

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 1 0

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID
N Y R 2 0 A

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 0

Name of MS4 VILLAGE OF MINOA

SPDES ID
N Y R 2 0 A 2 2 9

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

- 1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
- 2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
- 3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
- 4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
- 5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name R I C H A R D MI J Last Name D O N O V A N

Title M A Y O R

Address 2 4 0 N . M A I N S T R E E T

City M I N O A State N Y Zip 1 3 1 1 6 -

eMail R D O N O V A N @ V I L L A G E O F M I N O A . C O M

Phone (3 1 5) 6 5 6 - 3 1 0 0 County O N O N D A G A

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip

eMail

Phone County

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name R I C H A R D MI J Last Name G R E E N E

Title S T O R M W A T E R M A N A G E M E N T O F F I C E R

Address 2 4 0 N . M A I N S T R E E T

City M I N O A State N Y Zip 1 3 1 1 6 -

eMail R G R E E N E @ V I L L A G E O F M I N O A . C O M

Phone (3 1 5) 6 5 6 - 3 1 0 0 County O N O N D A G A

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2010

Name of MS4

SPDES ID

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

Partner/Coalition Name (con't.)

SPDES Partner ID - If applicable

Address

City

State Zip

-

eMail

Phone

() -

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1
- MM2
- MM3
- MM4
- MM5
- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification(MCC) Form

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Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name MI Last Name

Title (Clearly print title of individual signing report)

Signature


Date
0 6 / 2 2 / 2 0 1 0

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- | | | | | | | | |
|--|---------------------|--|---|---|---|---|---|
| <input type="radio"/> Construction Site Operators Trained | # Trained | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | |
| | | | | | | | |
| <input checked="" type="radio"/> Direct Mailings | # Mailings | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>6</td></tr></table> | | | | | 6 |
| | | | | 6 | | | |
| <input checked="" type="radio"/> Kiosks or Other Displays | # Locations | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>6</td><td>2</td><td> </td></tr></table> | | | 6 | 2 | |
| | | 6 | 2 | | | | |
| <input checked="" type="radio"/> List-Serves | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>7</td><td>2</td><td> </td></tr></table> | | 1 | 7 | 2 | |
| | 1 | 7 | 2 | | | | |
| <input checked="" type="radio"/> Mailing List | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td>5</td><td>7</td><td>9</td><td> </td></tr></table> | | 5 | 7 | 9 | |
| | 5 | 7 | 9 | | | | |
| <input type="radio"/> Newspaper Ads or Articles | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | |
| | | | | | | | |
| <input checked="" type="radio"/> Public Events/Presentations | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>0</td><td>2</td><td> </td></tr></table> | | 1 | 0 | 2 | |
| | 1 | 0 | 2 | | | | |
| <input type="radio"/> School Program | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | |
| | | | | | | | |
| <input type="radio"/> TV Spot/Program | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | |
| | | | | | | | |
| <input checked="" type="radio"/> Printed Materials: | Total # Distributed | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>0</td><td>3</td><td>3</td></tr></table> | | 1 | 0 | 3 | 3 |
| | 1 | 0 | 3 | 3 | | | |

Locations (e.g. libraries, town offices, kiosks)

P	U	B	L	I	C		L	I	B	R	A	R	I	E	S				
M	U	N	I	C	I	P	A	L		B	U	I	L	D	I	N	G	S	
V	E	T	E	R	E	N	A	R	I	A	N		O	F	F	I	C	E	S

Other:

R	A	D	I	O		S	P	O	T	S									
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Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL

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C	N	Y	R	P	D	B	.	O	R	G	/	S	T	O	R	M	W	A	T	E	R	/	M	S	4	/	A	D	D	R	E
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URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2010

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition:

SPDES ID

N	Y	R	2	0	A	2	2	9
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3. Web Page cont.: Provide specific web addresses - not home page.

URL

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URL

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URL

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MS4 Annual Report Form

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Name of MS4/Coalition

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Provide direct information to topics of interest to construction contractors and developers through three direct informational mailings between June 2009 and May 2010.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The number of contacts on the distribution list continues to rise upon request from the target audience suggesting that information is being shared and viewed to have merit. Content is determined by requests for information received in between mailings and changes in statewide construction/post construction requirements.

C. How many times was this observation measured or evaluated in this reporting period?

			2
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The final scheduled contractor mailing will be sent in May 2010.

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Conduct a follow up to the 2007 SUS Stormwater Public Education Survey to assess the effectiveness of ongoing regional education and outreach efforts and to identify areas in need of improvement.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Not yet evaluated

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The original stormwater survey instrument has been formatted for electronic distribution and will be made available online and in hard copy. The survey will be distributed and promoted in late April through May. A student intern will be employed to complete analysis of all survey responses and prepare a final report under supervision by CNY RPDB. The report will be distributed to participating MS4s in August, 2010.

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

Update and provide training on simple record keeping procedures/tracking mechanisms to facilitate annual reporting of specific compliance activities and to provide concrete records for compliance audits.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

MS4 Program Effectiveness Evaluation Forms and a list of SWMP contents were presented to MS4 representatives at a use and training meeting held on 10/29/10. The forms were distributed electronically to all designated contacts on 11/4/09. Two requests for feedback on the usefulness and degree to which the forms were adopted generated only 2 responses, both of which were positive.

C. How many times was this observation measured or evaluated in this reporting period?

			2
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

No additional work is planned under the current education program contract.

MS4 Annual Report Form

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2	0	1	0
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Name of MS4/Coalition

V	I	L	L	A	G	E		O	F		M	I	N	O	A
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SPDES ID

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Develop and/or modify and distribute existing education and outreach materials for primary target audiences. topics may include low phosphorus/no phosphorus fertilizer, soil testing, pet waste, native plants to control erosion and/or the dangers of discharging materials into storm sewers.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

First of three distributions (focused on pet waste) was sent to veterinary offices, public libraries, animal shelters and municipal buildings in the 3 county SUA in November, 2009. A survey response form was sent to veterinary offices and shelters. Responses indicated that the information was useful and additional brochures will be printed from the stormwater website and distributed when the initial supply of brochures is depleted.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The following tasks are underway and will be completed as follows: School posters have been designed, and are awaiting final price quotes for printing. Posters will be distributed to every public elementary, middle and high school building in the 3 regulated SUA in late April, 2010. Narrative has been developed and a contact list is being updated for distributing the final targeted mailing to landscape/garden centers and local gardening groups and public libraries in May, 2010.

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4. Evaluating Progress Toward Measurable Goals MCM 1

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A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Develop and produce 2, thirty second radio commercials to air on two highly ranked and distinctly different radio stations (WSYR and B104.7) during prime listening hours over a one week period. The commercials will promote general awareness about stormwater pollutants, pathways, impacts and controls.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Commercial No. 1 aired 12 times on WSYR - 570 AM between July 13 and July 16, 2009. Estimated listeners reached in the 3 county target area: 46,400. Commercial No 2. aired 30 times on WBBS - 104.7 FM between July 13 and July 19, 2009. Estimated listeners reached in the 3 county target area: 90,600. Anecdotal feedback and response received suggested these commercials were entertaining and informative.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

No further radio commercials are planned under the current education program contract.

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Develop a multi-page stormwater education supplement to the Syracuse Post Standard targeted toward the general public. The supplement will present basic information on stormwater pollutants, pathways, impacts and controls and will be distributed within all home delivery and point of sale editions of the Post Standard sold in Madison, Onondaga and Oswego Counties on a single day in Spring 2010

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The narrative, graphics and layout have been completed and submitted to the Post Standard for distribution on April 22, 2010 as the centerfold of the Neighbors section. Anticipated readership: 205,000. Feedback and requests for reprints of a similar education supplement suggest the level and quality of information presented was well received and useful.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Following publication of the Post Standard supplement on April 22, 2010, no further newspaper supplements are planned under the current education program contract.

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Conduct a workshop for municipal planning board members and code enforcement officers to address regulatory requirements related to construction and post-construction stormwater management, jurisdictional responsibilities related to transfer of property from private to public ownership.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

47 municipal officials representing 23 regulated MS4s received training and information related to the roles of planning boards, code enforcement officers, highway departments, SWPPP reviews, site inspections, acceptance of post construction practices, funding mechanisms, jurisdictional issues, intermunicipal connections, site violations, BSD, LID, and assessing local regulations at a 2/23/10 workshop. Evaluation forms (38 returned) provided high ranks for training content and relevancy.

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

No further training workshops for planning board members and code enforcement officers are planned under the current education program contract.

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Conduct a half day training workshop for municipal highway and DPW staff to address regulatory requirements, roles, responsibilities, exempted municipal project criteria and E&S control practices for daily operations.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

On November 5, 2009, 42 municipal staff representing 14 MS4 communities received training and information on the goals and intent of the SPDES general stormwater permits, pollutants of concern, special requirements in the Onondaga lake watershed, E&S and SWPP basic administration requirements, exemptions for highway construction, water quality standards violations, NYS Technical Standards, municipal pollution prevention, IDDE discharges, and inspections.

C. How many times was this observation measured or evaluated in this reporting period?

			1
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The final scheduled contractor mailing will be sent in May 2010.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

0	6	/	0	1	/	2	0	1	0
---	---	---	---	---	---	---	---	---	---

4.b. For how many days was/will this report be posted?

3	6	5
---	---	---

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?
 Yes No

If Yes, what was the date of the meeting?

0	6	/	2	1	/	2	0	1	0
---	---	---	---	---	---	---	---	---	---

If No, is one planned?

 Yes No
5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?
 Yes No

If No, is one planned for each?

 Yes No
6. Were comments received during this reporting period?
 Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

MS4 Annual Report is available online throughout the year, along w/ educational flyers and newsletter articles. The Village of Minoa has not received any comment and/or calls regarding the available information.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

No comments received.

C. How many times was this observation measured or evaluated in this reporting period?

			2
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Village of Minoa will continue to mark stormwater drains, inspect outfalls and partner with the Regional County Planning to provide educational information on the village website and newsletter.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

To clean all roadside catch basins in the Village of Minoa.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

When cleaning all basins they are reviewed for repairs needed, flow problems and excess flow problems

C. How many times was this observation measured or evaluated in this reporting period?

			2
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Village of Minoa will continue with our current goals and inspect outfalls, catch basins, and new construction regularly.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.
 09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		1
--	--	---

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

		0
--	--	---

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- Notices of Violation #

				2
--	--	--	--	---

 No Authority
- Stop Work Orders #

				0
--	--	--	--	---

 No Authority
- Criminal Actions #

				0
--	--	--	--	---

 No Authority
- Termination of Contracts #

				0
--	--	--	--	---

 No Authority
- Administrative Fines #

				0
--	--	--	--	---

 No Authority
- Civil Penalties #

				0
--	--	--	--	---

 No Authority
- Administrative Orders #

				0
--	--	--	--	---

 No Authority
- Enforcement Actions or Sanctions #

				0
--	--	--	--	---

 No Authority
- Other #

				0
--	--	--	--	---

 No Authority

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		1
--	--	---

 2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

		1
--	--	---

 3. What percent of active construction sites were inspected during this reporting period? NT

1	0	0
---	---	---

 %

 4. What percent of active construction sites were inspected more than once? NT

1	0	0
---	---	---

 %

 5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

 6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT
- If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2010

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: VILLAGE OF MINOA

SPDES ID: N Y R 2 0 A 2 2 9

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

O F F I C E O F C O D E S E N F O R C E M E N T

Address

2 4 0 N O R T H M A I N S T R E E T

City

M I N O A

N Y

Zip

1 3 1 1 6 -

Phone

(3 1 5) 6 5 6 - 3 1 0 0

○ Library

Address

City

Zip

-

Phone

() -

○ Other

Address

City

Zip

-

Phone

() -

○ Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition:

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Increase construction oversight by monitoring weekly inspections in conjunction with Village Engineer.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

- 1) Silt fencing was maintained or repaired weekly by the Developer/Builder.
- 2) We were able to accelerate the timetable for mulching and seeding.

C. How many times was this observation measured or evaluated in this reporting period?

		2	5
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- 1) Mulching and seeding occur during the building process instead of after the building is completed.
- 2) For buildings that are started in October, require that mulching and seeding be done prior to building to prevent waiting until spring to reduce the amount of silt fencing.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		1
--	--	---

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

	6	6
--	---	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINO

SPDES ID

N	Y	R	2	0	A	2	2	9
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Weekly inspection of construction sites by Stormwater Management Officer.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

50% increase in seed and mulching, 50% increase in dust control and 100% increase in maintenance of silt fencing.

C. How many times was this observation measured or evaluated in this reporting period?

		2	6
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continued weekly inspections by Stormwater Management Officer.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

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1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

Self-Assessment
Operation/Activity/Facility
performed within the past 3

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>years?</u>	
Street Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Bridge Maintenance.....	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Winter Road Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Salt Storage.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Solid Waste Management.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
New Municipal Construction and Land Disturbance..	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Right of Way Maintenance.....	<input type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Marine Operations.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Hydrologic Habitat Modification.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Parks and Open Space.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Municipal Building.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Stormwater System Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Other.....	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

				3
--	--	--	--	---
- Streets Swept (Number of miles X Number of times swept) # Miles

			1	1
--	--	--	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

		1	4	5
--	--	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

--	--	--	--	--
- Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

				.	
--	--	--	--	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				4
--	--	--	--	---

4. What was the date of the last training?

0	5	/	1	6	/	2	0	1	0
---	---	---	---	---	---	---	---	---	---

5. How many municipal employees have been trained in this reporting period?

	1	0
--	---	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

1	0	0	%
---	---	---	---

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

To clean every roadside catch basin within village limits.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

This makes it possible to inspect all basins for repair or oil dumping problems that have occurred.

C. How many times was this observation measured or evaluated in this reporting period?

			1
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

To provide preventative maintenance and inspect all catch basins and include stencil projects w/ the same schedule.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed	-	-	-
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed	-	-	-
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay	-	-	-
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary	-	-	-
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments	-	-	-
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far. %

Estimate what percentage was mapped in this reporting period. %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

N	Y	R	2	0	A	2	2	9
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

1	0	0
---	---	---

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

		0
--	--	---

7c. What percent of the projects included in 7b have been completed in this reporting period?

--	--	--

 %

7d. What percent of projects planned in previous years have been completed?

--	--	--

 %
 No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF MINOA

SPDES ID

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9. Has your MS4/Coalition developed and implemented a program of native planting?
 Yes No N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?
 Yes No N/A

11. Does your MS4/Coalition have a pet waste bag program?
 Yes No N/A

12. Does your MS4/Coalition have a program to manage goose populations?
 Yes No N/A



Slow it Down Keep it Clean

When it rains, dirt, oil, bacteria, litter and a host of unhealthy chemicals wash directly into our lakes and streams. By slowing the rate of stormwater runoff and using more stormwater where it falls, you can help protect our lakes and streams.

You can make a difference!

- . Plant a rain garden and let mother nature water your plants.
- . Buy, or better yet, make a rain barrel and use rainwater to quench thirsty potted plants.
- . Plant a tree and keep your yard cool while increasing rain-water uptake.

. Green helps keep blue true!

. Central New York Stormwater Collaborative



Serving the Central New York Counties of Cayuga, Cortland, Madison, Onondaga and Oswego

Central New York Regional Planning & Development Board

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Phone: (315) 422-8276 ♦ Fax: (315) 422-9051 ♦ www.cnyrpdb.org

May 5, 2010

Central New York Homebuilders and Construction Contractors:

The New York State Department of Environmental Conservation (NYSDEC) has reissued two State Pollutant Discharge Elimination System (SPDES) stormwater permits. These include the SPDES General Permit for Stormwater Discharges from Construction Activity (GP-0-10-001) and the SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) (GP-0-10-002). The new permits contain a number of key changes that will have a direct effect on how the stormwater program is managed in Central New York.

SPDES General Permit for Stormwater Discharges from Construction Activity (GP-0-10-001)

Projects covered under the current permit (GP-0-08-001) will be automatically authorized to discharge under the new permit (GP-0-10-001). In these cases, while design only need comply with the old permit, any new requirements pertaining to compliance *during construction and following construction* must be met. The SPDES General Permit for Stormwater Discharges from Construction Activity has added the following requirements:

- The Owner/Operator (developer) of every project taking place within the jurisdiction of a regulated MS4 must obtain approval and signature from the principal executive officer or ranking elected official of the MS4 on the Notice of Termination (NOT). This means that it will now be up to the discretion of the Stormwater Management Officer of the regulated MS4 to verify that the construction site is stabilized and completed in accordance with the approved SWPPP. This will be accomplished through either a final site inspection by the MS4, or acceptance of the Owner/Operator's final site inspection by the MS4. *This provision will apply to projects underway prior to the new permit (i.e. initially covered under GP-0-08-001 or GP-02-01).*
- The Owner/Operator or Qualified Inspector acting on behalf of the Owner/Operator will now be required to attach color copies of digital photographs with date stamps showing all significant deficiencies in erosion and sediment control to the completed inspection report following each inspection. This must be done within seven calendar days following the date of the inspection. Additionally, photos of all discharge points from the site to a receiving MS4 or body of water must also be included. These photographs will become part of the inspection report and will be maintained onsite with the report. Likewise, digital photos with date stamps must be attached, showing the implementation of corrective action on practices with deficiencies (to document compliance). Conditions of receiving bodies of water, including any discharge of sediment resulting from activities on the site, must be described.

- in stormwater discharges from the site, when there is a change in design, construction or operation on the site with potential effects on stormwater discharges, and to address issues or deficiencies identified by NYSDEC, the qualified inspector, or an MS4.
- For projects within regulated MS4s, amendments or modifications to post-construction management practices described in the SWPPP require the review and acceptance of the MS4. The Owner/Operator must notify the MS4 prior to proceeding with any changes in the construction of any post-construction management practices that deviate from the approved SWPPP.
- Any written request from the public to inspect or view a SWPPP must be met within five business days by making all relevant documents (NOI, SWPPP, and inspection reports) available for copying at the cost of the requesting party.
- The New York State Stormwater Management Design Manual is presently undergoing revisions to include new standard practices and an approach to design that requires the designer to account for runoff reduction in the design process. The designer will be required to demonstrate that green infrastructure and better site design options have been considered first before using traditional standard practices. Beginning six months after the final revision date of the manual, all stormwater management practices must be designed in accordance with the new version of the New York State Stormwater Management Design Manual (to be dated 2010).

Applicants for coverage under the Construction Permit (GP-0-10-001) are also reminded that as of the effective date of the new Stormwater Management Design Manual, all projects on which construction has not yet commenced must be designed in accordance with the new process and standards described in the Manual. An owner or operator must begin using the revised version of the Design Manual to prepare their Stormwater Pollution Prevention Plan six (6) months from the final revision date of the Design Manual.

As a result of the six-month phase-in, there will be no “grandfathering” of projects developed under earlier versions of the Design Manual unless they have received all applicable approvals. If a project receives construction permit coverage and state/local SWPPP acceptance, and then the Design Manual is revised before construction begins, the project does not need to comply with the revisions (because they already have a permit). However, if the owner/operator obtains site plan or subdivision approval and then doesn't obtain their construction permit until after the six month phase-in expires, they will need to revise the SWPPP and resubmit it to the municipality (and NYSDEC if applicable) for approvals.

SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) (GP-0-10-002)

The SPDES General Permit for Stormwater Discharges from Small MS4s has added the following requirements that impact new construction projects in regulated MS4 communities:

Central New York Homebuilders and Construction Contractors
May 5, 2010
Page 3.

- Under the new permit, for implementation of MS4 program aspects covering Minimum Control Measures 4 and 5 (Construction and Post-Construction Runoff Control), automatically designated

MS4 areas will be extended to the Town, Village, or City boundary rather than just the designated urbanized area. This means that use of the MS4 SWPPP Acceptance Form will be required for all projects throughout the municipality, not only those in the designated urbanized area.

- As discussed above in relation to the construction permit, the MS4 permit also now requires regulated MS4s to sign off on Notices of Termination for completed projects. Also, amendments or modifications to post-construction management practices described in the SWPPP require the review and acceptance of the MS4.
- Under Minimum Control Measure 6 (Municipal Pollution Prevention), a requirement has been added for MS4s to consider incorporating runoff reduction practices into routine stormwater conveyance and drainage upgrades as well as municipal properties. Contractors undertaking municipal work may find it advantageous to become familiar with the green infrastructure and runoff reduction practices presented in the new NYS Stormwater Management Design Manual. The draft document can be accessed online at <http://www.dec.ny.gov/chemical/41392.html> for more information about these practices.

Sincerely,

DAVID H. KUBEK, CPESC/CPSWQ
Senior Planner

CC: Kathleen Bertuch

This informational update is the third of three construction contractor outreach efforts jointly sponsored by the following twenty nine (of thirty-one) regulated MS4s in the SUA:

Camillus Town
Central Square Village
Cicero Town
Clay Town
DeWitt Town
Geddes Town
Hastings Town
LaFayette Town
Lysander Town
Manlius Town
Marcellus Town
Onondaga Town
Pompey Town
Salina Town
Sullivan Town
Van Buren Town
West Monroe Town
East Syracuse Village
Fayetteville Village
Liverpool Village
Manlius Village
Marcellus Village
Minoa Village
North Syracuse Village
Phoenix Village
Solvay Village
City of Syracuse
Madison County
Onondaga County

Lawn and Garden Care

The best way to maintain an attractive yard and garden while protecting the environment



Never apply fertilizer before a rainstorm.

Excess fertilizer can flow off your property and end up in lakes and streams where it promotes algae and plant growth. Always test your soil before applying fertilizer. Purchase low- or no-phosphorus fertilizer and follow the application rates found on the bag. The correct soil pH will improve the efficiency of nutrient absorption while saving you time and money.

Mow your lawn at regular intervals and keep the clippings on the lawn. Proper mowing can promote a healthy root system while minimizing soil erosion. Grass clippings return organic matter and nutrients to your lawn.

Cover piles of soil, sand, and mulch to prevent erosion. Wind and rain can transport this material to lakes and streams where it reduces aquatic habitat and promotes weed and algae growth.

Plant buffer strips along lake and stream shorelines. Trees and bushes will slow the rate and volume of stormwater runoff, while absorbing excess nutrients and reducing soil erosion.

Create a compost pile for your garden waste. Place compost near garden plants to recycle nutrients and organic matter, minimize soil erosion, and reduce the need for watering and commercial fertilizer.

Limit your use of pesticides to protect humans, pets, and water resources. Carefully follow the recommended timing, frequency, and application rates on the container.

Carefully dispose of yard and household waste. Keep all gardening products, grass clippings, leaves, pet waste, pesticides, oil, and gasoline out of the storm drains.

Plant a rain garden

to slow the rate of stormwater runoff and provide time for surface water to soak slowly into the ground. Rain gardens help to minimize pollution runoff, reduce flooding and drainage problems, and enhance the beauty of your yard.

Use native plants in your landscaping plan. Native plants require less maintenance, are well adapted for this region, and rarely require pesticides and fertilizers.

Conserve water. Water your garden in the early morning or late afternoon to minimize evaporation, and sweep your sidewalks and driveways rather than using a hose. Divert roof water to vegetated areas or rain barrels and use mulch to retain water.

Protecting surface and ground water is ...

Stormwater runoff is rain water or snowmelt that doesn't soak into the ground. Instead, it flows across the land surface, absorbing and transporting pollutants such as nutrients, soil, trash, pesticides, oil, and gasoline to our lakes, streams and wetlands.

As cities and suburbs grow, an increasing percentage of the natural landscape is converted to paved surfaces that don't allow rain water and snowmelt to filter through the soil. Paved surfaces within a typical city block can generate five times more stormwater runoff than a forested area of the same size.

Stormwater transports pollution which can harm people and animals. It contributes to flooding and can lead to expensive repairs for municipalities and homeowners. Although pollution runoff from a single property may not be substantial, the combined effect of an entire neighborhood can create a significant impact on local lakes and streams.



everyone's responsibility!

Across the nation, home and business owners are being encouraged to slow down, clean up, and reduce stormwater runoff from their properties in order to keep water resources healthy and attractive.

By changing landscaping practices, we can reduce stormwater runoff from our yards which will then improve water quality in nearby waterbodies. By reducing lawn and garden fertilization for example, lower levels of nutrients will flow into local lakes and streams. This will reduce the number of algae blooms, increase oxygen levels, and improve conditions for fish and wildlife.

Lawn and Garden Care

The best way to have a beautiful yard and garden while protecting the environment



Central New York Regional
Planning & Development Board
(315) 422-8276



Lawn and garden tips *that protect lakes and streams*



Plant a rain garden to slow the rate of stormwater runoff and provide time for surface water to soak slowly into the ground. Rain gardens help to minimize pollution runoff, reduce flooding and drainage problems, and enhance the beauty of your yard.

Use native plants in your landscaping plan. They require less maintenance, are well adapted for this region, and rarely require pesticides and fertilizers.

Conserve water. Divert roof water to vegetated areas or rain barrels and use mulch to retain moisture. Water your garden in the early morning or late afternoon to minimize evaporation, and sweep your sidewalks and driveways rather than using a hose.

Use care when applying fertilizers and never apply it before a rainstorm. Always test your soil before applying fertilizer. The correct soil pH will improve the efficiency of nutrient absorption while saving you time and money.

Avoid using phosphorus on your lawn. Most soils in this area don't need it. Excess phosphorus can flow off your property and end up in lakes and streams where it promotes algae and plant growth. Purchase low- or no-phosphorus fertilizer and follow the application rates found on the bag.

Mow your lawn at regular intervals and keep the clippings on the lawn. Proper mowing can promote a healthy root system while minimizing soil erosion. Grass clippings return organic matter and nutrients to the lawn.

Cover piles of soil, sand, and mulch to prevent erosion. Wind and rain can transport these materials to lakes and streams where they reduce aquatic habitat and promote weed and algae growth.

Plant buffer strips along the shoreline of lakes, streams, and rivers. Trees and bushes will slow the rate and volume of stormwater runoff, while absorbing excess nutrients and reducing soil erosion. Plant vegetation along sidewalks and parking lots to filter and slow stormwater runoff.



Create a compost pile for your garden waste. Place compost near garden plants to recycle nutrients and organic matter, minimize soil erosion, and reduce the need for watering and commercial fertilizer.

Limit your use of pesticides to protect humans, pets, and water resources. Carefully follow the recommended timing, frequency, and application rates on the container.

Carefully dispose of yard and household waste. Keep all gardening products, grass clippings, leaves, pet waste, pesticides, oil, and gasoline out of the storm drains.



Stormwater Is...

...runoff from lawns, roads and any other surface rain falls on.

...not treated at a wastewater plant.

...travelling to the nearest lake, river or stream near you.

Stormwater carries a little bit of everything it touches with it: oil from roads, pesticides and nutrients from lawns, dirt from construction sites, trash, litter, and even pet waste.

You can help keep our water clean and safe by reducing polluted stormwater runoff! Keep trash and pollutants off the ground and away from storm drains.

Only Rain Down the Drain!

Central New York Stormwater Collaborative



Spread
the
Word...

...Only Rain Down the Drain!

NO trash, leaves, car wash soap,
dirt, motor oil — or anything else.

Everything that gets into a storm
drain ends up in our lakes and
streams.

Keep our water clean!

Central New York Stormwater Collaborative

Residential Runoff



**Slow it Down,
Keep it Clean!**

***We can make
a difference!***

We can all make a difference when it comes to protecting water resources by taking a “green” approach to stormwater management. Clean, fresh water is not only essential for human health—it adds to the quality of life in Central New York. By slowing down and reducing the amount of stormwater runoff that flows from our yards and homes, we will make a significant impact on protecting water quality in local lakes and streams.

The US Environmental Protection Agency has identified stormwater runoff as the primary source of pollution to rivers and streams throughout the nation. Meeting State and Federal stormwater requirements will be an expensive challenge for municipalities and taxpayers. Working together, we can cut costs and protect the environment one yard at a time.





WHY IS STORMWATER IMPORTANT?

As cities and suburbs grow, an increasing percentage of the natural landscape is converted to sidewalks, parking lots, roads, and driveways that don't allow rain water and snowmelt to filter through the soil. Paved surfaces within a typical city block can generate five times more stormwater runoff than a forested area of the same size. As stormwater moves across paved surfaces, it transports pollution which can harm people and animals, contributes to flooding, and can lead to expensive repairs for municipalities and homeowners. Across the nation, home and business owners are being encouraged to slow down, clean up, and reduce stormwater runoff from their properties. This will help keep our water resources healthy and attractive.



WHAT IS STORMWATER RUNOFF?

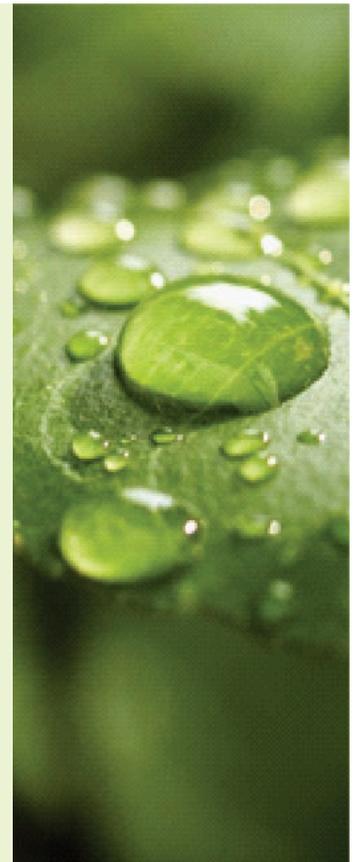
Stormwater runoff is rain water or snowmelt that doesn't soak into the ground. Instead, it flows across the land surface, absorbing and transporting pollutants such as trash, pesticides, oil, and gasoline to our lakes, streams and wetlands. This untreated wastewater impacts how we use and enjoy our precious water resources.

Help us to Help You!

Ten minutes is all it will take to fill out a stormwater survey found at www.cnyrpdb.org/stormwater. Your feedback will help municipal officials determine the best way to protect local water resources.

HOW WILL INDIVIDUAL EFFORTS MAKE A DIFFERENCE?

- By reducing stormwater runoff, we will improve water quality for drinking and recreational purposes.
- By reducing lawn and garden fertilization, lower levels of nutrients will flow into local lakes and streams. This will reduce the number of algae blooms, increase oxygen levels, and improve conditions for fish and wildlife.
- Keeping stormwater on site after a heavy rainfall or rapid spring snowmelt may help reduce the severity of localized flooding.
- Cleaning up trash and debris will make our neighborhoods look more attractive.



WHAT IS "GREEN INFRASTRUCTURE"?

"Green infrastructure" refers to practices that slow the flow of surface runoff from buildings, parking lots, and other paved surfaces. This provides more time for stormwater to percolate into the ground instead of flowing into lakes and streams. Green infrastructure practices, such as rain gardens, vegetated roofs, permeable pavement, and shoreline buffer plantings, can slow the flow of surface runoff, improve water quality, and reduce flooding.

Make a personal commitment to cleaner water

Protecting surface and ground water is everyone's responsibility. Although runoff from a single property may not be substantial, the combined effect of an entire neighborhood can create a significant impact on local lakes and streams. There are several things that we can all do to reduce the volume and improve the quality of stormwater runoff from our homes.

- **Rain barrels:** Install rain barrels to capture runoff from rooftops, rain gutters, and downspouts. Use the water for flower gardens and yards.
- **Water conservation:** Water your lawn and garden during the early morning or late afternoon to avoid evaporation and adjust sprinklers to avoid having water flow onto the street, sidewalk, or storm drain.
- **Downspouts:** Redirect roof gutters and downspouts away from storm drains, driveways and other paved surfaces and in the direction of lawns, natural areas, rain barrels, or rain gardens in order to increase infiltration and reduce stormwater runoff.
- **Rain gardens:** Plant a rain garden and use native plants with deep rooted, fibrous root systems to absorb and filter stormwater runoff. Native plants require less maintenance, are well adapted for this region, and rarely require pesticides and fertilizers.
- **Porous pavement:** Replace solid surfaces such as driveways and patios with more porous material such as small paving blocks, cobbles, gravel, wooden decking, brick, mulch, grass or other natural groundcovers. These materials will reduce



runoff by allowing water to slowly soak into the ground.

- **Buffer strips:** Plant trees and bushes along the shoreline of lakes, rivers, or streams to slow the volume of stormwater runoff, absorb excess nutrients, and reduce soil erosion. Also plant vegetation along sidewalks, parking lots, and buildings to filter pollutants and slow the rate of stormwater runoff.
- **Green roofs:** Install a vegetated roof on your home or garage. Rooftop grasses and plants will absorb rain water and will help create a cooler environment during the summer months.
- **Home improvement projects:** Before beginning a home improvement project, locate nearby storm drains and protect them from debris and other construction materials. Never put household or construction waste, oil, or other fluids in storm drains, culverts, ditches, or waterways. Sweep up and properly dispose of yard waste and construction debris such as concrete and mortar.
- **Yard waste:** Sweep your sidewalk instead of using a hose. Keep all yard waste away from the storm drains.

For additional information on stormwater control and green infrastructure, refer to Onondaga County's "Save the Rain" website at www.ongov.net/savetherain/raingarden.html.



FERTILIZE WITH CARE

Phosphorus is a plant nutrient that is often found in lawn and garden fertilizers. When too much phosphorus is applied to lawns, or when fertilizer is applied before a heavy rain storm, it can flow into local waters, reducing oxygen levels and causing unattractive algal blooms and weed growth. You can maintain a beautiful lawn *and* avoid polluting local lakes and streams by following these tips:

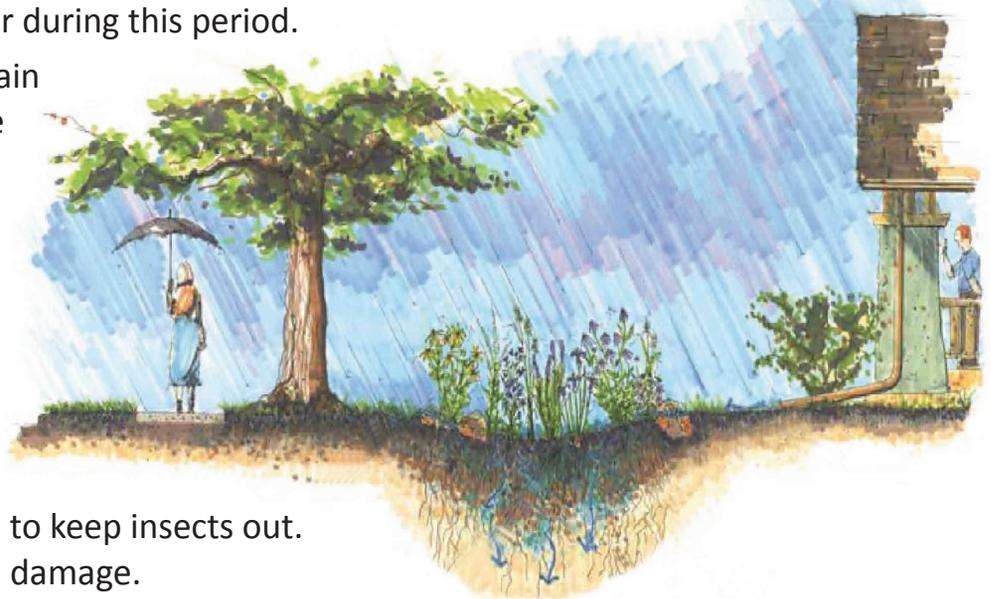
- Use only phosphorus-free fertilizer. Most soils in New York State have an adequate level of phosphorus to support a green, healthy lawn. Fertilizer bags have three numbers on the labels, indicating the percentage of each nutrient (nitrogen, phosphorus, and potassium) it contains. Purchase products with no phosphorus - the bags with a zero in the middle.
- Test your soil before applying fertilizer and only apply it if needed. This can save you time and money.
- Only apply lawn fertilizer in the fall when the grass needs to develop a strong root system.
- Never apply fertilizer before a rain storm.



THE BENEFITS OF RAIN BARRELS

Rain barrels are used to collect and store rain water from your roof. This water can then be used to irrigate your flower garden, trees, or lawn. Residential water use can increase by approximately 40 to 50 percent during the summer months because of yard and garden irrigation. Rain barrels can save hundreds of gallons of water during this period.

Roof water may contain contaminants, so the rain barrel water should only be used on non-edible plants such as grass, landscape flowers, and bushes. The size of the rain barrel should depend on the size of the rooftop area that drains into it. Empty and rinse the barrel about once a month to keep the water fresh. If algae begin to grow, a tablespoon of household bleach will control it without harming landscape plants. Seal the top of the rain barrel to protect children and animals, and to keep insects out. Empty the barrel during the winter to avoid ice damage.



Why Plant a Rain Garden?

Rain gardens are planted to reduce storm drain and stormwater runoff from your driveway and roof by increasing the amount of water that infiltrates the soil. The gardens should be designed with native plants whenever possible and the plants should be able to tolerate both wet and dry soil conditions. Consult with your local Cooperative Extension agent for advice. Rain gardens are normally planted for the following reasons:

- To reduce stormwater runoff and give surface water time to soak slowly into the ground
- To improve water quality in local lakes and streams by reducing pollution runoff
- To provide a safer environmental setting for homes and businesses by reducing flooding and drainage problems
- To enhance the beauty of your yard and neighborhood



This information is provided by the Central New York Regional Planning and Development Board on behalf of the Towns of Camillus, Central Square, Cicero, Clay, DeWitt, Geddes, Hastings, LaFayette, Lysander, Manlius, Marcellus, Onondaga, Phoenix, Pompey, Salina, Sullivan, Van Buren, and West Monroe; the Villages of East Syracuse, Fayetteville, Liverpool, Manlius, Marcellus, Minoa, North Syracuse, and Solvay; the City of Syracuse; and Madison and Onondaga counties.