

VILLAGE OF MINOA
BOARD OF TRUSTEES
July 5, 2017

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen (*Absent*)
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm (*Absent*)

ALSO PRESENT: Michael Macko, Matt McGarrity

Mayor Brazill opened the village board meeting at 7:00 pm and led those present with the Pledge of Allegiance.

OLD BUSINESS

JOINT PUBLIC/PRIVATE AGREEMENT - SKD ENVIRONMENTAL SYSTEMS, LLC

Tabled until first meeting in August.

CELEBRATION

AGREEMENT WITH TOWN OF MANLIUS AND HOPE FOR HEATHER

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor to enter into agreement with Town of Manlius and Hope for Heather for the 9th Annual Teal Ribbon 5K Run and 3K Family Fun Walk, September 23, 2017, 8:30am and 12:00pm. All in favor; motion carried.

**BUILDING USE
REQUEST**

LEWIS PARK & POLE BARN

Trustee Abbott made a motion, seconded by Trustee Champagne to approve Eric Christensen request use of Lewis Park and Pole Barn, September 15, 2017, 3pm – 8pm and all day September 22 – 23, 2017. All in favor; motion carried.

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the request for Minoa Volunteer Fire Department to use Lewis Park Pole Barn, August 5, 2017, 11am – 5pm for a fire member's family picnic. All in favor; motion carried.

The event will be catered and no alcohol will be served or available.

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the VanMarter family request to use the pole barn for a memorial and graduation party, July 15, 2017, 12noon – 6pm. All in favor; motion carried.

**CODE
ENFORCEMENT**

UPDATE – 411 FAY LANE (ABANDONED PROPERTY)

Clerk DeVona stated a letter, drafted by Attorney Hills was mailed to property owner(s) of 411 Fay Lane (tax map #006.-08-07.0) pursuant to Village of Minoa code 116-5B to Secure Unsafe Premises and ordered immediate abatement of violations. With no response from property owners, Code Enforcement Officer inspected the property on June 23, 2017 to find violations still existed. On June 23, 2017 the village hired an outside contractor to secure any and all broken windows and doors; on June 29, 2017 the property was secured.

POLITICAL SIGNAGE – VOM SECTION 160-17.1J TEMPORARY SIGNAGE

Tabled until the first meeting in August.

**CLERK-
TREASURER**

MEETING MINUTES – JUNE 5, 2017

Tabled.

MEETING MINUTES – JUNE 19, 2017

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the meeting minutes of June 19, 2017 as submitted. All in favor; motion carried.

GREENHOUSE DEDICATION

Trustee Abbott made a motion, seconded by Trustee Champagne to include Dr. DeSiato and the East Syracuse Minoa school district in the dedication of the greenhouse; DeSiato-Donovan Greenhouse. All in favor; motion carried.

INTERMUNICIPAL AGREEMENT FOR TECHNOLOGY SERVICES - CNYRIC

Tabled until first meeting in August.

2017-18 TAX COLLECTION

Clerk DeVona informed the board that today was the last day to pay 2017-18 village tax bill without penalty; total collection \$1,443,191.58, taxes outstanding and subject to penalty \$98,799.19.

**LETTER OF
INTENT**

CNY STORMWATER COALITION

Trustee Champagne made a motion, seconded by Trustee Rinaldi authorizing Mayor to send a Letter of Intent for Water Quality Improvement Project Grant for proposed project, “Advanced Syracuse Urbanized Area Comprehensive Storm Sewer Mapping Project.” All in favor; motion carried.

**FIRE
DEPARTMENT**

NEW MEMBERSHIP – MELISSA POPENFUSS

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the new membership application of Melissa Popenfuss, 7518 W. Myers Road, E. Syracuse. All in favor; motion carried.

**AUDIT OF CLAIMS
ABSTRACT 003
FISCAL YEAR
2017-18**

A motion was made by Trustee Abbott and seconded by Trustee Champagne that the claims on Abstract #003 in the amounts of General Fund - \$40,977.41 (Vouchers 060 - 103), Sewer Fund - \$9,443.65 (Vouchers 023 - 045), for a total of \$50,421.06 audited and paid. All in favor; motion carried.

**ATTORNEY’S
REPORT**

Nothing new to report.

**TRUSTEES’
REPORT**

Nothing new to report.

MAYOR’S REPORT

Nothing new to report.

PUBLIC COMMENT No comments.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:40pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer