

MAYOR

Richard J. Donovan

TRUSTEES

John M. Abbott
William F. Brazill
John H. Champagne
Eric S. Christensen

CLERK-TREASURER

Lisa L. DeVona

LEGAL COUNSEL

Primo & Hills Law Firm



VILLAGE OF MINOA
240 N. Main Street
Minoa, New York 13116
Office 315-656-3100
Fax 315-656-0825
www.villageofminoa.com

Celebrating 100 Years
1913 - 2013

June 2, 2015

DEC Central Office
MS4 Permit Coordinator
625 Broadway
Division of Water – 4th Floor
Albany, NY 12233-3505

Re: Stormwater Management Program Annual Report

To Whom It May Concern:

At the regularly scheduled Village Board Meeting held on June 1, 2015, the enclosed Stormwater Management Program MS4 Annual Report was approved for submission to the Department of Environmental Conservation.

If you should have any questions, please do not hesitate to contact me at (315) 656-3100.

Sincerely,

Lisa L. DeVona
Clerk-Treasurer

Enclosures

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2015

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID
N Y R 2 0 A

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2015

Name of MS4 Village of Minoa

SPDES ID
N Y R 2 0 A 229

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per ... GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name RICHARD MI J Last Name DONOVAN

Title MAYOR

Address 240 N. MAIN STREET

City MINOA State NY Zip 13116

eMail RDONOVAN@VILLAGEOFMINOA.COM

Phone (315) 656-3100 County ONONDAGA

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, **2015**

Name of MS4 **Village of Minoa**

SPDES ID
N Y R 2 0 A **229**

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- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name **RICHARD** MI **J** Last Name **GREENE**

Title **STORMWATER MANAGEMENT OFFICER**

Address **240 N. MAIN STREE**

City **MINOA** State **NY** Zip **13116**

eMail **RGREENE@VILLAGEOFMINOA.COM**

Phone **(315) 656-3100** County **ONONDAGA**

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2015

Name of MS4

Village of Minoa

SPDES ID

N Y R 2 0 A 229

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name

RICHARD

MI

J

Last Name

GREENE

Title

STORMWATER MANAGEMENT COORDINATOR

Address

240 N. MAIN STREET

City

MINOA

State

NY

Zip

13116-

eMail

AGREENE@VILLAGEOFMINOA.COM

Phone

(315) 656-3100

County

ONONDAGA

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2015

Name of MS4 Village of Minoa

SPDES ID
N Y R 2 0 A 229

Section 2 - Contact Information

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name
LISA DEVONA

Title
CLERK-TREASURER

Address
240 N. MAIN STREET

City State Zip
Minoa NY 13116

eMail
ldevona@villageofminoa.com

Phone County
(315) 656-3100 ONONDAGA

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2 0 1 5

Name of MS4 Village of Minoa

SPDES ID
N Y R 2 0 A 229

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C N Y S t o r m w a t e r C o a l i t i o n

Partner/Coalition Name (con't.)

SPDES Partner ID - If applicable

N Y R 2 0

Address

1 2 6 N . S a l i n a S t r e e t S u i t e 2 0 0

City

State

Zip

S y r a c u s e N Y 1 3 2 0 2 - 1 0 6 5

eMail

B e r t u c h @ c n y r p d b . o r g

Phone

(3 1 5) 4 2 2 - 8 2 7 6

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1 M u l t i p l e T a s k s
- MM2
- MM3
- MM4
- MM5
- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

Public education program includes an enhanced focus on the sources, impacts, and strategies for addressing phosphorus in the Onondaga Lake watershed and pathogens in the Lower Seneca River

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2015

Name of MS4 Village of Minoa

SPDES ID
N Y R 2 0 A 229

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name RICHARD MI J Last Name DONOVAN

Title (Clearly print title of individual signing report)
MAYOR

Signature


Date
06 / 02 / 2015

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- | | | | | | | |
|--|---------------------|--|---|---|---|---|
| <input type="radio"/> Construction Site Operators Trained | # Trained | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | |
| | | | | | | |
| <input checked="" type="radio"/> Direct Mailings | # Mailings | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>6</td></tr></table> | | | | 6 |
| | | | 6 | | | |
| <input checked="" type="radio"/> Kiosks or Other Displays | # Locations | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>3</td><td>7</td></tr></table> | | | 3 | 7 |
| | | 3 | 7 | | | |
| <input checked="" type="radio"/> List-Serves | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td>5</td><td>0</td><td>3</td></tr></table> | | 5 | 0 | 3 |
| | 5 | 0 | 3 | | | |
| <input checked="" type="radio"/> Mailing List | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td>5</td><td>0</td><td>2</td></tr></table> | | 5 | 0 | 2 |
| | 5 | 0 | 2 | | | |
| <input checked="" type="radio"/> Newspaper Ads or Articles | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>1</td></tr></table> | | | | 1 |
| | | | 1 | | | |
| <input checked="" type="radio"/> Public Events/Presentations | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td>6</td><td>2</td><td>1</td></tr></table> | | 6 | 2 | 1 |
| | 6 | 2 | 1 | | | |
| <input checked="" type="radio"/> School Program | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>5</td><td>4</td></tr></table> | | | 5 | 4 |
| | | 5 | 4 | | | |
| <input type="radio"/> TV Spot/Program | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | |
| | | | | | | |
| <input checked="" type="radio"/> Printed Materials: | Total # Distributed | <table border="1" style="display: inline-table;"><tr><td>2</td><td>6</td><td>1</td><td>2</td></tr></table> | 2 | 6 | 1 | 2 |
| 2 | 6 | 1 | 2 | | | |

Locations (e.g. libraries, town offices, kiosks)

m	u	n	i	c	i	p	a	l		o	f	f	i	c	e	s			
e	v	e	n	t		b	o	o	t	h	s								
S	W	C	D		o	f	f	i	c	e	s								
a	n	i	m	a	l		s	h	e	l	t	e	r	s	/	v	e	t	s

Other:

Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID
N Y R 2 0 A 2 2 9

3. Web Page cont.: Provide specific web addresses - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: CNY Stormwater Coalition

SPDES ID: N Y R 2 0 A 2 2 9

3. Web Page con't.: Provide specific web addresses - not home page.

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MS4 Annual Report Form

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Name of MS4/Coalition

SPDES ID
N Y R 2 0 A229

3. Web Page con't.: Provide specific web addresses - not home page.

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URL

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T o g e t h e r - 8 2

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Electronic Outreach to CNY Contractors & Developers: Provide direct information on topics of interest to construction developers with a focus on current construction permit requirements and a additional considerations for doing business in MS4 communities. Information will be presented in a newsletter format and posted as a PDF on the stormwater website. The newsletter will be promoted via a bulk postcard mailing with additional assistance form the CNY Home Builders and Remodelers Association. PDFs will be available for distribution at municipal buildings and websites.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

200 postcards were sent to individual contractors notifying them that the newsletter was available on the CNY Stormwater website. PDFs were distributed to the Coalition members for distribution and/or use on municipal websites. The CNY Homebuilders and Remodelers Association requested the PDF for distribution to its membership. Anecdotal feedback from local contractors, designers and municipal representatives indicated the message was appropriately formatted and targeted. The CNY Home Builders Association requested permission to reproduce and distribute the newsletter in its own newsletter.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Content will be updated and the same promotional mailing will be done in advance of posting the Spring 2015 newsletter on the CNY Stormwater website. The newsletter will also be made available to the CNY Home Builders & Remodelers for use in whole or in part. MS4s will also receive a PDF newsletter for posting on individual municipal websites.

MS4 Annual Report Form

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

A seasonally themed, electronic newsletter will be developed and distributed to interested individuals. The newsletter will maintain a focus on primary pollutants of concern, stormwater processes, and will offer advice on reducing negative water quality impacts through simple actions. The newsletter will encourage participation in locally sponsored events that support stormwater management and protection efforts.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Gardens and Gutters was electronically distributed on 4/28/14, 8/11/14, 10/17/14, and 12/10/14. A distribution database of approximately 100 individuals is continually updated to reflect new subscribers and current contacts. The newsletter is promoted at public events, on-line, and through direct contact and promotion with existing organizations and groups with a complimentary focus. The standard template continues to receive positive feedback on length and use of graphics.

C. How many times was this observation measured or evaluated in this reporting period?

			4
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Gardens and Gutters will continue to be distributed electronically in 2015. Additional efforts will be made to grow the distribution list. The newsletter will also be posted on the CNY stormwater website and made available in PDF format for inclusion on municipal websites, or for reprint and hard copy distribution.

MS4 Annual Report Form

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SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

CNY RPDB will conduct a "lessons learned" workshop for Planning Boards, Code Enforcement Officers, and Highway Superintendents that will examine issues and obstacles to compliance with permit requirements such as SWPPP review using the new runoff reduction standards, implementation of GI, and revisions of local plans/policies to facilitate low impact development, and to identify opportunities to improve the processes that support these activities.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The October 20, 2014 workshop, held at the Liverpool Fire Hall in Liverpool, NY was attended by 25 municipal representatives. Feedback from attendees was positive relative to the information presented (quality, usefulness, relevancy of information); however, some those that did not attend noted that they have had significant access to GI related information over the past several years and felt the workshop would be repetitive. The workshop presentation and handout materials were also

C. How many times was this observation measured or evaluated in this reporting period?

				1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

At least two training workshops will be conducted for MS4 officials/staff in 2015. Specific topics and audiences will be determined based on feedback from MS4s, NYS DEC Region 7 and changes to the stormwater permit requirements. Workshop schedules will be determined in accordance with normal "press" times of the target audiences. It is believed this will allow the workshops to be more responsive to perceived training needs and therefore, more relevant to more municipal representatives

MS4 Annual Report Form

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Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Secure exhibitor booth space and two public events, and develop appropriate informational displays and handout materials. Efforts will be made to identify public events with reliably high attendance and complimentary objectives. Appropriately targeted materials and a stormwater display will be maintained and available for use at municipal events.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Exhibitor activities included the My Green School Day at Tykes Tuesday Series/Destiny on 8/26/14 (estimated attendance 150), Syracuse Clean Water Fair sponsored by Onondaga County Water Environment Protection on 9/6/14 (estimated attendance 350); and the Westcott Street Cultural Fair on 9/14/14 (annual attendance 8,000). Approximately 1,635 informational handouts were distributed (lawn and garden care, scoop the poop, green infrastructure, make a personal commitment to clean

C. How many times was this observation measured or evaluated in this reporting period?

			3
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The CNY Stormwater Coalition Booth will be set up and staffed at 2 public events in 2014: locations to be determined. Materials will be updated and replaced as needed to stay current and relevant to SUA requirements.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Maintain a regional stormwater website and information library for reference and use by regulated MS4s and the general public in the Syracuse Urban Area.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The stormwater website is successfully functioning as a municipal and public education tool based on th3 3,645 recorded "hits" during the permit year. This represents a 10% increase in usage over the previous year. Hits to the stormwater library pages were also up 14% over the previous year.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Website content will be continuously updated as new information becomes available or is no longer relevant. Content and usability will be improved through access changes. The website will be promoted as an educational tool for the general public and stormwater professionals in both the private and public sectors.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

CNY RPDB will conduct a workshop for Municipal Stormwater Program Coordinators as a follow up to the 2012 training on Stormwater Management Plan development and implementation. The workshop will include a discussion of new methods for evaluating SWMPs, long term tracking of measurable goals, and if available, use of the new reporting process for MS4 Annual Reporting.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The December 2, 2014 workshop was held at CNY RPDB and was attended by 23 municipal representatives. The workshop addressed evaluating the effectiveness of MS4 SWMPs, developing measurable goals and preparing for a DEC Audit. The annual reporting mechanism/new long term tracking mechanism was not available and review of the WTM was limited in response to previous efforts completed in association with No-Net-Increase modeling.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

At least two training workshops will be conducted for MS4 officials/staff in 2015. Specific topics and audiences will be determined based on feedback from MS4s, NYS DEC Region 7 and changes to the stormwater permit requirements. Workshop schedules will be determined in accordance with normal "press" times of the target audiences. It is believed this will allow the workshops to be more responsive to perceived training needs and therefore, more relevant to more municipal representatives.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

CNY Stormwater Coalition

SPDES ID

N	Y	R	2	0	A	2	2	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Syracuse Post Standard Stormwater Pullout: Develop a 4-page pullout to be distributed in the main section of the daily Syracuse Post Standard newspaper that focuses on stormwater processes, impacts, issues of concern, primary pollutants of concern, and citizen generated solutions.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The pullout was published on April 22, 2014. As reported by the Post Standard, home delivery, on-line subscriptions and point of sale editions sold that day totaled 186,250.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

A similar "advertisement" will be published in a Syracuse newspaper in April 22, 2015. Recent changes in the format and publishing schedule of the Syracuse Post Standard is forcing us to reconsider other options for publication based on readership, distribution trends and costs. The publication will be distributed in PDF format for inclusion on municipal websites or reprint for hard copy distribution at municipal buildings and public events.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 5

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Minoa

SPDES ID
N Y R 2 0 A 2 2 9

Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

- Cleanup Events # Events
- Comments on SWMP Received # Comments
- Community Hotlines

Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Phone # (<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
- Community Meetings # Attendees
- Plantings Sq. Ft.
- Storm Drain Markings # Drains 160
- Stakeholder Meetings # Attendees
- Volunteer Monitoring # Events
- Other: Volunteer Stewardship Program

2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided? Yes No

- List-Serve # In List
- Newspaper Advertising # Days Run
- TV/Radio Notices # Days Run
- Other: VILLAGE OF MINOA

Web Page URL: Enter URL(s) on the following two pages.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Minoa

SPDES ID
N Y R 2 0 A 2 2 9

2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

WWW.VILLAGEOFMINOA.COM/STORMWATER.
R.

URL

URL

URL

URL

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Minoa

SPDES ID
N Y R 2 0 A 2 2 9

4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

05 / 10 / 2015

4.b. For how many days was/will this report be posted?

365

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

06 / 01 / 2015

If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Minoa									
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SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

C. How many times was this observation measured or evaluated in this reporting period?

--	--	--	--

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, **2015**

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition **Village of Miriwa**

SPDES ID
N Y R 2 0 A 2 2 9

8. URL(s) con't.:

Please provide specific address of page where map(s) can be accessed - not home page

URL

Grid for URL entry (3 rows)

9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report? Yes No

10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law? Yes No NT

11. What percent of staff in relevant positions and departments has received IDDE training? **100** %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Mirioa									
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SPDES ID

N	Y	R	2	0	A	2	2	9
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Annually, clean all road-side catch basins in the Village of Mirioa

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

During annual cleaning, we look for possible illicit discharges and make repairs to any of the basins in need of repair.
--

C. How many times was this observation measured or evaluated in this reporting period?

			2
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

V	i	l	l	a	g	e	o	f	M	i	n	o	a
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SPDES ID

N	Y	R	2	0	A	2	2	9
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

0	0	1
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- 1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No
- 1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No
3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		0
--	--	---
4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT
- If Yes, how many public comments were received during this reporting period?

		0
--	--	---
5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- Notices of Violation #

		0	0	3
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 No Authority
- Stop Work Orders #

		0	0	0
--	--	---	---	---

 No Authority
- Criminal Actions #

		0	0	0
--	--	---	---	---

 No Authority
- Termination of Contracts #

		0	0	0
--	--	---	---	---

 No Authority
- Administrative Fines #

		0	0	0
--	--	---	---	---

 No Authority
- Civil Penalties #

		0	0	0
--	--	---	---	---

 No Authority
- Administrative Orders #

		0	0	0
--	--	---	---	---

 No Authority
- Enforcement Actions or Sanctions #

		0	0	0
--	--	---	---	---
- Other #

		0	0	0
--	--	---	---	---

 No Authority

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Minoa

SPDES ID
N Y R 2 0 A 2 2 9

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 001

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 001

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 002

3. What percent of active construction sites were inspected during this reporting period? NT 100 %

4. What percent of active construction sites were inspected more than once? NT 100 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2015

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Village of Minoa

SPDES ID
N Y R 2 0 A 2 2 9

6. con't.:

Submit additional pages as needed.

MS4/Coalition Office

Department

OFFICE OF CODE ENFORCEMENT

Address

240 N MAIN ST

City

MINOA

Zip

NY

13116

Phone

(315) 656-3100

Library

Address

City

Zip

Phone

() -

Other

Address

City

Zip

Phone

() -

Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

VERIFY WEEKLY DEVELOPERS INSPECTION REPORTS BY PERSONALLY INSPECTING SITES

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

BY OBSERVING THE DEVELOPERS RESPONSE ACTIONS EFFECTIVENESS OF THE MEASURABLE GOAL IS DETERMINED

C. How many times was this observation measured or evaluated in this reporting period?

		3	1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

NYS DEC HAS AUTHORIZED DEVELOPERS TO SUSPEND INSPECTIONS FOR 2015. WEEKLY INSPECTIONS CONTINUE TO BE MADE.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		0
--	--	---

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

	1	0
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 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

NO POST-CONSTRUCTION PROJECTS

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

NO POST-CONSTRUCTION PROJECTS

C. How many times was this observation measured or evaluated in this reporting period?

			0
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

NO POST-CONSTRUCTION PROJECTS

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

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1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Self-Assessment</u>			
	<u>Addressed in SWMP?</u>		<u>Operation/Activity/Facility performed within the past 3 years?</u>	
	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Bridge Maintenance.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Winter Road Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Salt Storage.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Solid Waste Management.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
New Municipal Construction and Land Disturbance..	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Right of Way Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Marine Operations.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Hydrologic Habitat Modification.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Parks and Open Space.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Municipal Building.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Stormwater System Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Other.....	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

				8
--	--	--	--	---
- Streets Swept (Number of miles X Number of times swept) # Miles

			1	3
--	--	--	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

		1	7	5
--	--	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

--	--	--	--	--
- Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

					.	
--	--	--	--	--	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				2
--	--	--	--	---

4. What was the date of the last training?

0	4	/	1	2	/	2	0	1	5
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5. How many municipal employees have been trained in this reporting period?

		4
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6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

	4	0	%
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	5
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

TO CLEAN AND INSPECT AND REPAIR ON ALL ROADSIDE CATCH BASINS IN THE VILLAGE OF MINOA

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

THE SIZE OF THE VILLAGE ALLOWS US TO MEET OUR MEASURABLE GOALS ON AN ANNUAL SCHEDULE

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

OUR MAY TO OCTOBER SCHEDULE FOR CLEANING AND INSPECTIONS OF CATCH BASINS ALLOWS US TO MEET OUR GOALS AND HANDLE ANY NEW PROBLEMS THAT MAY OCCUR