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OUTDOOR PREPARED FOOD SERVICE APPLICATION FOR PERMIT

Applicant Name: _____
Establishment Name: _____
Address: _____
Phone Number: (W) _____ (C) _____

ITEMS REQUIRED WITH COMPLETED APPLICATION

- Statement (s) or other satisfactory proof (certificate, permit or license) from all governmental agency(ies) having jurisdiction over such operations, indicating that the applicant meets the requirements of all county or state codes, rules, regulation or laws relative to food preparation and service, sanitary practices and collection of New York State sales tax.
- Will alcoholic beverages be served? Yes _____ No _____
- If yes, please provide a valid New York State liquor license.
- A survey of the subject property, also indicating any property which is Village owned.
- A plan detailing the complete sidewalk area, with the location of all furniture and fixtures to be used, including a fully dimensioned seating plan and the location of entrances and exits.
- Descriptive material showing all furniture and fixtures to be used and how they will be stored or secured during non-operational hours.
- Will there be music? Yes _____ No _____
- If so, describe the site location, equipment and/or other devices needed for sound amplification.
- Proof of insurance in the form of a binder, endorsement or unconditional certificate of insurance naming the Village of Minoa as additional insured, for combined single limits of no less than \$1,000,000 per occurrence and \$1,000,000 general aggregate. The same shall provide that no cancellation or material modifications shall occur except upon 30 days' prior written notice to the Village of Minoa.

FEE SCHEDULE

Established businesses located in the Village of Minoa – Annually	\$25.00
Outside food vendors – Annually	\$500.00
Outside food vendors – Sixty (60) Days	\$150.00
Outside food vendors – Per Diem	\$25.00

FOR OFFICE USE ONLY

Fee:	Date Paid:
Received By:	Receipt No.:
Village Approval:	Date: