

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**February 21, 2017**

**PRESENT:** Mayor William Brazill  
Trustee Abbott  
Trustee Champagne  
Trustee Christensen (*Absent*)  
Trustee Rinaldi (*Absent*)  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Primo & Hills Law Firm

**ALSO PRESENT:** Michael Macko

Mayor Brazill opened the village board meeting at 7:00 pm and Trustee Abbott led those present with the Pledge of Allegiance.

**CLERK-  
TREASURER**

***MEETING MINUTES – FEBRUARY 2, 2017***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve meeting minutes for February 2, 2017 as submitted. All in favor; motion carried.

***MEETING MINUTES – FEBRUARY 6, 2017***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve meeting minutes for February 6, 2017 as submitted. All in favor; motion carried.

***MEETING MINUTES – FEBRUARY 9, 2017***

Trustee Abbott made a motion, seconded by Trustee Champagne to approve meeting minutes for February 9, 2017 as submitted. All in favor; motion carried.

***TREASURERS REPORT FOR PERIOD ENDING JANUARY 31, 2017***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the Treasurer's Report for period ending January 31, 2017. All in favor; motion carried.

***MUNICIPAL HOME RULE LAW***

Mayor Brazill had no new information to report.

***LEGAL SERVICES AGREEMENT – COURTNEY M. HILLS, ESQ.***

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor to enter into agreement with Courtney M. Hills, Esq., Primo and Hills Law Firm commencing June 1, 2017 and extending through and including May 31, 2018 at an hourly rate of \$135.00 per hour for any and all legal services expended on behalf of the village. All in favor; motion carried.

***2017 COMMUNITY DEVELOPMENT FUNDING***

Mayor Brazill announced the 2017 Community Development Funding application has been received and because the village of Minoa is not located within an eligible area we will not submit application for funding. Trustee Abbott made a motion, seconded by Trustee Champagne not to apply for 2017 Community Development Funding. All in favor; motion carried.

***FIRST CHOICE STAFFING AGREEMENT***

Mayor Brazill stated entering into agreement with First Choice Staffing would give us another option to cover open positions, last minute scheduling conflicts and the lack of interest in the part time trash throwing positions we have experienced over the several months. This position is not attractive for obvious reasons; it is a part time position at minimum wage (\$9.70/hr). First Choice Staffing does offer candidates for this job description which would give us another option should we continue to see turn-over as we have in the past.

Trustee Champagne made a motion, seconded by Trustee Abbott to enter into agreement with First Choice Staffing as an option if we continue to have transition with these positions. All in favor; motion carried.

Trustee Champagne made a motion, seconded by Trustee Abbott to increase the PT Trash Throwers hourly rate \$1.30 effective February 21, 2017. All in favor; motion carried.

The board agreed that advertising the position on the Lewis Park sign board, next newsletter and village website would be helpful as well.

***RATIFY PRIOR APPROVAL TO ENTER INTO AGREEMENT WITH CAMPBELL ASSOCIATES FOR CARPET CLEANING***

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval to enter into agreement with Campbell Associates for main hallway, community room and jury room carpet cleaning in the amount of \$512.50. All in favor; motion carried.

**ELECTION**

***RESOLUTION FOR SPECIAL ELECTION – MARCH 21, 2017***

Trustee Champagne made a motion, seconded by Trustee Abbott adopting resolution for Special Election to be held on March 21, 2017, polls will be open 12:00pm – 9:00pm. The following candidates have filed individual nominating petitions: Kelly Modelewski, 407 Edgewood Place, and Gregory A. Rinaldi, 105 Taverly Lane, Minoa for the open position of Trustee for a term of one (1) year. All in favor; motion carried.

***RE-APPOINTMENT - ELECTION INSPECTOR – ANNA QUICK***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the re-appointment of Anna Quick as (REG) Election Inspector for the special election on March 21, 2017 and to be compensated \$120.00 for the day. All in favor; motion carried.

**BUILDINGS AND GROUNDS**

***ESM REQUESTS PERMISSION TO USE REES FIELD – MARCH 2017 THROUGH JUNE 2, 2017***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for ESM High School to use Rees Field, March 2017 through June 2, 2017 for 7/8 MOD Baseball practices only (games on in the event school fields are not playable) contingent upon ESM Youth Sports schedule. All in favor; motion carried.

**DPW**

***RATIFY PRIOR APPROVAL TO HIRE – P/T TRASH THROWER COLLIN AGANS***

Trustee Champagne made a motion, seconded by Trustee Abbott to hire Collin Agans, effective February 21, 2017 as a PT Trash Thrower at an hourly rate of \$11.00. All in favor; motion carried.

**FIRE  
DEPARTMENT**

***TRAINING REQUEST – NYSAFC ICE RESCUE – MARCH 4-5, 2017***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the training request for Erich Schepp and approximately ten other members to attend Ice Rescue, March 4-5, 2017 at NYS Academy of Fire Science, Montour Falls; \$24 pp. All in favor; motion carried.

***TRAINING REQUEST TO ATTEND FDIC INTERNATIONAL CONFERENCE IN INDIANAPOLIS, IN – E. SCHEPP AND A. OOT***

Mayor Brazill asked that this item be tabled.

**WTP**

***SURPLUS EQUIPMENT***

Trustee Champagne made a motion, seconded by Trustee Abbott to declare the following items as surplus equipment and send to auction: Six paddle stirrers, Autoclave Dryer, Lablin Incubator, Lasco Shower, Bod Probe, Doppler Flow meter, Modem, Echo Lawn equipment, keypad for sludge pump. All in favor; motion carried.

***MORRISVILLE COLLEGE OPERATOR CLASSES – JOSH MARKO***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the expenses related to sending Josh Marko to Morrisville College for Operator classes as follows: Basic Operations, \$975.00 (7/10-21/17); Basic Laboratory, \$575.00 (8/14-18/17), Activated Sludge \$525.00 (8/28-31/17). All in favor; motion carried.

**ATTORNEY'S  
REPORT**

Nothing new to report.

**TRUSTEES'  
REPORT**

Nothing new to report.

**MAYOR'S REPORT**

Mayor Brazill had nothing new to report.

**AUDIT OF CLAIMS  
ABSTRACT 18**

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the claims on Abstract #018 in the amounts of General Fund - \$101,588.20 (Vouchers 768 - 811), Sewer Fund - \$25,216.38 (Vouchers 329 - 354), for a total of \$126,804.58 audited and paid. All in favor; motion carried.

**PUBLIC COMMENT**

No comments.

**ADJOURNMENT**

A motion was made by Trustee Abbott and seconded by Trustee Champagne to adjourn the village board meeting at 7:27pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona  
Clerk-Treasurer