

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

October 16, 2017

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*Absent*)
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, Minoa Free Library Director Laura Ravera
and Minoa Free Library board member Linda Stoddard

Mayor Brazill opened the village board meeting at 7:00 pm and Trustee Christensen led those present with the Pledge of Allegiance.

**LITTLE FREE
LIBRARY
PRESENTATION**

Laura Ravera, Director of the Minoa Free Library stated the Minoa Free Library board would like to sponsor two train style “Little Free Library’s” to be placed in the community. The train style boxes would be made by the ESM carpenter class and with the permission of the village board they would like to place one little library in Lewis Park near the playground and the other at Rees Field near the baseball field. The library staff would maintain and stock the little library’s throughout the year. Laura also stated that once the boxes are placed in the community she will register the locations with the national “Little Free Library” organization. The village board thanked Laura and Linda for the presentation and love the idea of placing two little library’s out in the community. The board unanimously agreed the “train style” library was appropriate for the village as well as the proposed locations. The library hopes to have the project completed by spring.

For more information about the Little Library organization visit: <https://littlefreelibrary.org/>

**CLERK-
TREASURER**

MEETING MINUTES – OCTOBER 2, 2017

Trustee Abbott made a motion, seconded by Trustee Rinaldi to approve October 2, 2017 meeting minutes. All in favor; motion carried.

TREASURER’S REPORT- FOR PERIOD ENDING JUNE 30, 2017 AND JULY 31, 2017

Trustee Abbott made a motion, seconded by Trustee Rinaldi to approve the Treasurer’s Report for period ending June 30, 2017 and July 31, 2017. All in favor; motion carried.

INTERMUNICIPAL AGREEMENT – BOCES FOR IT SERVICES

Tabled.

APPROPRIATION TO FIRE RESERVES

Trustee Abbott made a motion, seconded by Trustee Rinaldi to appropriate \$20,000 to Fire Station II reserve account. All in favor; motion carried.

Trustee Rinaldi made a motion, seconded by Trustee Abbott to appropriate \$20,000 to Fire Equipment reserve account. All in favor; motion carried.

TRAINING REQUEST – MANDATORY STATE SAFETY TRAINING

Trustee Abbott made a motion, seconded by Trustee Rinaldi to approve the training request for J. Landry, S. Giarrusso and E. Christensen to attend the mandatory state safety training seminar, October 19, 2017, Village of East Syracuse, 8:45am – 12pm or 1pm – 3:30pm; no fee. All in favor; motion carried.

WTP

PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED ON A/C 1356.0

Trustee Abbott made a motion, seconded by Trustee Christensen to waive \$15.00 penalty on sewer account #1356.0 one-time only. All in favor; motion carried.

AMBULANCE

DISCUSSION – REQUEST FOR PROPOSALS & QUALIFICATIONS

Mayor Brazill stated as soon as he reviews the final RFP it will be released.

NEW EMERGENCY MEDICAL VEHICLE BID SPECIFICATIONS

Trustee Abbott made a motion, seconded by Trustee Christensen to send bid proposal specifications out for new medical emergency vehicle (ambulance) to replace 2011 Ford F350 (A1), to be opened on November 2, 2017 at 12pm. All in favor; motion carried.

**FIRE
DEPARTMENT**

2018 FIRE AND EMS CONTRACT WITH TOWN OF MANLIUS

Trustee Christensen made a motion, seconded by Trustee Abbott authorizing Mayor Brazill and Fire Chief Erich Schepp to execute the 2018 Fire and EMS Protection contract with Town of Manlius in the amount of \$906,991.00. All in favor; motion carried.

VEHICLE EXHAUST EVACUATION SYSTEM BID SPECIFICATIONS

Trustee Christensen made a motion, seconded by Trustee Rinaldi to send bid proposal and specifications out for vehicle exhaust evacuation system for Fire Station II, to be opened on November 2, 2017 at 12pm. All in favor; motion carried.

LIVE BURN TRAINING – OCTOBER 16, 2017 – BELGIUM COLD SPRINGS FIRE DEPT

Trustee Abbott made a motion, seconded by Trustee Christensen to ratify prior approval for fire department members to attend Live Burn training, October 16, 2017 at Belgium Cold Springs Fire District; \$250.00. All in favor; motion carried.

FIRE POLICE APPOINTMENT – MICKEY CRAVER

Trustee Christensen made a motion, seconded by Trustee Abbott to approve Mickey Craver as Fire Police per Chief Schepps appointment contingent upon review of training certification and qualifications for the position. All in favor; motion carried.

PERMISSION TO TAKE ENGINE 22 TO BALDWINVILLE PARADE

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request to take Engine 22 to Baldwinsville holiday parade, November 25, 2017. All in favor; motion carried.

**AUDIT OF
CLAIMS
ABSTRACT 010**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #010 in the amounts of General Fund - \$105,898.11 Vouchers (383 - 428), Sewer Fund - \$19,299.45 (Vouchers 182 - 200), for a total of \$125,197.56 audited and paid. All in favor; motion carried.

**ATTORNEY'S
REPORT**

Nothing new to report.

**TRUSTEES'
REPORT**

Trustee Abbott reported the new Police Chief, Michael J. Crowell, was sworn into office today, and Saturday, October 21st is the opening of new Manlius Fire Station.

Trustee Rinaldi – nothing new to report.

Trustee Christensen reminded everyone of the upcoming annual Halloween Party.

**MAYOR'S
REPORT**

Mayor Brazill reported he and Fire Commissioner Abbott attended the public hearing for 2018 Fire/EMS contract with Town of Manlius which went very well. All three fire departments in the town presented their contract; town board will consider approving them at their town board meeting in November.

**PUBLIC
COMMENT**

No comments.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 7:45pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer