

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

October 2, 2017

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne
Trustee Eric S. Christensen
Trustee Gregory A. Rinaldi
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT: Michael Macko, Pat Abbott, Mike Procopio, Nicholas Paro

Mayor Brazill opened the village board meeting at 7:00 pm and Attorney Hills led those present with the Pledge of Allegiance.

**CLERK-
TREASURER**

MEETING MINUTES – SEPTEMBER 18, 2017

Trustee Champagne made a motion, seconded by Trustee Christensen to approve September 18, 2017 meeting minutes. All in favor; motion carried.

ANNUAL FINANCIAL UPDATED DOCUMENT

Mayor Brazill announced the Annual Financial Updated Document was filed with New York State Office of Comptroller on September 27, 2017.

INTERMUNICIPAL AGREEMENT – BOCES FOR IT SERVICES

Tabled.

DISCUSSION - RESERVES

Tabled.

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICES (NYSMEC)

Trustee Champagne made a motion, seconded by Trustee Christensen to adopt the following resolutions for participation in cooperative energy purchasing:

**RESOLUTION AUTHORIZING PARTICIPATION IN
COOPERATIVE ENERGY PURCHASING SERVICE
(NYSMEC) FOR ELECTRICITY**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Village of Minoa (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Village of Minoa to participate in the NYSMEC, and authorizes and directs William Brazill Mayor to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's

facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1,2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

**RESOLUTION AUTHORIZING PARTICIPATION IN
COOPERATIVE ENERGY PURCHASING SERVICE
(NYSMEC) FOR NATURAL GAS**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *Village of Minoa* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Village of Minoa to participate in the NYSMEC, and authorizes and directs William Brazill Mayor to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

All in favor; motion carried.

WTP

PROPERTY OWNER REQUEST \$30.00 PENALTY BE WAIVED ON A/C 2254.0 DUE TO USPS DELIVERY

Trustee Champagne made a motion, seconded by Trustee Abbott to waive \$30.00 penalty on sewer account #2254.0 due to post office delivery error. All in favor; motion carried.

PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED ON A/C 4272.0

Trustee Christensen made a motion, seconded by Trustee Champagne to waive \$15.00 penalty on sewer account #4272.0 one-time only. All in favor; motion carried.

PROPERTY OWNER REQUEST \$15.00 PENALTY BE WAIVED ON A/C 3309.0

Trustee Christensen made a motion, seconded by Trustee Champagne to waive \$15.00 penalty on sewer account #3309.0 one-time only. All in favor; motion carried.

PROPERTY OWNER REQUEST BOARD REDUCE SEWER RENT TO ONE UNIT FOR PROPERTY LOCATED AT 110 HULBERT STREET

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the request to reduce sewer rent units to one (1) for property located at 110 Hulbert Street contingent upon Plant Operator Giarrusso' inspection of the property. All in favor; motion carried.

AMBULANCE***DISCUSSION – REQUEST FOR PROPOSALS & QUALIFICATIONS***

With no changes to the draft RFP for Ambulance Services Mayor Brazill directed Attorney Hills to finalize the document for release.

FIRE DEPARTMENT***RATIFY PRIOR APPROVAL TO DECLARE SURPLUS EQUIPMENT – 20 YEAR OLD GEAR DRYER (FS2)***

Trustee Abbott made a motion, seconded by Trustee Christensen ratifying prior approval to declare surplus equipment, twenty year old gear and equipment dryer located at Minoa Fire Station II and donate to Kirkville Fire Department. All in favor; motion carried.

DISCUSSION – MINOA TO HOST REGIONAL FEMA GRANT

Mayor Brazill presented for Chief Schepp the proposal to host the regional FEMA grant application for all the fire departments in Town of Manlius and DeWitt and use TenKate Grants00 to prepare application for mobile care fire prop and mobile flash over simulator.

Trustee Abbott made a motion, seconded by Trustee Champagne to host regional FEMA training grant which will include all fire departments in the Town of Manlius and DeWitt; TenKate Grants to prepare grant application; cost not to exceed \$1,000.00. All in favor; motion carried.

AUDIT OF CLAIMS ABSTRACT 009

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the claims on Abstract #009 in the amounts of General Fund - \$42,568.84 Vouchers (345-382), Sewer Fund - \$29,789.58 (Vouchers 164-181), for a total of \$73,358.42 audited and paid. All in favor; motion carried.

ATTORNEY'S REPORT

Nothing new to report.

TRUSTEES' REPORT

Trustee Abbott reported the Town of Manlius Police Committee has selected a new police chief; he expects an official announcement within the week. Trustee Abbott also reported on a very successful meeting with Fire Department line officers, Mayor and Deputy Mayor.

Trustee Rinaldi thanked the DPW crew for their hard work preparing the Lewis Park and streets for Teal Ribbon Run; village looked great.

Trustee Christensen reported that as of today Teal Ribbon Run raised \$77,168.00. Race day statistics: 672 teams registered, 342 individuals, 95 children and the oldest runner registered was 82 years old. Trustee Christensen thanked the volunteers, Mayor, board and DPW for their help this year which resulted in another successful event. The date for next year's race has already been selected, September 22, 2018 and asked for board approval to host the event again. For more information regarding the race and Hope For Heather organization visit:

<http://www.hopeforheather.org/TealRibbonRun.htm>

2018 TEAL RIBBON RUN

Trustee Champagne made a motion, seconded by Trustee Abbott to hold the 2018 Teal Run Ribbon Race, Lewis Park on Saturday, September 22, 2018. All in favor; motion carried.

Trustee Champagne – nothing new to report.

MAYOR'S REPORT

Mayor Brazill stated it was an incredible day; the park was full of vendors and runners of all ages and congratulated Trustee Christensen on a great event.

Mayor Brazill announced the CRC meeting will be held Wednesday, October 4, 2017 at

Town of Manlius Police Department at 6pm.

Mayor Brazill announced Meals on Wheels of Eastern Onondaga County (MOWEOC) will hold their 4th Annual Election Day Pasta Dinner, Fellowship Hall at DeWitt Community Church, November 7, 2017, 3PM-8PM. For more information please visit: <http://mealsonwheelseastonondaga.org//index.html>

**PUBLIC
COMMENT**

Mike Procopio thanked the board for allowing his family to hold his wife's benefit at Lewis Park Pole Barn; it was very successful event.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:37pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer