

VILLAGE OF MINOA
BOARD OF TRUSTEES
August 7, 2017

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, Michael Procopio, Pat Abbott, Alexis Chalson

Mayor Brazill opened the village board meeting at 7:00 pm and Trustee Christensen led those present with the Pledge of Allegiance.

**BUILDING
REQUEST**

M. PROCOPIO REQUEST PERMISSION TO USE POLE BARN

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request to use Lewis Park Pole Barn, September 30, 2017. All in favor; motion carried.

**JOINT
PUBLIC/PRIVATE
AGREEMENT
WITH
SKD
ENVIRONMENTAL
SYSTEMS, LLC**

JOINT PUBLIC/PRIVATE AGREEMENT - SKD ENVIRONMENTAL SYSTEMS, LLC

Trustee Rinaldi made a motion, seconded by Trustee Christensen to deny the joint public/private agreement with SKD Environmental Systems, LLC. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – JUNE 5, 2017

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of June 5, 2017 as submitted. All in favor; motion carried.

MEETING MINUTES – JULY 17, 2017

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of July 17, 2017 as submitted. Trustee Christensen abstained from the vote because he did not attend the July 17, 2017 meeting. AYES: Trustees Abbott, Champagne and Rinaldi; motion carried.

INTERMUNICIPAL AGREEMENT FOR TECHNOLOGY SERVICES - CNYRIC

Mayor Brazill stated our insurance agent continues to work with NYMIR regarding the cyber security liability issue with the Intermunicipal agreement with CNYRIC.

REVIEW – TEMPORARY POLITICAL SIGNS – VOM SECTION 160-17

Attorney Hills reviewed the section of code in question regarding political signs and stated she will have a draft local law for the board to review at the first meeting in September.

WILLIAMSON LAW BOOK ANNUAL SOFTWARE SUPPORT – SEWER PROGRAM

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the August 1, 2017 through July 31, 2018 annual software support agreement with Williamson Law

Book for the sewer program. All in favor; motion carried.

HONEYWELL BUILDING SOLUTION – SERVICE AGREEMENT RENEWAL

Trustee Champagne made a motion, seconded by Trustee Christensen to decline the Service Agreement dated August 1, 2017 in the amount of \$34,008.33. All in favor; motion carried.

Mayor Brazill asked Clerk DeVona to schedule a meeting with Honeywell representatives to discuss the service agreement and the scope of work for the automation and mechanical maintenance services for the heating and cooling system.

ESM SCHOOL DISTRICT REQUEST FIRE/EMS STANDBY FOR FOOTBALL AND CROSS COUNTRY EVENTS

Trustee Abbott made a motion, seconded by Trustee Christensen to approved ESM School District request for village to provide Fire/EMS standby for football and cross country events for 2017-18. All in favor, motion carried.

DISCUSSION – PROPOSALS FOR NEW KEY FOB ACCESS SECURITY SYSTEM

Mayor Brazill presented the following proposals for a new access security system:

Chimera Integrated Security, 6035 E. Taft Road, N. Syracuse - \$24,800

Doyle Security System, 24 Corporate Circle, Syracuse - \$16,610 with \$167.00/mo (for updates and maintainance)

Gladd Security, 5390 S. Bay Road, Syracuse - \$20,500 (this proposal did not include VPN for Fire Station II).

Trustee Champagne made a motion, seconded by Trustee Abbott to award the public works contract to Chimera Integrated Security and authorize the mayor to execute the contract. All in favor; motion carried.

SPECTRUM PROPOSAL – FIRE STATION 2

Trustee Champagne made a motion, seconded by Trustee Abbott to accept Spectrum's Security proposal to replace obsolete fire alarm panel and replace with DACT due to unreliable telephone lines at a cost of \$2,952.00, \$99 installation fee and \$73.51 monthly fee. All in favor; motion carried.

AMBULANCE

DISCUSSION – REQUEST FOR PROPOSALS & QUALIFICATIONS

Attorney Hills presented the board with a draft copy request for Proposals and Qualifications for Ambulance Services (EMS) and non-emergency Ambulance Services. A discussion ensued and minor changes were made to the draft. Attorney Hills will present a revised copy of the RFPQ prior to the first meeting in September.

FIRE DEPARTMENT

RATIFY PRIOR APPROVAL – PROMOTION – TYLER TALARICO TO LIEUTENANT

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval of July 24, 2017 to promote Tyler Talarico to vacant Lieutenant position for Fire Station I. All in favor; motion carried. All in favor; motion carried.

CHANGE IN MEMBERSHIP – NICHOLAS ERARD, JR

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the change in membership application from Active Life to Life for Nicholas Erard, Jr. All in favor; motion carried.

NEW MEMBERSHIP (RESTRICTED) – DOMINIC ERARD

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the new restricted membership for Dominic Erard, 216 DeSilva Street, Minoa. All in favor; motion carried.

NEW MEMBERSHIP (RESTRICTED) – HUNTER MATTHES

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the new restricted membership for Hunter Matthes, 4456 Oran Station Road, Manlius. All in favor; motion carried.

**CODE
ENFORCEMENT**

TRAINING REQUEST – NYSBOC SPECIAL INSPECTIONS

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the training request for Mike Murnane to attend NYSBOC Special Inspection, August 17th, Long Branch Park, 11:45am – 2pm, no fee. All in favor; motion carried.

Trustee Champagne left the meeting at approximately 8:20pm

**AUDIT OF CLAIMS
ABSTRACT 005**

A motion was made by Trustee Abbott and seconded by Trustee Christensen that the claims on Abstract #005 in the amounts of General Fund - \$146,568.30 (Vouchers 143 - 206), Sewer Fund - \$21,232.89 (Vouchers 063 - 094), for a total of \$167,801.19 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

Attorney Hills presented the board with a final draft cable television franchise agreement with Time Warner Cable Northeast, LLC and reported Charter Communication's has agreed upon a 10 year term for the franchise agreement along with a few other minor changes. Trustee Christensen made a motion, seconded by Trustee Abbott to approve the amended franchise agreement with Time Warner Cable Northeast LLC (l/k/a Charter Communications) and authorize the Mayor to execute the agreement. All in favor; motion carried.

**TRUSTEES'
REPORT**

Trustee Abbott's report:

- Fire Department Golf Tournament – August 19th WaNoa Golf Course

Trustee Rinaldi – nothing new to report.

Trustee Christensen's report:

- Hope for Heather Celebrity Bartending event at Trappers II – August 16th

MAYOR'S REPORT

Mayor Brazill reported on the following:

- Town of Manlius fire training facility to be located on property owned by Village of Fayetteville (Route 257). The town fire chief's have made a presentation to Senator DeFrancisco requesting funding for the project.

PUBLIC COMMENT No comments.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 8:36pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer