

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
March 20, 2017**

**PRESENT:** Mayor William Brazill  
Trustee Abbott  
Trustee Champagne  
Trustee Christensen  
Trustee Rinaldi  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Primo & Hills Law Firm

**ALSO PRESENT:** Michael Macko, Tom Petterelli, Ernie Green, Lisa Holt,  
Trevor Holt, Jeremy Erard

Mayor Brazill opened the village board meeting at 7:00 pm and led those present with the Pledge of Allegiance.

**DISCUSSION**

***JOINT PUBLIC PRIVATE VENTURE AGREEMENT***

Steve Giarrusso presented the board with a joint public/private venture agreement to bring additional revenue into the village and with this agreement his company, SKD Environmental Systems, LLC would have a 50% share of the revenue. Steve Giarrusso stated SKD Environmental Systems, LLC is comprised of three partners including himself, Doelle Klaus, David Johnson; a fourth partner is expected in the near future, name of the individual is not being released at this time. The draft agreement states SKD Environmental Systems, LLC currently owns two (2) new 5,000 gallon stainless steel holding tanks that would be delivered and property sited by SKD at a designated location at the Village of Minoa Wastewater Treatment plant. Steve Giarrusso claims there are numerous inquiries from local haulers searching for a more proximate disposal facility and Minoa Wastewater Treatment plant can handle the additional waste.

Trustee Rinaldi asked why, according to the draft agreement, isn't SKD sharing in the expenses such as insurance, administrative tasks and maintenance costs.

Trustee Abbott stated he understands the wastewater plant can accommodate more waste however asked the question is should we take on more waste and should it be from outside vendors.

A discussion regarding the pending Trinity Agreement with SUNY ESF took place; as of this meeting the agreement has not been signed by SUNY ESF president.

With no further questions from the board Mayor Brazill thanked Mr. Giarrusso for the presentation.

**CLERK-  
TREASURER**

***MEETING MINUTES – MARCH 6, 2017***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve meeting minutes for March 6, 2017 as submitted. All in favor; motion carried.

***MUNICIPAL HOME RULE LAW***

Mayor Brazill had no new information to report.

**DPW**

***TRAINING REQUEST - 72<sup>ND</sup> ANNUAL SCHOOL FOR HIGHWAY SUPERINTENDENT***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve training request for DPW Superintendent Petterelli to attend 72<sup>nd</sup> Annual School for Highway Superintendents, Ithaca College, June 12-14, 2017; \$130 plus tax for two nights' accommodations, no fee for conference. All in favor. Motion carried.

***PROPERTY OWNER REQUEST VILLAGE TO PAY FOR SNOW PLOW DAMAGE***

Village board discussed letter from property owners of 111 Winsboro Road requesting reimbursement of expenses for snow plow damage to their front lawn. With no further questions Trustee Christensen made a motion, seconded by Trustee Rinaldi to deny the request to reimburse property owners of 111 Winsboro Road for snow plow damage. All in favor; motion carried.

**FIRE DEPARTMENT**

***CHANGE IN MEMBERSHIP – RESIGNATION - SARA D’AGOSTINO***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the resignation of Sara D’Agostino, 7612 Kirkville Road effective immediately. All in favor; motion carried.

***RATIFY PRIOR APPROVAL TO USE ENGINE 11 IN SYRACUSE ST. PATRICK’S DAY PARADE***

Trustee Champagne made a motion, seconded by Trustee Abbott to ratify prior approval for the use of Engine 11 in the Syracuse St. Patrick’s Day parade on March 11, 2017; Officer in Charge of event, David Matthes Jr. All in favor; motion carried.

**WTP**

***PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED – SEWER A/C 1119.0***

Trustee Champagne made a motion, seconded by Trustee Christensen to deny the request to waive \$15.00 penalty on sewer a/c #1119.0 due to a previous request that was approved. All in favor; motion carried.

***PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED – SEWER A/C 1299.0***

The board tabled this request until additional information can be obtained from the property owners.

**ATTORNEY’S REPORT**

Reported information obtained regarding the waiver proposal Steve Giarrusso to enter private property to repair or plunge sewer vents. Attorney Hills stated the law is quite clear on the topic of village conducting any work on private property.

**TRUSTEES’ REPORT**

Trustee Abbott stated he’s been approached by a village resident who would like one of the street parking spaces in front of the post office to be marked as a handicap space, the only handicap spaces now are located in the parking lot to the side of the building. A discussion ensued regarding the parking and traffic in the area. With no further concerns Trustee Abbott made a motion, seconded by Trustee Champagne to replace one temporary fifteen minute street parking space with one handicap parking space in front of the post office. All in favor; motion carried.

Trustee Rinaldi thanked the DPW for an awesome snow removal clean up after the storm.

Trustee Rinaldi stated he has learned a lot over the past year and thanked the board and employees for their patience and assistance.

Trustee Christensen reminded everyone Mayor Brazill will be part of the Hope for Heather Breakfast with Tiffany Fashion Show on March 26, 2017, Holiday Inn Conference Center, Liverpool.

Trustee Champagne reported on an emergency dig on Dorothy Street, Ripplebrook pump station, thanked the DPW for an awesome job during the snow storm and wished Trustee Rinaldi luck in the special election tomorrow.

**MAYOR'S REPORT** Mayor Brazill also thanked the DPW staff for an awesome job during the snow storm.

**AUDIT OF CLAIMS  
ABSTRACT 20** A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #020 in the amounts of General Fund - \$186,615.13 (Vouchers 851A - 907), Sewer Fund - \$21,437.61 (Vouchers 382 - 396), for a total of \$208,052.74 audited and paid. All in favor; motion carried.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT** A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 8:20pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

Lisa L. DeVona  
Clerk-Treasurer