

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
OCTOBER 3, 2016  
7:00PM**

**PRESENT:** Mayor William Brazill  
Trustee Abbott  
Trustee Champagne  
Trustee Christensen  
Trustee Rinaldi  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Primo & Hills Law Firm

**ALSO PRESENT:** Mike Macko, Attendant  
John Sears

Mayor Brazill opened the village board meeting at 7:00 pm with the Pledge of Allegiance led by Trustee Rinaldi.

**CLERK-  
TREASURER**

**MEETING MINUTES – SEPTEMBER 6, 2016**

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes of September 6, 2016 as submitted. All in favor; motion carried.

**MEETING MINUTES – SEPTEMBER 19, 2016**

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the meeting minutes of September 19, 2016 as submitted. All in favor; motion carried.

**INFORMATIONAL ONLY**

Clerk DeVona announced the Annual Financial Report Updated Document for fiscal year ending May 31, 2016 was filed with State of New York Office of the State Comptroller on September 29, 2016. As soon as the final audit report and findings are completed by Bonadio Group that report will be circulated to the board members.

**UPDATE – CLEAN ENERGY COMMUNITIES**

Clerk DeVona reported National Grid has received our commitment letter to convert all 198 high pressure sodium roadway luminaries in the village per the cost analysis done by Central New York Regional Planning and Development Board. With the completion of the LED streetlight conversion the village will have achieved three of the ten High Impact Action Items as outlined in the NYSERDA Clean Energy Community designation.

**LOCAL LAW #8 FOR 2016 – AMENDMENT TO CHAPTER 160 NONCONFORMING USES & STRUCTURES**

Trustee Rinaldi made a motion, seconded by Trustee Champagne to schedule a public hearing for Local Law #8 for 2016 – Amendment to Chapter 160, Non-conforming Uses and Structures for November 7, 2016 at or after 7:01pm. All in favor; motion carried.

support special needs customers and co-workers; and

**RESOLUTION – APPOINTMENT OF GOOD ENERGY, LP AS ADMINISTOR FOR CLEAN ENERGY COMMUNITIES**

Trustee Christensen made a motion, seconded by Trustee Champagne to adopt the following resolution:

WHEREAS, the Village of Minoa (“Village”) desires to find ways to reduce electricity and/or natural gas costs for residential and commercial customers throughout the Village;

WHEREAS, the Village has adopted and approved through local law a Community Choice Aggregation Program;

WHEREAS, the Village has been approached by Good Energy, L.P. regarding the possibility of Good Energy, L.P. acting as Administrator of the Village’s Community Choice Aggregation Program;

WHEREAS, the Village Board of Trustees (“Village Board”) has determined that Good Energy, L.P. is qualified to act as Administrator of the Village’s Community Choice Aggregation Program;

WHEREAS, the Village desires to work with Good Energy, L.P. to take any and all steps necessary and required by the New York State Law and policies, programs and orders of State administrative agencies to evaluate, negotiate and contract for the implementation of the Community Choice Aggregation Program if the Village determines the same to be in the best interests of the Village.

NOW, THEREFORE, BE IT RESOLVED, that the Village resolves as follows:

1. The Village Board finds that the exploration of the potential use of Community Choice Aggregation in the Village is in the best interest of residential and commercial electricity and natural gas customers within the Village.
2. The Village Board hereby approves Good Energy, L.P. to act as Community Choice Aggregation Program Administrator and authorizes the necessary Village officials to work with Good Energy, L.P. to conduct preliminary analyses, design programs, and procure electricity and natural gas service from an energy service company, as well as to take any and all steps necessary and required by the New York State Law and policies, programs and orders of State administrative agencies, including but not limited to conducting an RFP to select an energy provider, and to negotiate and enter into any such agreements including power purchase agreements to facilitate the implementation of the Village’s Community Choice Aggregation Program if the Village determines the same to be in the best interests of the Village’s electric and natural gas customers.
3. The Village Clerk-Treasurer, and/or members of the Village Board, as appropriate or as otherwise required by law, are hereby authorized, empowered and directed to execute and deliver such documents and take all such action on behalf of the Village as may be deemed necessary, appropriate or advisable to carry out the intent or purposes of the foregoing resolutions.
4. The execution, delivery and performance by the Village Clerk-Treasurer, and/or the member of the Village Board, as appropriate or as otherwise required by law, for and on behalf of the Village, of all such further instruments and documents required in connection with the implementation of a Community Choice Aggregation Program, each in form and substance approved by the Village Clerk-Treasurer, and/or the members of the Village Board, as appropriate or as otherwise required by law, his or her signature thereon being conclusive evidence of such approval, are hereby in all respects approved, adopted and authorized by and on behalf of the Village.
5. The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.

