

**VILLAGE OF MINOA
BOARD OF TRUSTEES
OCTOBER 17, 2016**

7:00PM

PRESENT: Mayor William Brazill
Trustee Abbott
Trustee Champagne (*Absent*)
Trustee Christensen
Trustee Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Mike Macko, Attendant
Sarah Whaley, Pat Abbott

Mayor Brazill opened the village board meeting at 7:00 pm and lead those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – OCTOBER 3, 2016

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of October 3, 2016 as submitted. All in favor; motion carried.

TREASURER’S REPORT – SEPTEMBER 30, 2016

Trustee Christensen made a motion, seconded by Trustee Abbott to accept the Treasurer’s Report for period ending September 30, 2016 as submitted. All in favor; motion carried.

ESTABLISH PUBLIC HEARING FOR LOCAL LAW REQUIREMENT – ENERGY BENCHMARKING

Trustee Christensen made a motion, seconded by Trustee Abbott to schedule a public hearing on November 7, 2016 beginning at or after 7:01pm for Local Law requirement for Energy Benchmarking. All in favor; motion carried.

REMINDER – ELECTION POLLING PLACES

Clerk Treasurer DeVona reminded the board that the Municipal Building and Fire Station II will be polling places for the Tuesday, November 8, 2016 election per the existing agreement with Onondaga County Board of Elections.

APPROPRIATION TO RESERVE ACCOUNTS

Trustee Christensen made a motion, seconded by Trustee Abbott to appropriate \$15,000 to Fire Equipment Reserve and \$15,000 to Fire Station II Reserve. All in favor; motion carried.

2017 OCEBA FLEXIBLE SPENDING ELECTION

Trustee Abbott made a motion, seconded by Trustee Christensen to approve 2017 OCEBA Flexible Spending Election to full time employees. All in favor; motion carried.

WILLIAMSON SOFTWARE PROPOSAL / ON-LINE CREDIT CARD CAPABILITY

Clerk DeVona presented the following Williamson Software Proposal for the following products and stated if the board is interested in offering credit card capabilities for sewer billing and village tax payments she will continue to research the programs:

Tax Glance Lookup \$250.00, Water/Sewer Quick Pay Lookup \$250.00 with an annual support of \$120.00 for each product.

UPDATE – SALE OF 2014 TAHOE (C1)

Clerk DeVona stated there were no proposals received for the sale of 2014 Tahoe and asked if the board would like to consider lower the minimum bid requirement to \$25,900.

Trustee Abbott made a motion, seconded by Trustee Rinaldi to lower the minimum bid requirement to \$25,900 and advertise it again. All in favor; motion carried.

**FIRE
DEPARTMENT**

PERMISSION TO USE FIRE STATION II / OCTOBER 22, 2016

Trustee Christensen made a motion, seconded by Trustee Abbott to approve Kraig Marquart's request to use Fire Station II, October 22, 2016, 12noon – 5pm for a birthday party. All in favor; motion carried.

PERMISSION TO USE FIRE STATION II – ANNUAL CHILDREN'S CHRISTMAS PARTY

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request for the Fire Department to hold their annual Children's Christmas Party, December 10, 2016, 10am to 4pm. All in favor; motion carried.

MEMORANDUM OF UNDERSTANDING / MANLIUS AND FAYETTEVILLE FIRE DEPARTMENT / REGIONAL 2016 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

Trustee Christensen made a motion, seconded by Trustee Abbott to participate in a Memorandum of Understanding with Manlius and Fayetteville Fire Departments for Regional 2016 Assistance to Firefighters Grant Program (AFG) for special operations equipment requiring a 10% village match. All in favor; motion carried.

WTP / CERF

KATHLEEN SCHILL REQUEST PENALTY BE WAIVED / A/C 1164.0

Trustee Christensen made a motion, seconded by Trustee Abbott to waive the \$30.00 penalty applied to sewer account #1164.0 one time only. All in favor; motion carried.

RENE GONZALES REQUEST PENALTY BE WAIVED / A/C 1044.0

Trustee Christensen made a motion, seconded by Trustee Abbott to deny the request because the penalty has been waived in the past on sewer account #1044.0 for this property owner. All in favor; motion carried.

CELEBRATIONS

WICKED WOODS EVENT / GREEN LAKES STATE PARK / OCTOBER 29, 2016

Trustee Rinaldi reported the committee has done an awesome job preparing for this year's event; and offered to contribute to the balance due after the village contributes to the cost of the bouncy houses for this event. Mayor Brazill stated in the past the village has contributed up to \$250.00.

**ATTORNEY'S
REPORT**

Attorney Hills requested that any changes or comments for Local Law #6 Amendments to Chapters 39, 66, 98, 113, 116, and 120 be forwarded to her attention for review prior to the public hearing.

**TRUSTEES'
REPORT**

Trustee Christensen reminded the board of the ESM Key Communicator's Dinner on Thursday, October 20, 2016 at the newly renovated Pine Grove Middle School.

Trustee Abbott reported he attended the fireman's clambake which went well and said preparations were underway for annual Halloween party.

Trustee Rinaldi reported he met with DPW Superintendent and together they inspected all the

vehicles and in the process of looking at what equipment will be needed in the future.

**MAYOR'S
REPORT**

Mayor Brazill asked the board members to please RSVP to the invitation for the ESM Key Communicator's dinner scheduled for this week.

**AUDIT OF
CLAIMS
ABSTRACT 010**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #010 in the amounts of General Fund - \$98,524.94 (Vouchers 397 - 444), Sewer Fund - \$18,601.21 (Vouchers 162 - 176), for a total of \$117,126.15 audited and paid. All in favor; motion carried.

**PUBLIC
COMMENT**

There were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Abbott and seconded by Trustee Christensen to adjourn the village board meeting at 7:31pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa DeVona, Clerk-Treasurer