

VILLAGE OF MINOA
BOARD OF TRUSTEES
May 15, 2017

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, Chester Waskiewicz, Charles Tedesco, Al Kalfass, Executive Director of WAVES, DPW Superintendent Tom Petterelli

Mayor Brazill opened the village board meeting at 7:00 pm and Trustee Christensen led those present with the Pledge of Allegiance.

**MS4 ANNUAL
REPORT FOR
PERIOD ENDING
MARCH 9, 2017**

MS4 ANNUAL REPORT

Clerk DeVona reviewed the history of the report for the board and those present. With no questions or comments from the board or public Trustee Abbott made a motion, seconded by Trustee Champagne authorizing Mayor Brazill to execute and certify the Compliance Certification for MS4 Annual report for period ending March 9, 2017 for SPDES ID: NYR20A229. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – MAY 1, 2017

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the meeting minutes of May 1, 2017 contingent upon review. All in favor; motion carried.

\$40,583.60 UNPAID SEWER RENTS - RELEIVED TO 2017-18 TAX BILLS

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the \$50,583.60 unpaid Sewer Rents to be levied on 2017-18 tax warrant. All in favor; motion carried.

2017-18 TAX WARRANT - \$1,543,104.23

Trustee Champagne made a motion, seconded by Trustee Christensen authorizing Mayor Brazill to execute the 2017-18 Tax Warrant in the amount of \$1,543,104.23; Amount to be raised by taxes, \$1,495,513.25, Relieved Sewer Rents and Charges, \$40,583.60 and mowing and maintenance charges \$7,007.98. All in favor; motion carried.

HOME RULE REQUEST

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the following “request by a Local Government for Enactment of Special Law” pursuant to Article IX of the Constitution:

The purpose of the Village of Minoa’s Minoa Farms New Build Tax Exemption Program is to encourage the development of residential housing within the Minoa Farms Subdivision located on a 137.4 acre tract in the southwest corner of the

Village of Minoa. The planning of this subdivision began approximately eight years ago with developer Elliot Lasky. It was intended to be a 284 lot upscale housing development, however only 130 homes have been constructed to date. Ryan Homes, the builder, pulled out of the Central New York area, and thus leaving this subdivision unfinished. Currently the developer is looking for a replacement builder. Harrington Homes has picked up approximately 6 of the vacant lots for new development, and Lan-Co Development has continued site work. As such, the Village has been seeking alternative methods to encourage development of the remaining lots and to encourage growth of the Village of Minoa. An exemption of Village taxes for new construction in this development would do just that.

Minoa Farms New Build Tax Exemption Program is proposed as follows:

Section 1. Terms. As used in this section, the following terms shall have the following meanings:

- (a) "Applicant" means any person obligated to pay real property taxes on the property for which an exemption from real property taxes under this section is sought.
- (b) "New Build" means newly constructed primary residential property located within the Minoa Farms Development within the territory limits of the Village of Minoa.
- (c) "Person" means an individual, corporation, Limited Liability Company, partnership, association, agency, trust, estate, foreign or domestic government or subdivision thereof, or other entity.

Section 2. Purpose. This program shall allow real property constructed for the purpose of primary residential housing within the Minoa Farms Subdivision to be exempt from Village taxation, special ad valorem levies and service charges to the extent hereinafter provided.

Section 3. Computation of Exemption. Such New Builds shall be exempt for a period of one year to the extent of 25% of the increased in assessed value thereof attributable to such construction or improvement, and for an additional period of four (4) years; provided however, that the extent of such exemption shall be decreased by 5% each year during such additional period of four (4) years. The following table shall illustrate the computation of tax exemption:

YEAR OF EXEMPTION	PERCENTAGE OF EXEMPTION
1	25%
2	20%
3	15%
4	10%
5	5%

Section 4. Qualification for Exemption/Applicable Real Property.

No such exemption shall be granted unless such construction or improvement is for a new primary residential housing unit located on a vacant lot within the Minoa Farms Subdivision within the Village of Minoa.

Section 5. Application for Exemption.

Such exemption shall be granted only upon application by the owner of such real property on a form prescribed by the Village Board. The original of such application shall be filed with the assessor of the Village of Minoa, or if none, the Town of Manlius, on or before the appropriate taxable status date.

Section 6. Approval of Application.

If the assessor is satisfied that the applicant is entitled to an exemption, he or she shall approve the application, and such real property shall thereafter be exempt from Village taxation, special ad valorem levies and service charges as herein provided, commencing with the assessment roll prepared after the taxable status date thereafter. The assessed value of any exemption granted pursuant to this article shall be entered by the assessor on the portion of the assessment roll provided for property exempt from taxation.

Section 7. Limitation/Change of Use of Exempt Property.

In the event that the real property is sold prior to the final exemption year, the exemption shall run with the land and continue through the exemption term and shall not start over based on the transfer to a new owner. In the event that real property granted an exemption hereunder ceases to be used for primary residential purposes, the exemption granted shall cease.

All in favor; motion carried.

Attorney Hills informed the board of the next step in the process will be for Mayor and Clerk to execute this request and forward to the village Legislative representative.

***REQUEST PERMISSION TO APPLY FOR EXTENSION WITH NYS COMPTROLLER
- ANNUAL AUD FOR FISCAL YEAR ENDING MAY 31, 2017***

Trustee Champagne made a motion, seconded by Trustee Christensen approving the Clerk-Treasurers request to apply for an extension to file Annual Updated Document for fiscal year ending May 31, 2017. All in favor; motion carried.

TRANSFER OF APPROPRIATIONS

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the following transfer of appropriations:

GENERAL FUND					
FROM				TO	
ACCOUNT	TITLE	AMOUNT		ACCOUNT	AMOUNT
A1990.4	CONTINGENCY ACCT	\$ 4,824.40		A1320.4	Auditor - Cont Exp \$ 2,000.00
				A1910.4	Unallocated Insurance \$ 1,117.50
				A8560.4	Shade Trees \$ 1,706.90
A3410.47	Fire Dept / Attorney	\$ 1,750.12		A3410.42	Fire Dept / Insurance \$ 1,750.12
A3410.40	Fire Dept / Misc Cont	\$ 9,465.72		A3410.43	Fire Dept / Vehicles \$ 9,465.72
A8020.42	Planning - Annual Implement Cost	\$ 976.67		A8020.4	Planning / Misc. Cont \$ 976.67
A8160.47	Refuse/Garb - Veh Repair	\$ 1,203.90		A8160.42	Refuse/Garb - Insurance \$ 1,203.90
SEWER FUND					
FROM				TO	
ACCOUNT	TITLE	AMOUNT		ACCOUNT	AMOUNT
G8110.44	SEWER ADM - Attorney	\$ 862.33		G8110.40	SEWER ADMIN - Misc Off \$ 819.83
				G8110.41	SEWER ADMIN - Engineer \$ 42.50
G8130.49	SEWAGE TREAT - Polymer	\$ 125.00		G8130.41	SEWER - STATE FEES \$ 125.00
G8130.20	SEWAGE TREAT - Equipment	\$ 6,708.78		G8130.12	Sewage Treat/Summer Help \$ 2,664.00
				G8130.43	Sewage Treat - Repairs \$ 3,226.29
				G8130.45	Sewage Treat - Biosolids \$ 818.49
G8120.20	Sanitary Sewer - Equipment	\$ 1,743.10		G8120.46	Sanitary Sewer-Veh/Equip Rep \$ 1,743.10

All in favor; motion carried.

FISCAL YEAR END TRANSFER OF APPROPRIATIONS

Trustee Christensen made a motion, seconded by Trustee Abbott authorizing Clerk-Treasurer to make the necessary transfer of appropriations associated with fiscal year end closing. All in favor; motion carried.

TREASURER'S REPORT FOR PERIOD ENDING APRIL 30, 2017

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the Treasurers Report for period ending April 30, 2017. All in favor; motion carried.

ONONDAGA COMMUNITY DEVELOPMENT COOPERATION AGREEMENT AND RESOLUTION DATED 1993

Mayor Brazill stated in spring of 1993 elected village officials executed a Cooperation Agreement and Resolution necessary as a continued participant in the Community Development Block Grant Program and HOME Investment Partnership Program. At that time the agreement would automatically renew each year. Onondaga County Director of Community Development Division has notified the village in writing of the automatic renewal for 2018, 2019, and 2020 which further states if the village opts to withdraw from the agreement the village will no longer be eligible to apply for County Community Development capital construction projects or to participate in any County Community Development housing and commercial rehabilitation or new construction program. If the village chooses to remain as a participant we will no longer be eligible to apply for Small Cities Program or the State Community Development Block Grant Program however we will automatically be a participant in the County's HOME Program should the County continue to receive HOME funding.

Trustee Abbott made a motion, seconded by Trustee Christensen to remain as a participant in Onondaga County Community Development Cooperation Agreement. All in favor; motion carried.

DPW / WTP

SUMMER HOURS OF OPERATION

Trustee Champagne made a motion, seconded by Trustee Christensen to approve DPW and WTP summer hours of operation beginning May 29, 2017 through September 1, 2017; Monday through Thursday 6AM – 3:30PM and Friday's 6AM – 10AM with the exception of Friday, June 2nd 6AM – 11AM. All in favor; motion carried.

FIRE DEPARTMENT

2017 PARADE SCHEDULE

Trustee Abbott made a motion, seconded by Trustee Champagne to approve the following parade schedule:

Minoa Memorial Day Parade, May 29th 11AM, Minoa Field Day Parade, June 3rd at 6PM, Pompey Field Days June 17th at 6PM, New York State Fair - Fireman's Parade August 29th at 6PM, Skaneateles Field Days Parade September 3rd at 6PM

All in favor; motion carried.

AUDIT OF CLAIMS ABSTRACT 24

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #024 in the amounts of General Fund - \$89,598.99 Vouchers 1023 - 1073), Sewer Fund - \$6215.76 (Vouchers 455 - 467), for a total of \$95,814.75 audited and paid. All in favor; motion carried.

ATTORNEY'S REPORT

Nothing new to report.

TRUSTEES' REPORT

Trustee Abbott – nothing new to report.

Trustee Rinaldi reported the roof on the pole barn is almost complete and looks great.

Trustee Christensen reminded everyone participating in the Memorial Day parade to be on-site one hour before the parade which begins at 11am on Monday, May 29, 2017.

Trustee Champagne –reported on new mandate from DEC to reduce chlorine levels in the wastewater treatment process.

MAYOR'S REPORT

Mayor Brazill reported on NYCOM conference and reminded those present of Mark Buzzard's retirement party, Friday, May 26, 2017 at 5:30pm, Links at Erie Village.

COURT

RATE PER SESSION

ATTENDENTS

Mayor Brazill stated after a conversation with Justice Stanley he would like to recommend the board amend their motion to approve a \$15.00 session increase to be contingent upon department head approval and after she holds a staff meeting early in June she will notify me of her decision.

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the \$15.00 session increase contingent upon Justice Stanley's review and approval. All in favor; motion carried.

PUBLIC COMMENT

No comments.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:42pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Lisa L. DeVona
Clerk-Treasurer