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**VILLAGE OF MINOA
BOARD OF TRUSTEES
November 21, 2011**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on November 21, 2011.

PRESENT: Mayor Richard Donovan
Deputy Mayor Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Attorney Steve Primo
Clerk-Treasurer DeVona
Attendant Michael Macko

ALSO

PRESENT: Al Kalfass, Dennis Erard, John Sears, Matt McGarrity,
Cimber Easten

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MEETING
MINUTES**

Trustee Cronk made a motion, seconded by Trustee Christensen to approve the meeting minutes of November 7, 2011. All in favor. Motion carried.

**LOCAL LAW #5 –
CHAPTER 160
COMMERCIAL
ZONING**

Attorney Primo presented the board with the changes to Local Law #5, as discussed at the November 7, 2011 village board meeting, for the placement of storage sheds.

A discussion took place regarding the corner lot scenario.

Trustee Brazill made a motion, seconded by Trustee Cronk to accept the changes to paragraphs 4, 8, and 10 of Local Law #5 Relative to Chapter 160 Commercial Zoning. All in favor. Motion carried.

**RESCHEDULE
JANUARY 2012
VILLAGE BOARD
MEETINGS**

Trustee Christensen made a motion, seconded by Trustee Cronk to reschedule the Monday, January 2, 2012 board meeting to Tuesday, January 3, 2012 and Monday, January 16, 2011 board meeting to Tuesday, January 17, 2011. All in favor. Motion carried.

**CODE OF ETHICS
- UPDATE**

Mayor Donovan asked the board members to review the Code of Ethics resolution and be prepared to adopt the resolution at the next board meeting. Any questions or concerns should be forwarded to Attorney Primo before the next board meeting.

**BUILDING &
GROUNDS**

No new business.

AMBULANCE

No new business.

FIRE DEPARTMENT

REQUEST PERMISSION FOR ERIC SCHEPP AND MIKE NESCI TO ATTEND NYS WEEKEND NATIONAL FIRE ACADEMY

Trustee Brazill made a motion, seconded by Trustee Champagne granting permission for Eric Schepp and Mike Nesci to attend NYS Weekend National Fire Academy on March 17-18, 2011 at a cost of \$400.00. All in favor. Motion carried.

DPW

REQUEST PERMISSION TO SELL BACK ONE WEEK OF 2011 VACATION – TOM PETTERELLI, RAY EDWARDS, DAN PALMA

Trustee Cronk made a motion, seconded by Trustee Christensen to buy back five days of 2011 vacation time from Thomas Petterelli, Ray Edwards and Dan Palma. All in favor. Motion carried.

CERF – WWTF

No new business.

TRUSTEES’ REPORT

Trustee Champagne – Nothing new to report.
Trustee Christensen wished the board and those present a Happy Thanksgiving.
Trustee Cronk stated in the past he has received requests from the village board as to the hours of operation and a key contact for the Methodist Church. He stated he has placed a copy of the Methodist Church Bulletin in everyone’s mailbox and hopes this will help everyone in the future as to the point of contact and hours of the church. Mr. Cronk said a representative from the church is unable to attend the Annual Tree Lighting Ceremony this year.
Trustee Brazill reminded everyone that the Tree Lighting will be held on Sunday, December 4, 2011 with the Children’s Party beginning at 5:00pm and Tree Lighting Festivities beginning at 6:00pm. Trustee Brazill announced the village office has experienced technical difficulties with the village website and as soon as those difficulties have been resolved updates will be posted. Trustee Brazill stated the winter edition of the newsletter has been sent to the printers and will be mailed out later this week.

MAYOR’S REPORT

As a matter of information – Mayor Donovan announced that Janet Stanley and Jeanette Zacharias have successfully completed the 2011 Continuing Judicial Education Program offered by the New York State Unified Court System.

Mayor Donovan stated he has just returned from NYCOM Legislative meeting in Albany and reviewed the Legislative Board Priorities for 2012:

- Overall Priority – Increase AIM Funding
- Let NY Work
- Maintain CHIPS Funding
- Amend the Village Dissolution Law
- Property Tax Exemptions – village typically passes exemptions that are passed by the Town. State-wide there are 275 property tax exemptions in New York State which amounts to a loss of revenue

state wide of \$8 billion dollars.

Mayor Donovan encouraged village board members to go to Albany in February and to the Annual NYCOM Meeting in April.

Mayor Donovan asked the board and those present to keep in their thoughts and prayers Dick Martin as he is in the hospital recovering from an illness.

**ATTORNEY'S
REPORT**

Attorney Primo presented the board with a draft resolution that the board recognizes that many Village Ambulance and Fire Department members are capable of, and in many cases do, serve in both capacities, sometimes at the same working fires, motor vehicle accidents and to clarify the practices respective duties, liabilities and obligations and the potential Transfer of Duties between departments while on an active scene.

**TREASURER'S
REPORT**

Trustee Champagne made a motion, seconded by Trustee Brazill to accept the Treasurer's report for June and July. All in favor. Motion carried.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract #012 in the amounts of General Fund - \$50,288.13 (Vouchers 457 - 519) and Sewer Fund - \$12,314.17 (Vouchers 179 - 196) for a total of \$62,602.30 be audited and paid. All in favor. Motion carried.

**PUBLIC
COMMENTS**

John Sears, 103 South Main Street, stated he was here at 6:30pm for the public hearing and the front doors were not open and he was the only one here for the meeting. Mayor Donovan apologized for the delay in the opening of the public hearing; the board was a little late arriving and the fact that the hearing started late is not illegal, the board can't start before the appointed time. Mr. Sears asked why the Town Board did not have their public hearing for the Town budget on Sunday, November 20, 2011 as announced in the Post Standard. Trustee Brazill said the Town Board rescheduled that meeting to Wednesday, November 22, 2011. Mr. Sears asked why the Village Board keeps adding the Code of Ethics to the agenda and the public hasn't had a chance to comment on it. Attorney Primo stated the Code of Ethics is a resolution and is scheduled to be adopted at the next village board meeting. Mr. Sears asked Attorney Primo for a copy of the resolution. Mr. Sears said the village board should promote better communication to the public and feels the village board is doing an inadequate job and is proven by the empty seats in the room. Mayor Donovan said the village far exceeds its legal requirements for the scheduling of board meetings.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Christensen that the Village Board Meeting be adjourned at 8:04pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Clerk-Treasurer