary Seidenfuss, due to worker's compensation injury and time still out of work. All in favor; motion carried.

ADOPTION OF SIGN PERMIT APPLICATION, SECTION 160-171A

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the Sign Permit Application as submitted by Clerk-Treasurer pursuant to Village of Minoa, Section 160-171A. All in favor; motion carried.

UPDATE EAGLE SCOUT PROJECT – DYLAN ASHBY

Mayor Brazill thanked Dylan Ashby and all those who participated in his Eagle Scout Project; approximately 40 picnic tables and a few benches were cleaned and painted on Saturday, May 20, 2016. The group did an amazing job.

2016 – 2017 VILLAGE TAX WARRANT

A motion was made by Trustee Christensen and seconded by Trustee Champagne that Mayor Brazill be empowered to sign the Tax Warrant for 2016-2017 in the amount of \$1,538,339.38 and turn it over to the Clerk-Treasurer for collection. All in favor. Motion carried.

SCHEDULE PUBLIC HEARING – LOCAL LAW #2 – FLOOD DAMAGE PREVENTION

Trustee Christensen made a motion, seconded by Trustee Champagne to schedule a public hearing on Monday, June 6, 2016 for Local Law #2 for 2016, the existing local law for flood damage prevention contains language that complies with the floodplain management requirements of the National Flood Insurance Program (NFIP) contained in federal regulations 44 CRF 60.3 through 44 CFR 60.6. These requirements are minimum requirements for participation in the NFIP. The Federal Emergency Management Agency (FEMA) has calculated that buildings built to these standards suffer 70% less flood related damage than unprotected buildings. However, they can still suffer damage, so higher protection levels are warranted in most instances. For example, floods can be higher than the base flood elevation for various reasons, including larger storms, downstream obstructions, increased watershed development and floodplain filling. Setting higher standards protects against these risks. All in favor; motion carried.

**FIRE
DEPARTMENT**

CONSIDER CHANGE TO MVFD BY-LAWS- SECTION 3C, PAGE 17

Mayor Brazill stated that because nobody from the Fire Department was present to explain the purpose of the proposed change to the By-Laws this agenda item would be tabled until the next meeting.

RATIFY PRIOR APPROVAL TO RESCIND REOLUTION DECLARING ENGINE 22 SURPLUS

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval to rescind the resolution dated May 8, 2014 declaring 1992 E-One Pumper, VIN# 4ENDBAA86N10097 (Engine 22) as surplus equipment. All in favor; motion carried.

TRAINING REQUEST – TYLER TALARICO - MACHINERY RESCUE OPERATIONS

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the request for Tyler Talarico to attend Machinery Rescue Operations Course, June 11, 2016 at the North Syracuse Fire Department; \$175/pp. All in favor; motion carried.

NEW MEMBERSHIP APPLICATION – DEREK SCHMITT

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the new membership application from Derek Schmitt, 105 Crisfield Circle, Minoa. All in favor; motion carried.

PERMISSION FOR MAYOR TO EXECUTE MUNICIPAL COOPERATION AGREEMENT WITH VILLAGE OF FAYETTEVILLE, MANLIUS AND KIRKVILLE

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor to execute Municipal Cooperation Agreement with Villages of Fayetteville, Manlius and Kirkville to participate in promotion of training and education in emergency medical and firematic services, cooperative purchasing and capital planning, inventory control, vehicle and equipment maintenance, contingent upon attorney review. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 24**

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the claims on Abstract #024 in the amounts of General Fund - \$125,142.50 (Vouchers 1075 - 1123), Sewer Fund - \$13,115.45 (Vouchers 446 - 466), for a total of \$138,257.95 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

RESOLUTION RELATIVE TO AMENDMENT TO VILLAGE OF MINOA FEE SCHEDULE

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the following resolution:

WHEREAS, the Village of Minoa Board of Trustees (“Village Board”) having previously duly adopted a comprehensive fee schedule (“Fee Schedule”); and

WHEREAS, the Village Board periodically reviews the Fee Schedule to determine if additions and/or amendments to the Fee Schedule are necessary and proper; and

WHEREAS, based on recommendation of the Village’s Code Enforcement Office, the Village Board desires to revise its Fee Schedule to amend fees associated with general property maintenance charges, and to include fees with respect to where a property owner has failed to maintain the growth of brush, grass, weeds or other noxious or objectionable growth

in violation the regulations of Village Code Sections 116-4A & B and the Village Board has authorized the work to be done and/or performed by Village forces pursuant to Village Code Section 116-6A; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED,; the Village Board does hereby amend and establish the following fees as shown at Schedule “A”; and it is

FURTHER RESOLVED, that the Village Clerk and such other departments, officers and employees of the Village as are charged with administration of the foregoing, is/are hereby authorized to perform such acts and to execute and deliver such instruments, documents and certificates within their statutory authority as are reasonable and necessary to effect the foregoing; and it is

FURTHER RESOLVED, this resolution and determination supercedes and makes null and void all prior determinations of the Village Board in this regard;

The adoption of the foregoing Resolution was moved by Trustee Champagne, seconded by Trustee Christensen, and duly put to vote, which resulted as follows

John Champagne, Deputy Mayor/Trustee	Aye
Eric Christensen, Trustee	Aye
John Abbott, Trustee	Aye
Gregory Rinaldi, Trustee	Aye

Resolution was adopted.

TRUSTEES’ REPORT

Trustee Christensen reported planning for the Hope for Heather Run and Festival continue to move forward as well as the Memorial Day Parade preparations.

Trustee Champagne extended a thank you to all the men and woman of the Minoa Volunteer Fire Department for an excellent job on the Kirkville brush fire.

Trustee Abbott reported preparations for the Minoa Field Days are going well.

Trustee Rinaldi – nothing new to report.

MAYOR’S REPORT

Mayor Brazill extended a thank you to the Minoa Fire Department for a great job with the Kirkville Brush Fire; an outstanding job by everyone. Mayor Brazill stated he had never experienced a fire scene like that before; something we usually see on the news or out west but never in our own backyard. He also thanked all the departments that responded and offered assistance with the scene.

PUBLIC COMMENT

John Sears, 103 S. Main Street stated for the record that he was the only one in attendance at the meeting that was not on the village payroll.

EXECUTIVE SESSION

Trustee Christensen made a motion, seconded by Trustee Champagne to enter into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.

The village board entered into Executive Session at 7:35pm.

Trustee Abbott made a motion, seconded by Trustee Christensen to enter into Regular Session. All in favor; motion carried.

Mayor Brazill opened the meeting in Regular Session at 8:33pm.

DPW

HOURLY RATE INCREASE FOR BRAD HYDE

Trustee Rinaldi made a motion, seconded by Trustee Abbott to increase Brad Hyde's hourly rate to \$23.30. Ayes: Trustee Rinaldi. Nays: Trustees Abbott, Christensen, Champagne. Motion was denied.

ADJOURNMENT

With no further business before the board, a motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 8:39pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer