

VILLAGE OF MINOA
240 North Main Street
Minoa, NY 13116
Phone (315) 656-3100 Fax (315) 656-0825

BUILDING PERMIT APPLICATION

Application is hereby made to the Village of Minoa for the issuance of a Building Permit pursuant to all applicable codes, ordinances, and laws regulating the erection, construction, enlargement, addition, alteration, repair, replacement, improvement, removal, demolition, conversion, and change in the occupancy of any building or structure within the boundaries of the Village of Minoa at the following location:

PERMIT NUMBERS: Village of Minoa _____ Electrical _____ Plumbing _____

1. PROJECT ADDRESS: _____ TAX MAP NO.: _____

2. PROPERTY OWNER NAME: _____

ADDRESS: _____ PHONE: _____

3. ARCHITECT/ENGINEER: _____ RA# _____ PE# _____ CONTACT PERSON: _____

ADDRESS: _____ PHONE: _____

4. CONTRACTOR: _____ CONTACT PERSON: _____

ADDRESS: _____ PHONE: _____

(Contractor's shall include with this Building Permit Application an Insurance Certificate for Workers Compensation, Disability and General Liability Insurance that names the Village of Minoa, Certificate Holder)

5. IS PROPERTY OWNER DOING ALL WORK? _____ YES _____ NO

(If yes, Property Owner shall include with this Building Permit Application a notarized Affidavit of Exemption Form and submit proof of Homeowner's Insurance.)

6. PROPERTY CURRENT USE: () RESIDENTIAL () COMMERCIAL () INDUSTRIAL

7. NATURE OF WORK (check all applicable):

| | | | |
|---|-------------|------------------------------|---|
| _____ Demolition | _____ Deck | _____ Wood Stove | _____ Trailer |
| _____ New Building/Structure | _____ Porch | _____ Chimney | _____ Sign |
| _____ Addition | _____ Shed | _____ Pool (In-Above Ground) | _____ Other |
| _____ Repairs, Renovations, Alterations | | _____ Garage/Pole Barn | _____ Manufactured Home (HUD or State Approved) |

8. DESCRIPTION IN DETAIL OF PROPOSED PROJECT AND ITS USE (as required in Building Permit Application Guide)

Length (ft) _____ Width (ft) _____ Height (ft) _____ No. Stories _____

9. ESTIMATED VALUE OF WORK, MATERIALS AND LABOR \$ _____

10. CONSTRUCTION TYPE: () Wood () Steel () Masonry () Other

11. SET BACK FROM LOT LINES: Front _____(ft) Rear _____(ft) Side 1 _____(ft) Side 2 _____(ft)

12. LOT FRONTAGE: _____ LOT DEPTH: _____ TOTAL LOT SQUARE FEET OR ACRES: _____

The below signed Property Owner and Contractor agrees to allow the Building Inspector to inspect the sufficiency of the work being done pursuant to this Building Permit Application; comply with all applicable laws, ordinances, and regulations; confirms that all statements contained in this application are true to the best of his/her knowledge and belief and agrees that the work will be performed in the manner set forth in the Application and in the plans and specifications filed herewith.

Print Name of Property Owner _____

Signature of Property Owner _____

Sworn before me this _____ Day of _____, 20____ Notary Public _____

Print Name of Contractor _____

Signature of Contractor _____

Sworn before me this _____ Day of _____, 20____ Notary Public _____

OFFICIAL USE ONLY

Flood Plains _____ Wetlands _____ Contractors W/C Ins. _____

ZBA _____ Planning Board _____ Plans Review _____

Building Permit No. _____ Fee _____ Date Paid _____

Rec'd By _____ Receipt No. _____ Approved / Disapproved _____

Village Approval _____ Date _____