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VILLAGE OF MINOA
BOARD OF TRUSTEES
November 7, 2011

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on November 7, 2011.

PRESENT: Mayor Richard Donovan
Deputy Mayor Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Attorney Steve Primo
Clerk-Treasurer DeVona
Attendant Michael Macko

ALSO

PRESENT: Dennis Erard, John Sears, Tom Petterelli, Patrick Flannery, Dan DeLucia, Matt McGarrity, Yoonji Lee

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Trustee Champagne.

Mayor Donovan welcomed and introduced Yoonji Lee to those present. Ms. Lee is a foreign exchange student from South Korea living with a family in the village while attending Bishop Grimes High School.

MEETING MINUTES

A motion was made by Trustee Brazill and seconded by Trustee Cronk to approve the meeting minutes dated October 17, 2011. All in favor. Motion carried.

2012 VILLAGE ELECTION

A motion was made by Trustee Champagne and seconded by Trustee Christensen to publish legal notice announcing the March 20, 2012 Village Election for the office of Mayor and two (2) Trustees each with a term of four years. All in favor. Motion carried.

LOCAL LAW # 3 FOR 2011 – CHAPTER 160 ZONING CHAPTER

Attorney Primo stated that since the adoption of the Cold War Veteran Property Tax Exemption and Fire Department Operations Rules & Regulations the Local Law sequence has been changed as you can not file adopted local laws out of sequence and Amendment to Chapter 160 Relative to Zoning – Commercial has been adopted, with changes, but not filed. For the record, Local Law #3 for 2011 is Cold War Veterans Property Tax Exemptions, Local Law #4 for 2011 is Fire Department Operations Rules and Regulations and Local Law #5 for 2011 is Chapter 160 Amending Chapter 160 Relative to Zoning – Commercial.

Attorney Primo presented the board with amended Local Law #5, amending Chapter 160 as discussed during the public hearing on September 19, 2011. Attorney Primo stated that page 9 depicted examples of four different types of property types and where storage shed would be allowed under the new code. A discussion took place regarding the placement of the sheds and fencing. This item was tabled until the next board meeting. Mayor Donovan asked that the board review the law and submit suggestions or comments to him before the next meeting.

**2011 – 2012 ESM
YOUTH SPORTS
AGREEMENT**

A motion was made by Trustee Brazill and seconded by Trustee Christensen to authorizing Mayor Donovan to sign the 2011-2012 ESM Youth Sports Agreement in the amount of \$4,500.00 and authorizes the Treasurer to make the first payment in the amount of \$2,250.00 upon the execution of the agreement and the remaining \$2,250.00 on March 1, 2012. All in favor. Motion carried.

**CERTIFICATION –
UNPAID 2011-2012
VILLAGE TAXES**

A motion was made by Trustee Christensen and seconded by Trustee Champagne to Certify the unpaid 2011-2012 Village Taxes and levied to Onondaga County in the amount of \$41,100.40. All in favor. Motion carried.

**JOINT PUBLIC
HEARING –
ANNEXATION
APPLICATION –
TIMBER CREEK**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to schedule a joint public hearing with the Town of Manlius on November 21, 2011 beginning at 6:30pm. All in favor. Motion carried.

**BUILDINGS &
GROUNDS**

HEATING & AIR CONDITIONING SYSTEM – MUNICIPAL BUILDING

A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing the Mayor to go out for bids to update and reconfigure computer system for the HVAC utilities in the municipal building. All in favor. Motion carried.

SETTLEMENT FOR TRANSPORT OF HAZARDOUS MATERIAL

A motion was made by Trustee Brazill and seconded by Trustee Christensen approving the settlement cash-out payment of \$4,500.00 to PRP Group regarding the investigation and remediation of contamination present at Frontier Chemical Royal Avenue Site contingent upon Attorney Primo's review. All in favor. Motion carried.

AMBULANCE

Nothing new to report.

FIRE DEPARTMENT

RATIFY PRIOR APPROVAL - CHANGE IN MEMBERSHIP STATUS – TIMOTHY DECKER

A motion was made by Trustee Brazill and seconded by Trustee Christensen to ratify prior approval to change membership status from Support to Active for Timothy Decker. All in favor. Motion carried.

FULL MEMBERSHIP APPLICATION – ANTHONY ALESSANDRELLO

A motion was made by Trustee Brazill and seconded by Trustee Christensen to ratify prior approval to change membership status from Support to Active for Timothy Decker. All in favor. Motion carried.

RECONFIGURATION OF FIRE STATION 1 BUNK ROOM

A motion was made by Trustee Brazill and seconded by Trustee Christensen authorizing the Mayor to obtain quotes for the reconfiguration of Fire Station 1 Bunk Room. Trustees Brazill, Christensen, Champagne voting aye; Trustee Cronk voted nay. Motion carried.

Chief Flannery asked if the board would consider obtaining quotes for the reconfiguration of Fire Station 2 at the same time this request was posted.

A discussion took place regarding the prior list of projects, and it was decided to obtain the quotes now even though the project may not be scheduled for some time.

A motion was made by Trustee Brazill and seconded by Trustee Christensen authorizing the Mayor to obtain quotes for the reconfiguration of Fire Station 1 Bunk Room and Fire Station 2. Trustees Brazill, Christensen, Champagne voting aye; Trustee Cronk voted nay. Motion carried.

A motion was made by Trustee Brazill and seconded by Trustee Christensen to hire IE Solutions for the engineering services for the reconfiguration of Fire Station #1 at a cost of \$800.00. Trustees Brazill, Christensen, Champagne voting aye; Trustee Cronk voted nay. Motion carried.

REQUEST TO USE FIRE STATION 2

A motion was made by Trustee Christensen and seconded by Trustee Christensen approving building request for Will Foster to use Fire Station 2 on November 19, 2011, 11:00am to 4:00pm. All in favor. Motion carried.

INFORMATION ONLY

Cub Scout Pac 99 will visit Fire Station 1 on January 11, 2012 at 6:00pm.

DPW

2011- 2012 COUNTY SNOW PLOWING CONTRACT

A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing the Mayor to sign the Letter of Intent for plowing County Roads within the Village of Minoa for a per mile reimbursement rate of \$6,335.00 and in the event that snowfall exceeds 151 inches, the reimbursement rate will be \$6,967. Brazill, Christensen, Cronk voting aye; Trustee Champagne voted nay. Motion carried.

CERF/WWTF

Nothing new to report.

CODE ENFORCEMENT Nothing new to report.

TRUSTEES' REPORT Trustee Champagne thanked Fire Department, Trustee Christensen and his wife Marlene, Trustee Brazill and everyone who participated in the Halloween Party this year; it was a great success.

Trustee Christensen – Nothing new to report.

Trustee Cronk thanked the DPW employees for doing a great job clearing the leaves in the village. He stated he was glad to see the crews were wearing their masks for protection against the dust and pollen.

Trustee Brazill announced the Tree Lighting will be held on December 4, 2011 beginning at 5:00pm for the festivities and 6:00pm for the lighting. The Minoa Fire Department Santa Detail is scheduled for December 18, 2011 at 9:00am. Trustee Brazill thanked Trustees' Champagne and Christensen for their help with the Halloween Party.

MAYOR'S REPORT Mayor Donovan reminded those present that polls open tomorrow at 6:00 am in the Golden Age Room for 2011 General Election Day. Mayor Donovan announced that Assemblyman Don Miller will speak at the Mayor's Association meeting on November 16, 2011 in Liverpool on Albany Updates and Mandate Relief.

ATTORNEY'S REPORT Nothing new to report.

AUDIT CLAIMS A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract #011 in the amounts of General Fund - \$29,151.16 (Vouchers 413 - 455) and Sewer Fund – \$9,153.13 (Vouchers 154 - 177) for a total of \$38,304.29 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS No comments.

ADJOURNMENT A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 7:50pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa L. DeVona
Clerk-Treasurer