

**VILLAGE OF MINOA
BOARD OF TRUSTEES**

January 8, 2018

PRESENT:

Mayor William Brazill
Trustee Abbott
Trustee Champagne
Trustee Christensen
Trustee Rinaldi (*Absent*)
Clerk Treasurer Lisa DeVona

Attorney Courtney Hills, Primo & Hills Law Firm

ALSO PRESENT:

Mike Macko, Scot Garland, Kyle Stanley, Ken D ‘Angela, Randy Capriotti, Sr., Randy Capriotti, Jr., Pat Flannery, Melissa Popenfuss, Andy Oot, Matt McGarrity, Mick Craver, Adam Joslin, Amanda Rocco, Cadey Engineri, William Bryant, Thomas Czajak, Erich Schepp, Al Smith, Julie Yu, Barbara Teich-Visle, Teresa Florack, Donna Flores, Trevor VanAuken, Kraig Marquart, David Matthes, Jr., Chuck Spratt, Vinny Carciofolo, Zach VanAuken

Mayor Brazill opened the village board meeting at 7:00 pm and led those present with the Pledge of Allegiance.

**SWEARING IN
CEREMONY –
2018 FIRE
DEPARTMENT
EXECUTIVE
BOARD &
OFFICERS**

Mayor Brazill thanked the members of the Minoa Fire Department for their continued commitment to the department and community.

Fire Commissioner/Trustee Abbott swore in the following Minoa Fire Department members newly elected to office (*):

EXECUTIVE BOARD	
TITLE	NAME
President	Pat Flannery *
Vice President	Tom Czajak
Secretary	Wendy Czajak *
Treasurer	Alan Tompkins
Board of Directors :	Dave Matthes, Jr.*
	Jeremy Erard *
	Scot Garland *
	Chuck Spratt *
	Dave Giocondo *
	Randy Capriotti, Sr. *
	Andy Oot *
CHIEFS AND LINE OFFICERS	
TITLE	NAME
Chief	Matthew McGarrity *
Deputy Chief	Jeremy Erard
1 st Assistant Chief	Chuck Spratt *
Captain Station I	Randy Capriotti, Sr. *
Captain Station II	Jeremy DiBello *
Lieutenant Station I	Tyler Talarico *
Lieutenant Station I	<i>Vacant</i>
Lieutenant Station II	<i>Vacant</i>
Lieutenant Station II	<i>Vacant</i>

The village board congratulated the newly elected Executive Officers and Line Officers.

**APPOINTMENT –
FIRE POLICE**

WILLIAM BRYANT, JR., MIKE LOSTUMO, MICKY CRAVER

Trustee Christensen made a motion, seconded by Trustee Champagne that William Bryant, Jr., Mike Lostumbo and Mickey Craver be appointed to Fire Police for the Minoa Volunteer Fire Department for a term of one year to expire January 1, 2019. All in favor; motion carried.

**FIRE
DEPARTMENT**

BID SPECIFICATIONS FOR NEW SQUAD BOX ONLY

Chief McGarrity presented the board with bid specifications for a compartment/utility box to be mounted on new 2018 Chevrolet Silverado 3500HD already on order with East Syracuse Chevrolet under NYS OGS contract (PO#011817).

The board reviewed the specifications with no further questions.

Trustee Champagne made a motion, seconded by Trustee Abbott to put bid specifications out to bid with a bid opening of February 7, 2017 at 2:00pm. All in favor; motion carried.

TRAINING REQUEST – MELISSA POPENFUSS – EMT CLASS

Trustee Abbott made a motion, seconded by Trustee Christensen to approve training request for Melissa Popenfuss to attend EMT classes, February 12 – June 21, 2018 at Manlius Fire Department; \$20.00 class fee. All in favor; motion carried.

TRAINING – EMPIRE SAFETY & CONSULTING

Trustee Abbott made a motion, seconded by Trustee Christensen to approve training request to use Empire Safety & Consulting, February 19, 2018 for Hazards, 1st Responder Awareness, Station Safety, Workplace Violence; \$800.00 for one (1) am session and one (1) pm session. All in favor; motion carried.

**PUBLIC HEARING –
SPECIAL USE
PERMIT
THEKCHEN
CHOLING USA**

***PUBLIC HEARING – SPECIAL USE PERMIT FOR MONUMENT SIGN –
THEKCHEN CHOLING, USA***

Trustee Champagne made a motion, seconded by Trustee Christensen to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 7:10pm.

Attorney Hills stated the applicant, Thekchen Choling, USA, 109 East Avenue is seeking site plan review by the Village Planning Board for consideration of a change of use for the premises (tax parcel #001.-03-28.0). The current use of the premises is a funeral home. The applicant is proposing a mixed religious/office/residential use, more specifically the addition of office space on the second floor and residential space on the second and third floors. In addition the applicant seeks a Special Permit from the Board of Trustees pursuant to Village Code Section 160-17.1K for a monument/freestanding sign. The village Planning Board has continued their December 14, 2017 public hearing until the Board of Trustees has reviewed the special permit for monument/freestanding sign. Applicant proposes the installation of a new sign insert (2'-1 ¾ x 3'-11"), wording "Thekchen Choling Buddhist Temple" on an existing monument structure at the front of the building; the proposed sign would be illuminated by low wattage LED lights with hours of operation from 5pm to 10pm. Onondaga County Planning Board pursuant to NY General Municipal Law Section 239 has determined the proposed signage would have no significant adverse inter-community or

county-wide implications.

Mayor Brazill asked the board if they had any questions or comments pertaining to the applicant. With no questions from the board Mayor Brazill opened the public hearing up to the public.

Public Comments:

Al Smith, 133 East Avenue asked what does the sign look like? Will there be any other signage on the property?

Al Smith stated he attended the December 14, 2017 Planning Board meeting and wanted to know if the applicant was pursuing the variance for parking spaces?

Attorney Hills stated the applicant has amended their site plan applicant with reference to parking and no longer needs to apply for a variance.

Donna Flores and Julie Yu, 109 East Avenue, applicants for the temple presented a parking plan and sketch of the signage for Mr. Smith and the board to review.

Mr. Smith thanked the board for chance to ask questions and stated as you know the business located directly behind his property has had issues with parking, deliveries, trash and noise over the years and he is cautious of any new businesses because of the close proximity to residential homes.

With no further questions from the public or the board, Trustee Christensen made a motion, seconded by Trustee Abbott to close the public hearing.

Mayor Brazill closed the public hearing at 7:18pm.

CONSIDERATION – SPECIAL USE PERMIT THEKCHEN CHOLING USA – ***SPECIAL USE PERMIT – MONUMENT/FREESTANDING SIGNAGE – 109 EAST AVE***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve the special permit application for the proposed freestanding/monument sign for Thekchen Choling Buddhist Temple as submitted and discussed. All in favor; motion carried.

PUBLIC HEARING – LOCAL LAW #1 – ***PUBLIC HEARING – LOCAL LAW #1 FOR 2018 – AMENDING CHAPTER 160 ENTITLED “ZONING”***

Trustee Champagne made a motion, seconded by Trustee Abbott to waive the reading of legal notice and open the public hearing. All in favor; motion carried.

Mayor Brazill opened the public hearing at 7:20pm.

Attorney Hills stated in 2016, the Village Board conducted a comprehensive review of the Village Code, and determined same should be amended to provide for certain grammatical corrections and other recommended amendments to ensure compliance with state and federal statute and present a more clear, beneficial and understandable document for public use. By duly adopted Local Law No. 8 of 2016, the Village enacted such amendments. Subsequent to the adoption of Local Law No. 8, the Village Board learned of certain errors with respect to the regulation of storage sheds contained there. More specifically, Section 13 of said Local Law No. 8 called for an amendment to Section 187-77B of the Village Code. However, no such Chapter 187 exists in the Village Code. Therefore the Village Board desires to correct such error through the adoption of this Local Law No. 1 of 2018.

Mayor Brazill opened the public hearing up to the board for comments. With no comments from the Board the public hearing was opened for public comment.

With no comments from the public Trustee Champagne made a motion, seconded by Trustee Abbott to close the public hearing. All in favor; motion carried.

Mayor Brazill closed the public hearing at 7:22pm.

CONSIDERATION – LOCAL LAW #1 ***PUBLIC HEARING – LOCAL LAW #1 FOR 2018 – AMENDING CHAPTER 160 ENTITLED “ZONING”***

Trustee Abbott made a motion, seconded by Trustee Champagne to adopt Local Law #1 for 2018 amending Chapter 160 entitle Zoning as drafted and discussed above. All in favor; motion carried.

CELEBRATION ***ANNUAL EASTER EGG HUNT***

Trustee Abbott made a motion, seconded by Trustee Champagne to hold the annual Easter Egg Hunt in Lewis Park on March 31, 2018 beginning at 10:30am. All in favor; motion carried. For more information visit our website: <http://www.villageofminoa.com/Misc/2018%20Easter%20Flyer%20on%20letterhead.pdf>

CODE ENFORCEMENT

PERMISSION TO ATTEND NYSBOC CENTRAL CHAPTER 13TH CONFERENCE

Trustee Christensen made a motion, seconded by Trustee Champagne to approve training request for Mike Murnane to attend NYSBOC Central Chapter 13th Educational Conference, April 10-12, 2017 at the Holiday Inn, Liverpool at a cost of \$360.00 (full conference cost). All in favor; motion carried.

ELECTION – MARCH 20, 2018

RESOLUTION – NO REGISTRATION DAY

Trustee Christensen made a motion, seconded by Trustee Champagne that the village will not participate in a registration day for village election on March 20, 2018. All in favor; motion carried.

RESOLUTION – POLLING PLACE & HOURS

Trustee Christensen made a motion, seconded by Trustee Champagne that the polling place for village election on March 20, 2018 will be the Golden Age Room in the Municipal Building with polls opening at 12noon and closing at 9pm. All in favor; motion carried.

CLERK-TREASURER

MEETING MINUTES – DECEMBER 18, 2017

Trustee Champagne made a motion, seconded by Trustee Christensen to approve meeting minutes for December 18, 2017 as submitted. All in favor; motion carried.

INTERMUNICIPAL AGREEMENT WITH BOCES FOR IT SERVICES

Trustee Champagne announced he will meet with BOCES representative Kevin Clapp this Friday at 9:00am and request this item be tabled until the next board meeting.

TREASURERS REPORT FOR PERIOD ENDING DECEMBER 31, 2017

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the Treasurers Report for period ending December 31, 2017. All in favor; motion carried.

ATTORNEY’S REPORT

Nothing new to report.

TRUSTEES’ REPORT

Trustee Abbott reported the Town of Manlius Police will be conducting quality control survey; if you receive one please take the time to answer the questions.

Trustee Christensen – nothing new to report.

Trustee Champagne reported on the future replacement of the trickling filter anticipated to cost approximately \$90,000. He also reported there are approximately 156 expired licensed wastewater treatment plant operators in the area and that only thirty-seven (37) individuals passed their certification testing. The position requires many hours of training each year and qualifying work experience before you can apply for the examinations.

MAYOR'S REPORT Nothing new to report.

**AUDIT OF CLAIMS
ABSTRACT 15** A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #015 in the amounts of General Fund - \$70,561.27 (Vouchers 608 - 655), Sewer Fund - \$5,099.15 (Vouchers 287 - 314), for a total of \$75,660.42 audited and paid. All in favor; motion carried.

PUBLIC COMMENT Mayor Brazill announced the Fire Chief's of Fayetteville, Minoa and Manlius will give their Fire Tower Presentation at Jamesville DeWitt High School, January 10th at 6pm and the Legislative Breakfast, January 27th at 8am in Camillus. He also reminded the board of the Ambulance Service presentation scheduled for the next village board meeting.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Christensen to adjourn the village board meeting at 7:41pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

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Clerk-Treasurer