

**VILLAGE OF MINOA  
BOARD OF TRUSTEES**

**March 6, 2017**

**PRESENT:** Mayor William Brazill  
Trustee Abbott  
Trustee Champagne  
Trustee Christensen  
Trustee Rinaldi  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Primo & Hills Law Firm

**ALSO PRESENT:** Michael Macko

Mayor Brazill opened the village board meeting at 7:00 pm and Trustee Rinaldi led those present with the Pledge of Allegiance.

**CLERK-  
TREASURER**

***MEETING MINUTES – FEBRUARY 21, 2017***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve meeting minutes for February 21, 2017 as submitted. All in favor; motion carried.

***TREASURERS REPORT FOR PERIOD ENDING FEBRUARY 28, 2017***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the Treasurer's Report for period ending February 28, 2017. All in favor; motion carried.

***MUNICIPAL HOME RULE LAW***

Mayor Brazill had no new information to report.

***SCHEDULE PUBLIC HEARING – 2017-2018 TENTATIVE BUDGET***

Trustee Champagne made a motion, seconded by Trustee Abbott to schedule a public hearing for Tentative Budget 2017-18, on April 3, 2017 beginning at or after 6:45pm. All in favor; motion carried.

***INFORMATIONAL ONLY***

Mayor Brazill announced T.K. Ezzo & Sons, LLC has informed the village they will not be submitting a proposal for the planting and maintaining of the flowers throughout the village. A discussion ensued and the board unanimously agreed that the DPW could take on this task. Mayor Brazill will meet with DPW Superintendent Petterelli to discuss the new responsibility.

***UPDATE – OCEBA / POMCO***

Clerk DeVona presented the board with OCEBA Monthly Experience Report for period ending November 30, 2016 pointing out the current cumulative balance for OCEBA Health Plan continues to decrease as a result of increased premiums over the last two years.

***ESM INTERNSHIP – CHAD TEMPLE***

Trustee Christensen made a motion, seconded by Trustee Champagne to ratify prior approval for the internship program with ESM High School for Chad Temple to work with village mechanic, Monday through Thursdays, 10:20am through 12:20pm for approximately 15 weeks. All in favor; motion carried.

***MANDATORY TRAINING – JUNE 22, 2017***

NYS Municipal Workers' Compensation Alliance will hold the following training seminars for villages of Minoa and East Syracuse employees:

June 22, 2017, 8:00am – 3:30pm at the Minoa Municipal Building

October 17, 2017, 8:00am – 3:30pm at the Village of East Syracuse Municipal Building.

Each seminar will include four state mandated safety training topic required for all employees, administrators, board members, volunteers, and seasonal hires.

***INFORMATIONAL ONLY – FISCAL STRESS MONITORING***

NYS Comptroller released the Fiscal Stress Monitoring reports as of December 30, 2016 giving the village of Minoa a stress level status of “No Designation”

For more information visit <http://www.osc.state.ny.us/localgov/fiscalmonitoring/>

**DPW**

***PURSUANT TO VILLAGE CODE SECTION 147-3 – REQUEST PERMISSION FOR STOP SIGN – CORNER OF KENSINGTON HIGH STREET AND LAKE FOREST LANE***

The board discussed the request for one stop sign to be located at the corner of Kensington High Street and Lake Forest Drive, the safety of pedestrians as well as traffic flow in the development.

With no further comments Trustee Abbott made a motion, seconded by Trustee Christensen pursuant to village Code Section 147-3 to install a total of six (6) 3-way stop signs, three (3) at the corner of Beresford Lane and Lake Forest Drive and three (3) at the corner of Kensington High Street and Lake Forest Drive. All in favor. AYES: Trustees Abbott, Christensen, And Rinaldi; NAYES: Trustee Champagne. Motion carried.

**FIRE DEPARTMENT**

***NEW MEMBERSHIP – AMANDA GERSNA***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the new membership application for Amanda Gersna, 128 Elm Street. All in favor; motion carried.

***TRAINING REQUEST TO ATTEND FDIC INTERNATIONAL CONFERENCE IN INDIANAPOLIS, IN – E. SCHEPP AND A. OOT***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the training request for Chief Erich Schepp and Lt. Andy Oot to attend 2017 FDIC International, April 24-29, 2017, Indiana Convention Center, Indianapolis, IN; conference registration \$900/pp, travel and hotel accommodations approximately \$1,700. All in favor; motion carried.

***PERMISSION TO ATTEND ONON CTY FIRE COALITION – 9<sup>TH</sup> ANNUAL LEGISLATIVE BREAKFAST***

Trustee Champagne made a motion, seconded by Trustee Abbott authorizing the Mayor, Trustees and Fire Commissioner to attend Onondaga County Fire Coalitions 9<sup>th</sup> Annual Legislative Breakfast on March 25, 2017, Camillus Fire Department; \$10/pp. All in favor; motion carried.

**WTP**

***DISCUSSION – SEWER RENT A/C 21190***

Trustee Rinaldi stated he spoke with owner of Trappers II with regards to the February billing which is based on water consumption. A discussion took place regarding the higher water uses during the summer months because of the volleyball leagues and/or a potential leak at the outside water source.

With no further comments or questions from the board, Trustee Champagne made a motion, seconded by Trustee Christensen to adjust the February sewer billing rent to \$600.00 and waive the \$120.00 penalty on account #21190. All in favor; motion carried.

***JOINT PUBLIC PRIVATE VENTURE AGREEMENT***

A discussion took place regarding the relationship between the village, SKD Environmental, LLC, and SUNY ESF with regards to the CWIA Agreement and Trinity Agreement. Mayor Brazill reviewed the history of the agreements and individual entity's to the board for the benefit of the newer board members.

After the discussion it was unanimously decided to have Steve Giarrusso attend the next board meeting to present the joint public private venture being proposed.

***PURSUANT TO CWIA AGREEMENT – PERMISSION TO PAY TAYLOR IP \$520.00***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the payment to Taylor IP in the amount of \$520.00 pursuant to the CWIA agreement between the Village of Minoa and SKD. All in favor; motion carried.

**ATTORNEY'S REPORT**

Nothing new to report.

**TRUSTEES' REPORT**

Trustee Abbott reported on the Consensus meeting.

Trustees Christensen and Rinaldi had nothing new to report.

Trustee Champagne reported on the progress of the greenhouse courtesy of a grant obtained by East Syracuse Minoa School District.

**MAYOR'S REPORT**

Mayor Brazill announced the passing of lifelong village resident and member of Minoa Golden Age Club, Bob O'Donnell on March 4, 2017 and expressed his sympathy to the family.

Mayor Brazill congratulated the Minoa Free Library on receiving The Greater Manlius Chamber of Commerce Business of the Year Award. Award ceremony and dinner will be held March 7, 2017 at Drumlins Country Club. For more information on the award and the chamber please visit Greater Manlius Chamber of Commerce website: <http://manliuschamber.com/>

**AUDIT OF CLAIMS ABSTRACT 19**

A motion was made by Trustee Champagne and seconded by Trustee Abbott that the claims on Abstract #019 in the amounts of General Fund - \$95,289.52 (Vouchers 812 - 851), Sewer Fund - \$9,807.85 (Vouchers 355 - 382), for a total of \$105,097.37 audited and paid. All in favor; motion carried.

**PUBLIC COMMENT**

No comments.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Champagne to adjourn the village board meeting at 8:02pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer