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**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
December 19, 2011**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on December 19, 2011.

**PRESENT:** Mayor Richard Donovan  
Deputy Mayor Brazill  
Trustee Champagne  
Trustee Christensen  
Trustee Cronk  
Attorney Steve Primo  
Clerk-Treasurer DeVona  
Attendant Michael Macko

**ALSO PRESENT:** Al Kalfass, Tom Petterelli, Jennifer Wing, Scott Parish,  
Parker Stone, Sam Jones, Tricia Hargraves

Mayor Donovan opened the meeting at 7:01 p.m. with the Pledge of Allegiance led by Clerk-Treasurer Lisa DeVona.

**MEETING MINUTES  
DECEMBER 5, 2011**

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the meeting minutes and the public hearing minutes of December 5, 2011. All in favor. Motion carried.

**2012 FIRE  
PROTECTION &  
EMERGENCY  
AMBULANCE  
SERVICE**

Trustee Brazill made a motion, seconded by Trustee Champagne authorizing Mayor Donovan to sign the 2012 contract with the Town of Manlius for Fire Protection and Emergency Ambulance Service for the Minoa Fire Protection District in the Town of Manlius. All in favor. Motion carried.

**2012 NYCOM  
WINTER  
LEGISLATIVE  
MEETING**

Trustee Champagne made a motion, seconded by Trustee Christensen giving permission to all Village Board members to attend the 2012 NYCOM Winter Legislative meeting to be held in Albany, NY, February 26-28, 2012. All in favor. Motion carried.

**2012 NYCOM  
ANNUAL  
MEETING**

Trustee Champagne made a motion, seconded by Trustee Christensen giving permission to all Village Board members to attend the 2012 NYCOM Winter Legislative meeting to be held in Saratoga Springs, NY, May 6-8, 2012. All in favor. Motion carried.

**2012 – 2013  
BUDGET  
WORKSHOP  
MEETINGS**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to schedule 2012-2013 budget workshop meeting for February 29, March 7 and March 24, 2012 beginning at 6:00pm. All in favor. Motion carried.

**2012 ANNUAL MEETING**

Trustee Brazill made a motion, seconded by Trustee Champagne to schedule the 2012 Annual Organizational Meeting on April 2, 2012 beginning at 6:30 pm. All in favor. Motion carried.

**VILLAGE INFRASTRUCTURE PROGRAM**

Mayor Donovan stated for informational purposes only, the 2011 Annual Report for funding received during the fiscal year ending May 31, 2011 pursuant to the terms of the Village Infrastructure Improvement Program has been filed with the Onondaga County Chief Financial Officer along with the Application for Financial Assistance for 2012 pursuant to the terms of resolution #084-2010.

**SURPLUS OF EQUIPMENT**

Trustee Brazill made a motion, seconded by Trustee Christensen to declare 21 two-way radios, A-1 (Ambulance) and a roof de-icing system surplus of equipment and send to the county auction. All in favor. Motion carried.

**BUILDINGS & GROUNDS**

No new business.

**CODE ENFORCEMENT**

Trustee Brazill made a motion, seconded by Trustee Christensen to approve the relocation of existing Minoa Farms signage to Lot No. 240 at the corner of Baird and Forest View Lane. All in favor. Motion carried.

**AMBULANCE**

No new business.

**FIRE DEPARTMENT**

Trustee Champagne made a motion, seconded by Trustee Brazill to approve training request for Robert Becker to attend the 27<sup>th</sup> Annual NYS National Fire Academy weekend in Emmitsburg, MD on March 17-18, 2012 at a cost of \$200.00. All in favor. Motion carried.

**DPW**

No new business.

**CERF – WWTF**

Trustee Champagne made a motion, seconded by Trustee Brazill to ratify prior approval to submit a bid proposal to the Town of Manlius for the purchase of a 1998 Paystar Dump Truck in the amount of \$18,000.00. All in favor. Motion carried.

**TRUSTEES' REPORT**

Trustee Champagne - No new business to report.  
Trustee Christensen - No new business to report.  
Trustee Cronk - No new business to report.  
Trustee Brazill thanked everyone who helped at the Santa Detail. It was a great success. He also thanked Eastern Star and the Boy Scouts for all their help with the Candle Glow Bags and reminded the board members to have their newsletter articles to him by January 13, 2012.

**MAYOR'S REPORT**

Mayor Donovan stated the committee has reviewed all the bid packages for fire pumper and has scheduled a demonstration of one of the vehicles for Wednesday, December 21<sup>st</sup> and invited the board members to attend if they were available.  
Mayor Donovan stated he had a meeting with the Town of Manlius

Supervisor, Mayor's of Fayetteville and Manlius, and County Legislator's Holmquist, Meyer, Knapp and newly elected County Chairman Ryan McMahon II to discuss the relationship with the County and to hopefully form a better relationship.

In closing, Mayor Donovan thanked Eastern Star and the Boy Scouts for all their help with the Candle Glow Bags.

**ATTORNEY'S  
REPORT**

No new business to report.

**TREASURER'S  
REPORT**

Trustee Brazill made a motion, seconded by Trustee Christensen to accept the Treasurer's Report. All in favor. Motion carried.

**AUDIT CLAIMS**

A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract #014 in the amounts of General Fund - \$50,107.63 (Vouchers 567 - 614) and Sewer Fund - \$16,635.96 (Vouchers 227 - 233) for a total of \$319,716.97 be audited and paid. All in favor. Motion carried.

**PUBLIC  
COMMENTS**

There were no comments from the public.

**EXECUTIVE  
SESSION - IN**

Trustee Cronk made a motion, seconded by Trustee Christensen to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, specifically contract negotiations. All in favor. Motion carried. The board entered Executive Session at 7:17 pm.

**EXECUTIVE  
SESSION - OUT**

Trustee Cronk made a motion, seconded by Trustee Brazill to come out of Executive Session At 7:31 pm. All in favor. Motion carried.

**ANNEXATION  
APPLICATION -  
ROBERT  
RAIMONDO TAX  
MAP PARCEL  
#068.-02-02.0**

Trustee Christensen made a motion, seconded by Trustee Cronk to dismiss the Annexation Petition of Robert C. Raimondo requesting that certain territory situate in the Town of Manlius and described as a portion of Tax Parcel No #068.-02-02.0 on the Town of Manlius Tax Map be annexed into the Village of Minoa pursuant to NYS GML Article 17 and dated August 10, 2011 without prejudice. All in favor. Motion carried.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 7:32pm. All in favor. Motion carried.

Respectfully submitted,  
Lisa L. DeVona  
Clerk-Treasurer