All in favor; motion carried. This resolution shall be effective immediately.

## **TRANSFER OF APPROPRIATIONS**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the following Transfer of Appropriations:

\$1,000 FROM: A1325.47 Clerk Treasurer Meeting/Training TO: Clerk Treasurer Equipment for the purchase of three (3) elevated desktop surfaces.

All in favor; motion carried.

## **DPW**

### ***RESIGNATION – GARY SEIDENFUSS***

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the resignation of Gary Seidenfuss, permanent part-time Laborer, effective September 27, 2016. All in favor. Motion carried.

### **PERMISSION TO PAY-OUT 17.5 UNUSED VACATION TIME DUE TO GARY SEIDENFUSS DUE TO RESIGNATION**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve pay-out of 17.5 unused vacation hours to Gary Seidenfuss due to resignation. All in favor; motion carried.

### ***TRAINING REQUEST – 2016 FALL HIGHWAY SCHOOL PLANNING COMMITTEE***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the training request for DPW Superintendent, Tom Petterelli to attend the 2016 Fall Highway School Planning Committee, October 29, 2016 Holiday Inn, Oneonta 9am – 2pm. All in favor; motion carried.

## **FIRE**

### ***NEW MEMBERSHIP – RANDY CAPRIOTTI, SR.***

## **DEPARTMENT**

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the new membership application for Randy Capriotti, Sr., 7681 Myers Road contingent upon a favorable background check. All in favor; motion carried.

## **ATTORNEY'S REPORT**

Nothing to report

## **TRUSTEES' REPORT**

Trustee Abbott reported he would like the pest control company to examine the bunk room and lounge for evidence of rodents.

Trustee Rinaldi congratulated Trustee Christensen on the race; another successful year and thanked the DPW for doing a great job preparing the village for the event.

Trustee Christensen congratulated announced Teal Ribbon Run raised approximately \$71,700 this year. Trustee Christensen thanked the board, DPW, Tracey Callahan and especially his wife Marlene for all their help in preparation for the event. The Hope for Heather organization has selected September 23, 2017 for next year.

Trustee Champagne made a motion, seconded by Trustee Abbott to hold the Fall Festival and Teal Ribbon Run on September 23, 2017. All in favor; motion carried.

Trustee Champagne report the WTP continues to work on the SBR; the leaf pile has been moved to make room for the new greenhouse that was awarded to the school district. There are approximately 12 new students this academic year from East Syracuse Minoa High School enrolled in the program and this Thursday, October 6<sup>th</sup> the WTP will deliver pumpkins and gourds grown in the greenhouse to the Golden Age group.

## **MAYOR'S REPORT**

Mayor Brazill thanked Trustee Christensen for all his hard work and dedication to the race again this year and to Trustee Rinaldi for sponsoring the fireworks display.

**AUDIT OF  
CLAIMS  
ABSTRACT 9**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the claims on Abstract #009 in the amounts of General Fund - \$43,200.45 (Vouchers 358 - 396), Sewer Fund - \$3,080.70 (Vouchers 146 - 161), for a total of \$46,281.15 audited and paid. All in favor; motion carried.

**PUBLIC  
COMMENT**

John Sears, 103 S. Main Street stated for the record he was the only resident in attendance that is not on the village payroll.

Mayor Brazill stated his comment would be duly noted in the minutes.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 7:48pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa DeVona*

Lisa DeVona, Clerk-Treasurer